



PUBLIC DEFENDER SERVICE CORPORATION
(Kotperasion Setbision Defensot Pubbleku)

GOVERNMENT OF GUAM

779 Route 4

Sinajaña, Guam 96910-5174

Tel: (671) 475-3100 ♦ Fax: (671) 477-5844



BOARD OF TRUSTEES

Hon. Robert J. Torres, Jr.
Chairman

Hon. Alberto C. Lamorena, III
Vice-Chairman

Atty. Jacqueline T. Terlaje
Member

Mrs. Donna R. Muña Quinata
Member

Dr. KristiAnna S. Whitman
Member

ADMINISTRATION

Stephen P. Hattori
Executive Director

John P. Morrison
Deputy Director

Shane G.L. Ngata
Administrative Director

PDSC Board of Trustees
Regular Meeting
Tuesday, January 28, at 12:30 PM
via ZOOM/YouTube/PDSC Conference Room

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Determination of a Quorum**
- IV. Proof of Due Notice of Meeting:**
 - a. Notice: 5 Working Days – Public Notices Portal/PDSC/Guam Daily Post: Tuesday, January 21, 2025
 - b. Notice: 48 Hours – Public Notices Portal/PDSC/Guam Daily Post: Friday, January 24, 2025
- V. Approval of Minutes: December 31, 2024**
- VI. Old Business**
 - a. Financial Status Update/Allotment Releases (PDSC, APD, CLC)
 - b. Report from PDSC Executive Attorney (EXHIBIT A)
 - c. Report from APD Managing Attorney (EXHIBIT B)
 - d. Report from CLC Managing Attorney (EXHIBIT C)
 - e. Sixth Amendment Center Projects (EXHIBIT D)
- VII. New Business**
 - a. Donated Leave Bank Policy and Resolution (EXHIBIT E)
 - b. APD Managing Attorney Ana Maria Gayle’s Evaluation Resolution
- VIII. Public Discussion**
- IX. Adjournment and Next Meeting Date:**
Tuesday, February 25, 2025 at 12:30 PM via ZOOM/YouTube/PDSC Conference Room

NOW HIRING!

• 3 HEAVY EQUIPMENT OPERATOR • 35 CEMENT MASON
• 30 CARPENTER • 13 PAINTER • 2 BOOK KEEPER • ELECTRICIAN

Please email your resume at surfacesolutionspacific@gmail.com

You can also pick up and drop off Employment Application in person at our office, #928 N Marine Corps Dr. Ste 101, Tamuning, Guam 96913 or call the numbers at (671) 482-7233 / (671) 898-1741



EDWARD M. BIRN
Director (Direktor)

ELIZABETH T. FISHER
Deputy Director (Siguendo Direktor)

DEPARTMENT OF ADMINISTRATION

DIPATAMONTON ATMENESTRASION

GENERAL SERVICES AGENCY DIVISION
(Ahension Setbision Hinirai)

Telephone: (671) 475-1705/1712/1713



LOURDES A. LEON GUERRERO
Governor (Maga'hága)

JOSHUA F. TENORIO
Lt. Governor (Siguendo Maga'háhi)

THIS ADVERTISEMENT WAS PAID WITH GOVERNMENT FUNDS BY:
Governor's Office

A non-refundable fee of \$10.00 per bid package will be assessed. Certified Check, Cashier's Check, Cash will be accepted. No personal or Company Check. Payment for bid package picked up after 3:00pm will not be accepted.


INVITATION FOR BID

BID NO: GSA-008-25
For: 12-Month Lease Agreement for Multifunctional Color Copier/Printer/Scanner/Fax
Opening Date: 02/10/2025 **Time:** 10:00 am
Location to Submit: General Services Agency, ITC Building Tamuning, Guam

The General Services Agency is issuing this Invitation for Bid for 12-Month Lease Agreement for Multifunctional Color Copier/Printer/Scanner/Fax. A pdf copy is available to download at www.gsa.doa.guam.gov, or a hard copy can be obtained at the General Services Agency located at 2nd floor ITC Bldg. Rm. 230, Tamuning, Guam 96931 from 8:00am - 5:00pm, Monday through Friday, beginning Tuesday, January 21, 2025 through Monday, February 10, 2025.


Bidders must register their current contact information with GSA to ensure they receive any notices regarding changes or updates to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

/s/ ANDRIANA QUITUGUA
Acting Chief Procurement Officer




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GOVERNMENT OF GUAM
779 Route 4 Sinajana, Guam 96910-5174
Tel: (671) 475-3100 • Fax: (671) 477-5844
www.guampdsc.org



NOTICE OF PUBLIC MEETING



The Public Defender Service Corporation Board of Trustees will conduct its regular meeting on Tuesday, **January 28, 2025 at 12:30 p.m.** via videoconference (Zoom) in the PDSC conference room, located at the MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910.

The meeting will be streamed live on YouTube: <https://www.youtube.com/@pdscguam>.
The following agenda is available on the PDSC website at www.guampdsc.org.

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Copies of the agenda and meeting packet will be available prior to the meeting at Public Defender Service Corporation and on its website at www.guampdsc.org.

Closed captioning available on livestream.
Person(s) needing special accommodations, auxiliary aids, or services,
please contact Shane Ngata at 671-475-8301 or sngata@guampdsc.org and/or
Stephen Hattori at 671-475-3100 or shattori@guampdsc.org.
This ad was paid for with Government of Guam funds.

CHIEF JUSTICE ROBERT J. TORRES
Chairman

LAW OFFICES

CUNLIFFE & COOK

210 Archbishop Flores Street, Ste. 200
Hagåtña, GU 96910-5189
Telephone: (671) 472-1824
Telefax: (671) 472-2422

Attorneys for: **Petitioner**

IN THE SUPERIOR COURT OF GUAM

IN THE MATTER OF THE ESTATE OF FRANCISCO MAFNAS CRUZ, Deceased.

Probate Case No. PR0203-24
NOTICE OF HEARING ON PETITION FOR LETTERS OF ADMINISTRATION

NOTICE IS HEREBY GIVEN THAT TINAMARIE CRUZ GUZMAN has filed a Petition praying for Letters of Administration upon the Estate of **FRANCISCO MAFNAS CRUZ** and that on JANUARY 28, 2025 at 11:00 a.m., in the courtroom of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagåtña, Guam, a hearing on said Petition shall be held and all persons interested are hereby notified to appear at the time and place set for said hearing and show cause, if any they have, why the Petition should not be granted.

Reference is hereby made to the Petition for further particulars.

Dated: DECEMBER 17, 2024

Janice M. Camacho-Perez, Clerk of Court
SUPERIOR COURT OF GUAM
By /s/ Yvonne L. Cruz
DEPUTY CLERK

ZOOM INFO:
Meeting ID: 752 425 5848
Passcode: JARB

FOR RENT

TAM 3BD/2BD/1BTH SEC 8 OK
\$1300/\$850
CALL 671-646-0510/11

FOR RENT

3 bed/1 bath house
Yigo
A/C, Stove, Fridge,
Typhoon Shutters
Section 8 okay
CALL 671-653-5369


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- 1 - SALES SUPPORT
- 1 - WAREHOUSE SUPERVISOR
- 2 - WAREHOUSE / DELIVERY
- 1 - BOOKKEEPER

SEND RESUME TO: jcme@jcmeusa.com

1640 ARMY DRIVE
DEDEDO, GUAM 96929



The Honorable **LOURDES A. LEON GUERRERO**
Maga' Hága • Governor


The Honorable **JOSHUA F. TENORIO**
Siguendo Maga' Lahi • Lieutenant Governor

INVITATION FOR BID

DAMAGED RESTORATION AND ADDITIONAL IMPROVEMENT OF PASEO DE SUSANA AND GUERRERO FIELD

The Honorable Lourdes A. Leon Guerrero, Governor of Guam and Honorable Joshua F. Tenorio, Lt. Governor of Guam, through the Director of Department of Public Works (DPW), Vincent P. Arriola, Announces the solicitation of a sealed bid for:

Project No. 660-5-1126-F-AGN



public works
VINCENT P. ARRIOLA
Director
LINDA J. IBANEZ
Deputy Director
ERNEST G. CANDOLETA JR.
Deputy Director

Bid Security must accompany bid-15% of total bid amount and may be Cash, Bid Bond, Certified or Cashier's Check made payable to: Treasurer of Guam

Non-Refundable Fee: \$25.00 (Twenty Five Dollars) required as Payment for each Bid Documents.

Availability of Documents: - January 21, 2025, CIP / Contracts Administration, Ground Floor, Highway Building, DPW, Upper Tumon.

Please present receipt from the One-Stop Cashier - Building A, DPW, Upper Tumon.


Pre-Bid Conference: - January 30, 2025, 9:00 am, Division of Capital Improvement (CIP) Ground Floor, Highway Building Conference Room, Upper Tumon. Attendance for the Pre-Bid conference and site visit is mandatory.

IFB Submittal: - February 13, 2025, no later than 2:00 p.m. One (1) original and one (1) copy must be submitted @ CIP Ground Floor, Highway Building.

Department of Public Works reserves the right to reject any or all bids and to waive any imperfection in the bids, which in its sole and absolute judgment will serve the Government of Guam interests.

/s/ VINCENT P. ARRIOLA
Director

This Ad Paid for with Government Funds
542 North Marine Corps Drive, Tamuning, Guam 96913 • (671) 646-3121/3232 • Fax (671) 649-6178



The Honorable **LOURDES A. LEON GUERRERO**
Maga' Hága • Governor


The Honorable **JOSHUA F. TENORIO**
Siguendo Maga' Lahi • Lieutenant Governor

INVITATION FOR BID

VARIOUS REPAIRS AND PAINTING OF THE IGM FOSTER CARE GROUP HOME

The Honorable Lourdes A. Leon Guerrero, Governor of Guam and Honorable Joshua F. Tenorio, Lt. Governor of Guam, through the Director of Department of Public Works (DPW), Vincent P. Arriola, Announces the solicitation of a sealed proposal for:

Project No. 450-5-1082-F-BAR



public works
VINCENT P. ARRIOLA
Director
LINDA J. IBANEZ
Deputy Director
ERNEST G. CANDOLETA JR.
Deputy Director

Bid Security must accompany bid-15% of total bid amount and may be Cash, Bid Bond, Certified or Cashier's Check made payable to: Treasurer of Guam

Non-Refundable Fee: \$25.00 (Twenty Five Dollars) required as Payment for each Bid Documents.

Availability of Documents: - January 21, 2025, CIP / Contracts Administration, Ground Floor, Federal Highway Building, DPW, Upper Tumon.

Please present receipt from the One-Stop Cashier Building A, DPW, Upper Tumon.

Pre-Bid Conference: - January 29, 2025, 9:00 am, Division of Capital Improvement (CIP) Ground Floor, CIP Conference Room, Upper Tumon. Pre-Bid and Site Visit is Mandatory

Bid Submittal: - February 11, 2025, 2:00 p.m. One (1) original and one (1) copy must be submitted @ CIP Division, Ground Floor, TMC Building, DPW.

Department of Public Works reserves the right to reject any or all proposals and to waive any imperfection in the proposals, which in its sole and absolute judgment will serve the Government of Guam interests.

/s/ VINCENT P. ARRIOLA
Director

This Ad Paid for with Government Funds
542 North Marine Corps Drive, Tamuning, Guam 96913 • (671) 646-3121/3232 • Fax (671) 649-6178

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GUAM HEAD START POLICY COUNCIL

501 Mariner Ave. Bldg. B.,
Barrigada, GU 96913 • 475-0484

Financial Statement for 2024

2024 Beginning balance: \$15,543.50/
Ending balance: \$18,027.86

Deposits: Interest on Account: \$ 69
Parent Activity Fund: \$21,360.00
Withdrawals: Parent Activity Fund: \$19,498.11

LAW OFFICE OF CATHERINE BEJERANA CAMACHO, ESQ.

267 South Marine Corps Drive, Suite 302
Tamuning, Guam 96913
Telephone: (671) 647-4222/929-2816
Facsimile: (671) 647-4223
Email: cbclawoffice@gmail.com
Lawyer's Bar Number: 02001

Attorney for Plaintiff

KIMBERLY CURA TIANCHON

**IN THE SUPERIOR COURT OF GUAM
HAGATNA, GUAM**

KIMBERLY CURA TIANCHON
Plaintiff,

vs.

CARLO DIZON TIANCHON,
Defendant.

DOMESTIC CASE NO. 0158-24
SUMMONS

WARNING: This is an official document from the court that affects your rights. Read this carefully. If you do not understand it, contact a lawyer for help.

TO: CARLO DIZON TIANCHON

- A law suit has been filed against you. A copy of the lawsuit and other court papers are served on you with this "Summons."
- If you do not want a judgment or order taken against you without your input, you must file an "Answer" or a "Response" in writing with the court, and pay the filing fee. If you do not file an "Answer" or "Response" the other party may be given the relief requested in his/her Petition or Complaint. To file your "Answer" or "Response" take, or send, the "Answer" or "Response" to the:
 - Office of the Clerk of the Superior Court of Guam
120 West O'Brien Drive, Hagatna, Guam 96910-5174 • OR by electronic filing by sending to: efiling@guamcourts.org (Or as modified by the Clerk of Court)
- Deliver or mail a copy of your "Response" or "Answer" to the other party at the address listed on the top of this Summons.
- If this "Summons" and the other court papers were served on you by a registered process server or a Marshal, within Guam or the Jurisdictions of the United States, your "Response" and "Answer" must be filed within THIRTY (30) CALENDAR DAYS from the date you were served, not counting the day you were served, except when a different time is prescribed by order of the court. Service by registered process server or a Marshal is complete when made.
- You can get a copy of the court papers filed in this case from the Plaintiff/Petitioner at the address listed at the top of preceding page, from the Clerk of the Superior Court's Record's Section.
- Requests for reasonable accommodation for persons with disabilities must be made to the Judiciary's ADA Coordinator at least ten (10) calendar days in advance of a scheduled proceeding.
ADA Coordinator
Phone: (671) 475-3375
E-mail: ada@guamcourts.gov
(or as modified by the Clerk of Court)
- Requests for an interpreter for persons with limited English proficiency must be made to the Language Access Manager by the party needing the interpreter and/or translator or his/her counsel at least ten (10) calendar days in advance of a scheduled court proceeding.
Language Access Manager
Phone: (671) 475-3299
Email: dwelle@guamcourts.gov

Dated: APR 23 2024

JANICE M. CAMACHO-PEREZ, ESQ.
Clerk of Court
By: /s/ Sheila K. Castro
DEPUTY CLERK

SECOND AMENDED NOTICE OF SALE UNDER MORTGAGE

NOTICE IS HEREBY GIVEN, pursuant to Section 2932 of the Civil Code of Guam, as codified by 18 G.C.A. § 36113, that the Mortgage executed and delivered by **INAS GERALD RIVERA TAINATONGO** and **GERALDINE CASTRO TAINATONGO** also known as **GERALDINE Y. TAINATONGO**, husband and wife as joint tenants with rights of survivorship, whose mailing address is P.O. Box 6067, Merizo, Guam 96916, Mortgageors, in favor of **CITIBANK, N.A.**, which Mortgage was executed on February 17, 2011, and recorded with the Department of Land Management, Government of Guam, on February 23, 2011, under Instrument No. 818129, which Mortgage was later assigned by Citibank, N.A. to **CITIMORTGAGE, INC.** (herein "Mortgagee"), by Assignment of Mortgage dated June 27, 2023, and recorded with the Department of Land Management, Government of Guam, on November 15, 2023, under Instrument No. 992919, will be **FORECLOSED** pursuant to a **POWER OF SALE** contained in the above Mortgage. The property described below will be sold **WITHOUT WARRANTY BEING GIVEN**, express or implied, regarding title, possession, rights of redemption or encumbrances, as hereinafter described, to the highest bidder at public auction, at the **Mayor's Office, Hagat formerly Agat, Guam** at **1:30 p.m. on Friday, February 14, 2025**, to satisfy the amount due on such mortgage on the day of sale. Terms of sale are strictly cash or as otherwise deemed acceptable by Seller.

The premises that are described in such Mortgage and that will be sold to satisfy the Mortgage are more particularly described as follows:

Lot Number 303-7-R2, Hagat formerly Agat, Guam, Suburban, as said Lot is described in that Parcelling Survey Map of Lot 303-7, as shown on Drawing Number 461-90, as L.M. Check Number 068 FY 93, dated 20 October 93 and recorded on 30 September 94 under Instrument No. 516994 at Land Management.

For informational purposes only, the above referenced map indicates the property contains an area of 1,325± square meters or 14,272± square feet.

Last Certificate of Title Number: 986 - Juan Delgado Rivera, a Citizen of Guam. (as to Basic Lot 303; Estate Number 643).

Together with the buildings, improvements, tenements, rights, easements, privileges and appurtenances to the same belonging or appertaining or held and enjoyed herewith, including the reversions, remainders, rents, issues and profits thereof, all personal property, fixtures, chattels, furnishings, and inventory thereon, and all of the estate, right, title and interest of the Mortgageors, both at law and in equity, therein and thereto.

The undersigned is the attorney for the lawful owner of such Mortgage and the Note secured thereby. **INAS GERALD RIVERA TAINATONGO** and **GERALDINE CASTRO TAINATONGO** also known as **GERALDINE Y. TAINATONGO** have defaulted in performance of the terms and conditions of the Note and Mortgage in favor of Mortgagee dated February 17, 2011, and the unpaid principal, accrued interest, escrow balance, accrued late charges, filing costs, foreclosure attorney fees, mail costs, property inspection, property preservation, publication costs and title costs sum due is **ONE HUNDRED ONE THOUSAND FOUR HUNDRED FIVE AND 10/100 DOLLARS (\$101,405.10)** as of January 8, 2025, plus interest on the unpaid principal balance at the rate of \$8.53 per day from January 8, 2025 to the date of full payment, together with costs of sale, additional late charges and attorneys' fees, are due and owing.

This Second Amended Notice of Sale Under Mortgage hereby amends the previous Amended Notice of Sale Under Mortgage and Postponement of Previous Sale Date recorded at Department of Land Management under Instrument No. 1001249 on date August 21, 2024 due to the need for internal loss mitigation review.

The undersigned reserves the right to withdraw this Notice, to reject any bid or to accept the highest bid, and to postpone the sale from time to time.

This Second Amended Notice of Sale Under Mortgage is made for the purpose of collecting a debt and any information obtained by the undersigned will be used for that purpose.

Dated this 13th day of January, 2025.

BERMAN LAW FIRM
Attorneys for Mortgagee
CITIMORTGAGE, INC.
By: /s/ **DANIEL J. BERMAN**

Guam, U.S.A.
City of Hagatna

ON THIS 13th day of January, 2025, before me, the undersigned notary, personally appeared **DANIEL J. BERMAN**, known to me to be the person whose name is signed on the preceding document, and he acknowledged to me that he signed it voluntarily for its stated purpose, as attorney for **CITIMORTGAGE, INC.**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

/s/ **ANTOINETTE P. LEON GUERRERO**
NOTARY PUBLIC

In and for Guam, U.S.A.
My Commission Expires: APR. 20, 2027
Commission Number NP: 23-0566P
173 Aspinall Ave. Ste 203A Hagatna, Guam 96932

APPLY NOW

08- CARPENTER WITH 1 YEAR EXP.

\$18.34 PER HR.

Constructs, erects, installs, and repairs structures and fixtures of wood, plywood, and wallboard, using carpenter's hand and power tools, and conforming to local building codes: Studies blueprints, sketches or building plans for information as to type of materials required. Selects specific type of lumber or other materials. Installs partitions and cabinet work.

12 - CEMENT MASON WITH 1 YEAR EXP.

\$17.51 PER HR.

Smooths and finishes surfaces of poured concrete floors, walls, sidewalks, or curbs to, specified textures, using hand or power tools, including floats, trowels, and screeds. Spreads soft concrete to specified depth and workable consistency, using float to bring water to surface and produce soft topping. Lays concrete blocks; mixes cement using shovels, hand tools and mixing machine.

05 - FIELD SUPERVISOR WITH 2 YEAR EXP.

\$26.08 PER HR.

Examine and inspect work progress, equipment, and construction sites to verify safety and to ensure that specifications are met. Read specifications such as blueprints to determine construction requirements and to plan procedures. Supervise, coordinate, and schedule the activities of construction or extractive workers. Coordinate work activities with other construction project activities

Benefits: Roundtrip airfare for off-island hire, food & lodging at \$80.00 per week; local transportation to/from jobsite.

Successful applicant must be able to obtain military base access.

The job offer meets all EEO requirements, and initiates a temporary placement. The recruitment associated with this job offer is closely monitored by the Department of Labor. Qualified, available and willing U.S. workers are highly encouraged to apply. Should you qualify for the job and are not hired, you may appeal with the Department of Labor who will independently review matter.

Apply in person at the American Job Center
414 W. Soledad, Avenue, Suite 300 GCIC

Building Hagatna, Guam 96932

Or apply online at www.hireguam.com; Enter Keyword 2025-030



PUBLIC DEFENDER SERVICE CORPORATION
(Kotperasion Setbision Defensot Pubbleku)

GOVERNMENT OF GUAM
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CHIEF JUSTICE ROBERT J. TORRES
Chairman

PUBLIC DEFENDER SERVICE CORPORATION
Board of Trustees' Meeting
Tuesday, December 31, 2024 – 12:30 PM
via Zoom/PDSC YouTube/PDSC Conference Room

MINUTES

I. CALL TO ORDER

The meeting was called to order at 12:35 p.m. on November 26, 2024 by the Vice Chairman Presiding Judge Alberto C. Lamorena, III.

II. ROLL CALL

Present: Presiding Judge Alberto C. Lamorena, III, Vice Chairman
Attorney/GBA President Jacque T. Terlaje, Member
Trustee Donna Muna-Quinata, Member
Trustee KristiAnna Whitman, Member

Excused: Chief Justice Robert J. Torres, Chairman

Others Present: Stephen P. Hattori, Executive Director
John P. Morrison, Deputy Director
Robbie T. Call, Acting Administrative Director
Peter J. Santos, APD Managing Attorney (Acting)
Carol Hinkle-Sanchez, Civil Law Center
Michael Moreno, Chief Fiscal Officer
Julito Tingson, MIS Administrator
Katherine Sablan, Personnel Specialist
Audre K. Hattori, Alternate Public Defender

III. DETERMINATION OF QUORUM

With the presence of four (4) out of the five (5) board members, a quorum was determined for the meeting to proceed.

IV. PROOF OF DUE NOTICE OF MEETING

“Notice of Public Meeting” was published in The Guam Daily Post on Tuesday, December 24, 2024 and Friday, December 27, 2024, and posted on Government of Guam’s Public Notices Portal.

V. APPROVAL OF MINUTES

Presiding Judge Lamorena stated they will proceed with the approval of the minutes of the regular board meeting of November 26, 2024.

Motion to adopt the minutes was made by Trustee Quinata and seconded by Trustee Whitman. Approved by acclamation.

VI. **OLD BUSINESS**

A. **FINANCIAL STATUS UPDATE/ALLOTMENT RELEASES (PDSC, APD, CLC)**

CFO Moreno reported that November and December allotments totaling \$1,367,776 was received. Of that, PDSC received \$1,086,072 while APD received \$281,704. PDSC and APD are operating at 90% and 91%, respectively.

As of this meeting, three allotments totaling \$161,388 were received for CLC, but will not be utilized until ARPA funding is exhausted.

Invoices for the Improving Criminal Justice Response (ICJR) grant were issued for September (\$6,402), October (\$9,380) and November (\$8,001) totaling \$23,784.

Invoices for STOP were issued for October (\$11,438) and November (\$904.77) totaling \$12,343. Payments have not been received for either of these invoices.

Payments to EJC for FY2024 totaling \$85,864 have not yet been received. PDSC continues to follow-up with DPHSS regarding these payments. A Release of Claim was admitted for these payments. Invoices for October and November at \$18,914 each were also submitted, but have not been received.

B. **REPORT FROM PDSC EXECUTIVE DIRECTOR**

ED Hattori reported there are 1,992 pre-judgment cases including bench warrants. There are 3,200 post-judgment cases including 933 bench warrants. Seventy cases were opened in November which is slightly lower than prior years possibly due to the transfer of civil matters to CLC. There are 1,869 released clients and 340 that are detained.

Chief Investigator Call reported that there were 92 applications submitted for electronic monitoring, 27 of which were eligible, 40 were ineligible and 25 are pending. Thirty-three clients were granted release while 14 were denied and one revoked. All applications are for pre-trial cases.

ED Hattori continued that PDSC will be meeting with Guam Regional Transit Authority representatives soon regarding client bus passes.

C. **REPORT FROM APD MANAGING ATTORNEY**

Attorney P. Santos reported that APD is showing a downward trend in case numbers. Thirty-two cases were opened in November bringing their total to 471 for 2024. There are 76 cases to date for FY2025. Updated stats will be provided at the next meeting.

Presiding Judge Lamorena asked that PDSC and APD provide a census of clients receiving bus passes.

Acting AD Call asked that the Resolution regarding MA Gayle's evaluation be signed where Presiding Judge Lamorena stated that because it was not on the agenda, they cannot move forward with the discussion and advised it be placed on the next meeting's agenda.

D. REPORT FROM CLC MANAGING ATTORNEY

MA Hinkle-Sanchez reported that there is a significant increase in case numbers from prior years. December brings their caseload to over 100. CLC continues to participate in outreach events and conduct needs assessments. A full report will be submitted to the Board. A MOU with UOG's Social Work and Criminal Justice Programs was signed to engage graduates with guardianship cases and a senior legal clinic. MA Hinkle-Sanchez will be meeting with Guam Bar President Terlaje soon to discuss other programs.

E. EXECUTIVE DIRECTOR COMPENSATION AND PAY INCREMENTS FROM 2020 TO PRESENT

Presiding Judge Lamorena stated a proposal was made to move ED Hattori from the Executive Pay Plan to the Attorney Pay Plan effective January to December 2024, bringing him to Attorney 5 Step 10, in line with salary adjustments. Trustee Terlaje asked for clarification that ED Hattori will remain on the EPP in an unclassified position, but will utilize the APP for salary calculation purposes. She continued that ED Hattori's pay be modified effective January 1, 2025 without retroactive pay. Presiding Judge Lamorena stated that ED Hattori will remain unclassified and be moved to the APP at Level 5 Step 10.

Motion to move Executive Director Hattori from the Executive Pay Plan to the Attorney Pay Plan at Attorney 5 Step 10, without retroactive pay, on the condition he remain an unclassified employee made by Trustee Terlaje and seconded by Trustee Quinata. Approved by acclamation.

F. SIXTH AMENDMENT CENTER PROJECTS

This matter was tabled to the next meeting.

G. CIVIL MORATORIUM – FINAL RESOLUTION

Motion to adopt the Resolution regarding the lifting of the civil moratorium as amended, made by Trustee Terlaje and approved by acclamation.

VII. NEW BUSINESS

A. DONATED LEAVE BANK POLICY AND RESOLUTION

Acting AD Call stated the Resolution has been amended, as requested at the last meeting. Presiding Judge Lamorena asked that a further amendment to only have the ED or MA make the final approval be made.

Motion to approve the Dontated Leave Bank Policy and adopt the Resolution as amended made by Trustee Quinata and seconded by Trustee Terlaje. Approved by acclamation.

B. **ABOVE-STEP RECRUITMENT FOR ADMINISTRATIVE DIRECTOR**

ED Hattori stated that Shane Ngata has been selected as AD and above-step recruitment on the General Pay Plan at Step S-10 is requested due to his extensive background. Presiding Judge Lamorean asked that the Resolution be amended to use lapse funds for this request.

Motion to approve above-step recruitment for Shane Ngata as Administrative Director at GPP S-10, \$119,633 per annum, using lapse funds, made by Trsutee Quinata and seconded by Trustee Whitman. Approved by acclamation.

C. **ABOVE-STEP RECRUITMENT FOR ATTORNEY IV AT CLC**

ED Hattori stated that Attorney Dominic Terlaje is currently employed at CLC in a limited term position under EJC and TAC grants. This Resolution seeks to slot Attorney Terlaje at APP Level 4 Step 9 at \$138,199.24 per annum in a permanent position.

Motion to approve above-step recruitment for Dominic Terlaje as Attorney 4 at APP Step 9, \$138,199.24 per annum, made by Trustee Terlaje and seconded by Trustee Quinata. Approved by acclamation.

Trustee Terlaje clarified that she is not closely related to Attorney Terlaje.

VIII. **PUBLIC DISUCSSION**

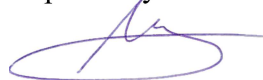
None.

X. **ADJOURNMENT AND NEXT MEETING DATE**

With no further matters to discuss, **motion was made by Presiding Judge Lamorena to adjourn the meeting.**

The next Board of Trustees meeting is scheduled for Tuesday, January 28, 2025 at 12:30 p.m. in the PDSC conference room via Zoom/YouTube.

Respectfully submitted,


SHANE G.L. NGATA
Board Secretary

Agenda Item VI – B
Old Business

**Report from PDSC Executive
Director**

PUBLIC DEFENDER SERVICE CORPORATION
JANUARY 2025 BOARD OF TRUSTEES MEETING
CASE STATISTICS

ACTIVE CASELOAD AS OF JANUARY 21, 2025

Attorney (% of ACTIVE Cases)	FELONY														JUVENILE					MISDEMEANOR					OTHER							ACTIVE CASE																		
	Arson	Assault	Burglary	Child Abuse	Criminal Mischief	Criminal Sexual Conduct	Drug Court	DUI	Family Violence	Forgery	General Jurisdiction	Home Invasion	Kidnapping	Murder	Riotting	Robbery	Stalking	Strangulation	Terrorizing	Theft	Delinquent	Drug Court	Guardianship	PINS	Proceedings	Status Offense	Truancy	Assault	Child Abuse	Criminal Sexual Conduct	Drug Court	DUI	Family Violence	General Jurisdiction	Civil	Civil TRO	Consultation	Criminal Appeals	Domestic	Probate	Protective Order	Special Proceedings	Grand Total	POST	POST-BW	PRE	PRE-BW			
A. Gunkel (1%)																				1							1	2			27	1	43													75			58	17
A. Molyneux (5%)		11	12		3	5	29	1	5	1	53					3	1		2	11	17			7		3	2	1			23	12	74					1			8	2			287	107	26	114	40	
B. Kegerreis (5%)		8	3		2	2	27	3	11	1	46				2	1	3	5	7											5	22	115				1				1				265	148	21	65	31		
C. Enoki (2%)		10	1	1	9	3	19		10		9				1			7	2											4	33	10													119	10	2	97	10	
C. Spotanski (2%)		8		1	4		24	2	2	1	15				1			5	6								1		1	10	14	19													114	31	5	65	13	
E. Espiritu (5%)	1	8	19		2	5	53	8		3	59		1	1		3	2		4	9				13		1		1	1	1	32		67	1											294	120	26	105	43	
J. Morrison (5%)	1	9	22		7	8	73	4	4	2	55	1		4	1	2	1		6	16									1	22	5	41													288	116	39	94	39	
J. Roden (8%)		12	9		9	6	30	2	35		112	2		1		1		1	14	13		1							2		10	110	100	1			2									483	257	91	68	67
K. Aguon (3%)										5											56		2	47	1	5	2		2	1	13	10	41												185	93	9	70	13	
OTHER (27%)		13	4		7	6	29	2	15		398				2	1		9	5	3	1							3	1	31	42	895	4	3	1	2	2	1	73	3	1559	769	449	12	329					
P. Sablan (7%)	1	12	9		6	6	27		13	1	146	2		1		3	1		11	10							1	1		9	44	102													407	239	42	76	50	
R. Taimanao-Munoz (1%)		6	5		2	1	28	1			7						2		6											6		9														74	5	2	59	8
S. Hattori (11%)		15	14		7	7	101	7		1	309			4		2	2		4	20					1					36		85	1	1	5	8									635	301	125	137	72	
W. Bischoff (6%)		6	6		6	16	15	5	3	2	96			3		1	2		3	12								2			58	6	104	1			1	3								351	239	41	42	29
W. Jones (5%)		21	7		3	1	36	1	20		71	2	1	1		1	1	15	10	12		2	40	2	1		1			4	11	40													304	188	24	67	25	
Z. Taimanglo (5%)	2	12	9	2	4	9	26	4	13		88	3		2	1	2	3		6	12										8	48	34				2									290	127	24	95	44	
Grand Total	5	151	120	4	71	75	517	40	131	12	1469	10	2	17	2	23	17	5	91	140	88	2	4	107	7	10	4	7	11	4	1	298	358	1779	8	4	16	14	3	1	91	11	5730	2750	926	1224	830			

*Other includes attorneys who are no longer employed with PDSC or cases not yet assigned to an attorney

	DECEMBER OPEN/CLOSE MONTHLY COMPARISON BY YEAR									
	2024	2023	2022	2021	2020					
Cases OPENED	122	80	87	94	56					
Cases CLOSED	43	66	91	131	106					
CONFLICT (% of Closed)	10	23%	13	20%	14	15%	14	11%	14	13%
INCOME EXCEEDED (% of Closed)	5	12%	2	3%	3	3%	5	4%	3	3%
SUBSTITUTION (% of Closed)	0	0%	1	2%	4	4%	3	2%	1	1%

Average Case Time: PRE to POST (All Time)	
36.10%	0-6 Months
23.03%	7-12 Months
40.87%	13 or more Months

PRETRIAL CRIMINAL CASE STATUS (by Courtroom)
as of January 21, 2025

Courtroom	Bail Paid	Bench Warrant Issued	Detained	Electronic Monitoring	Personal Recognizance	Third Party Custodian	Grand Total
Alberto C. Lamorena, III	12	219	91	7	77	3	409
Alberto E. Tolentino	27	96	97	10	218	5	453
Anita A. Sukola		54					54
Arthur R. Barcinas		46	7	1	6	1	61
Dana A. Gutierrez		9			1		10
Elizabeth Barrett-Anderson		29					29
Elyze M. Iriarte		7					7
Frances Tydingco-Gatewood		7					7
Jamie L. Canto		16					16
Joaquin E. Manibusan		14					14
John C. Terlaje	2	8	8	1	20	1	40
Katherine A. Maraman		1					1
Maria T. Cenzone	25	105	70	4	159	1	364
Michael J. Bordallo		43					43
PENDING		29			3		32
Steven S. Unpingco		4					4
Vernon P. Perez	7	162	90	9	142		410
Grand Total	73	849	363	32	626	11	1954

Electronic Monitoring Report

As of January 21, 2025

<i>Opened</i>	<i>Atty</i>	<i>Case Number</i>	<i>Court</i>	<i>Status</i>	<i>EM Packet</i>	<i>PacketDate</i>	<i>Probation Declaration</i>	<i>ProbDate</i>	<i>EM Court</i>	<i>Court Date</i>
10/18/2021	WBJ	CF512-21	AL3	PRE	Applied	12/17/2024		00/00/0000		00/00/0000
1/8/2025	BEK	CF15-25	AL3	PRE-BAIL	Applied	1/9/2025		00/00/0000		00/00/0000
2/29/2024	CNE	CF130-24	MTC	PRE-BAIL	Applied	3/5/2024	Eligible	3/13/2024		00/00/0000
12/11/2019	SPH	CF658-19	MTC	PRE-BAIL	Applied	4/6/2023		00/00/0000		00/00/0000
11/25/2020	SPH	CF597-20	AET	PRE-BAIL		00/00/0000		00/00/0000	Granted	2/16/2021
10/22/2021	SPH	CF532-21	AET	PRE-BAIL	Applied	10/29/2021		00/00/0000		00/00/0000
1/16/2024	WBJ	CF23-24	AL3	PRE-BAIL	Applied	1/19/2024	Ineligible	1/24/2024		00/00/0000
7/1/2024	WBJ	CF449-24	AL3	PRE-BAIL	Applied	7/2/2024	Pending	00/00/0000		00/00/0000
12/2/2024	WCB	CM386-24	JCT	PRE-BAIL	Applied	12/11/2024		00/00/0000		00/00/0000
8/9/2024	ZCT	CF561-24	MTC	PRE-BAIL	Applied	8/13/2024	Eligible	8/19/2024		00/00/0000
6/28/2024	EVE	CF439-24	AET	PRE-BW	Applied	8/9/2024	Pending	8/12/2024	Denied	8/12/2024
7/23/2021	JMR	CF358-21	AL3	PRE-BW	Applied	6/6/2024	Ineligible	7/9/2024		00/00/0000
6/27/2023	JMR	CF430-23	AL3	PRE-BW	Applied	4/30/2024	Ineligible	5/13/2024	Denied	6/20/2024
5/31/2022	SPH	CF355-22	AET	PRE-BW	Applied	8/29/2024	Ineligible	9/6/2024	Denied	10/3/2024
9/7/2023	WBJ	CF577-23	AL3	PRE-BW	Applied	9/14/2023	Ineligible	9/25/2023	Granted	3/19/2024
7/29/2024	ALM	CF526-24	VPP	PRE-DET	Applied	8/16/2024	Ineligible	9/13/2024		00/00/0000
8/12/2024	ALM	CF567-24	VPP	PRE-DET	Applied	8/14/2024	Ineligible	8/27/2024	Denied	8/27/2024
10/14/2024	ALM	CF710-24	VPP	PRE-DET	Applied	10/18/2024	Eligible	10/31/2024		00/00/0000
11/14/2022	BEK	CF688-22	AL3	PRE-DET	Applied	11/17/2022		00/00/0000		00/00/0000
3/25/2024	BEK	CF194-24	AL3	PRE-DET	Applied	10/28/2024	Ineligible	11/19/2024	Pending	00/00/0000
6/13/2024	BEK	CF183-23	AL3	PRE-DET	Applied	7/17/2024	Ineligible	8/13/2024		00/00/0000
7/11/2024	BEK	CF480-24	AL3	PRE-DET	Applied	10/29/2024	Ineligible	12/16/2024	Denied	1/13/2025
7/30/2024	BEK	CF528-24	AL3	PRE-DET	Applied	8/16/2024	Ineligible	9/13/2024		00/00/0000
9/6/2024	BEK	CF628-24	AL3	PRE-DET	Applied	10/2/2024	Ineligible	10/7/2024		00/00/0000
7/23/2024	CNE	CF504-24	MTC	PRE-DET	Applied	12/5/2024	Ineligible	1/6/2025		00/00/0000
7/30/2024	CNE	CF530-24	MTC	PRE-DET	Applied	1/16/2025	Pending	00/00/0000		00/00/0000
9/13/2024	CNE	CF644-24	MTC	PRE-DET	Applied	10/23/2024	Pending	10/23/2024		00/00/0000
5/2/2023	JMR	CF302-23	AL3	PRE-DET	Applied	11/15/2024	Ineligible	11/21/2024	Pending	00/00/0000
12/18/2023	JMR	CF798-23	AL3	PRE-DET	Applied	1/3/2024	Ineligible	1/11/2024		00/00/0000
1/2/2024	JMR	CF822-23	AL3	PRE-DET	Applied	12/19/2024		00/00/0000		00/00/0000
5/20/2024	JMR	CF321-24	AL3	PRE-DET	Applied	6/26/2024	Ineligible	7/2/2024	Denied	7/18/2024
5/29/2024	JMR	CF359-24	AL3	PRE-DET	Applied	6/10/2024	Ineligible	6/25/2024		00/00/0000
10/4/2024	JMR	CF691-24	AL3	PRE-DET	Applied	10/18/2024	Ineligible	10/24/2024		00/00/0000
6/17/2024	JPM	CF406-24	VPP	PRE-DET	Applied	7/2/2024	Pending	00/00/0000		00/00/0000
6/18/2024	JPM	CF379-24	VPP	PRE-DET		00/00/0000		00/00/0000	Granted	6/15/2015

Electronic Monitoring Report

As of January 21, 2025

<i>Opened</i>	<i>Atty</i>	<i>Case Number</i>	<i>Court</i>	<i>Status</i>	<i>EM Packet</i>	<i>PacketDate</i>	<i>Probation Declaration</i>	<i>ProbDate</i>	<i>EM Court</i>	<i>Court Date</i>
7/12/2024	JPM	CF486-24	VPP	PRE-DET	Applied	8/12/2024	Eligible	8/21/2024	Revoked	11/19/2024
3/22/2024	PJS	CF186-24	MTC	PRE-DET	Applied	5/9/2024	Pending	00/00/0000	Granted	6/20/2024
5/6/2024	PJS	CF290-24	MTC	PRE-DET	Applied	6/17/2024	Pending	00/00/0000	Denied	8/28/2024
6/13/2024	PJS	CF393-24	MTC	PRE-DET	Applied	8/28/2024	Pending	00/00/0000		9/23/2024
7/12/2024	PJS	CF485-24	MTC	PRE-DET	Applied	8/12/2024	Eligible	8/21/2024	Granted	10/2/2024
10/11/2024	PJS	CF708-24	MTC	PRE-DET	Applied	10/17/2024	Ineligible	10/22/2024	Pending	11/25/2024
3/5/2024	RMT	CM77-24	AET	PRE-DET	Applied	10/2/2024	Ineligible	10/27/2024		00/00/0000
7/30/2024	RMT	CF527-24	AET	PRE-DET	Applied	8/16/2024	Ineligible	10/14/2024		00/00/0000
8/30/2024	RMT	CM265-24	AET	PRE-DET	Applied	9/10/2024	Eligible	9/19/2024	Granted	10/3/2024
9/9/2024	RMT	CF631-24	AET	PRE-DET	Applied	9/25/2024	Pending	00/00/0000		00/00/0000
11/12/2024	RMT	CF763-24	AET	PRE-DET	Applied	12/10/2024	Pending	00/00/0000		00/00/0000
2/25/2020	SPH	CF127-20	AET	PRE-DET	Applied	1/14/2025	Pending	00/00/0000		00/00/0000
4/6/2021	SPH	CF174-21	AET	PRE-DET	Applied	4/13/2023	Ineligible	4/19/2023	Denied	4/19/2023
1/11/2022	SPH	CF16-22	AET	PRE-DET	Applied	1/14/2025	Pending	00/00/0000		00/00/0000
4/15/2022	SPH	CF231-22	AET	PRE-DET	Applied	1/18/2024	Eligible	2/8/2024	Granted	2/9/2024
5/27/2022	SPH	CF351-22	AET	PRE-DET	Applied	3/20/2024	Ineligible	3/27/2024		00/00/0000
6/2/2022	SPH	CF369-22	AET	PRE-DET	Applied	9/13/2023	Ineligible	9/26/2023		00/00/0000
8/3/2022	SPH	CF499-22	AET	PRE-DET	Applied	10/29/2024	Ineligible	11/8/2024		00/00/0000
6/2/2023	SPH	CF360-23	AET	PRE-DET	Applied	10/24/2024	Ineligible	10/30/2024		00/00/0000
4/8/2024	SPH	CF223-24	AET	PRE-DET	Applied	8/7/2024	Ineligible	8/13/2024		00/00/0000
6/3/2024	SPH	CF367-24	AET	PRE-DET	Applied	7/18/2024	Eligible	8/9/2024		00/00/0000
7/31/2024	SPH	CF534-24	AET	PRE-DET	Applied	11/22/2024	Pending	00/00/0000		00/00/0000
8/2/2024	SPH	CF542-24	AET	PRE-DET	Applied	8/14/2024	Pending	00/00/0000		00/00/0000
9/27/2024	SPH	CF675-24	AET	PRE-DET	Applied	11/8/2024	Ineligible	11/27/2024	Pending	00/00/0000
10/17/2024	SPH	CF719-24	AET	PRE-DET	Applied	11/8/2024	Ineligible	11/22/2024		00/00/0000
11/5/2024	SPH	CF746-24	AET	PRE-DET	Applied	11/20/2024	Eligible	12/3/2024	Pending	00/00/0000
2/3/2023	WBJ	CF78-23	AL3	PRE-DET	Applied	2/23/2023	Ineligible	2/15/2023		00/00/0000
3/18/2024	WBJ	CF176-24	AL3	PRE-DET	Applied	5/16/2024	Ineligible	6/3/2024	Denied	7/2/2024
4/22/2024	WBJ	CF256-24	AL3	PRE-DET	Applied	5/13/2024	Pending	00/00/0000		00/00/0000
1/4/2024	WCB	CF3-24	VPP	PRE-DET	Applied	3/21/2024	Pending	00/00/0000	Denied	5/3/2024
1/31/2024	WCB	CF62-24	JCT	PRE-DET	Applied	5/3/2024	Ineligible	5/13/2024	Denied	6/13/2024
1/16/2024	ZCT	CF24-24	MTC	PRE-DET	Applied	3/21/2024	Pending	00/00/0000	Denied	4/3/2024
6/17/2024	ZCT	CF407-24	MTC	PRE-DET	Applied	7/2/2024	Pending	7/2/2024		00/00/0000
7/23/2021	ALM	CF361-21	VPP	PRE-EM		00/00/0000		00/00/0000	Granted	4/12/2024
1/18/2023	ALM	CF36-23	VPP	PRE-EM		00/00/0000		00/00/0000	Granted	6/25/2024

Electronic Monitoring Report

As of January 21, 2025

<i>Opened</i>	<i>Atty</i>	<i>Case Number</i>	<i>Court</i>	<i>Status</i>	<i>EM Packet</i>	<i>PacketDate</i>	<i>Probation Declaration</i>	<i>ProbDate</i>	<i>EM Court</i>	<i>Court Date</i>
2/27/2024	ALM	CF122-24	VPP	PRE-EM	Applied	8/1/2024	Eligible	8/12/2024	Granted	4/4/2024
6/21/2024	ALM	CF418-24	VPP	PRE-EM	Applied	6/25/2024	Eligible	7/2/2024	Granted	7/13/2024
7/23/2024	ALM	CF505-24	VPP	PRE-EM	Applied	8/5/2024	Ineligible	8/22/2024	Granted	9/6/2024
8/9/2024	BEK	CF560-24	AL3	PRE-EM	Applied	8/14/2024	Ineligible	8/27/2024	Denied	8/27/2024
4/21/2022	CFS	CF249-22	VPP	PRE-EM		00/00/0000		00/00/0000	Granted	4/16/2024
12/11/2023	CNE	CF785-23	MTC	PRE-EM		00/00/0000	Eligible	2/13/2024	Granted	2/15/2024
12/12/2023	EVE	CF786-23	AET	PRE-EM	Applied	8/13/2024	Ineligible	8/21/2024	Granted	9/11/2024
2/21/2024	EVE	CF106-24	AET	PRE-EM	Applied	3/18/2024	Pending	00/00/0000	Granted	4/9/2024
3/27/2024	EVE	CF200-24	AET	PRE-EM	Applied	5/28/2024	Eligible	5/31/2024	Granted	6/19/2024
6/13/2024	EVE	CM178-24	AET	PRE-EM	Applied	7/23/2024	Eligible	8/15/2024	Granted	8/15/2024
2/10/2023	JMR	CF103-23	AL3	PRE-EM	Applied	7/24/2024	Ineligible	8/9/2024	Granted	8/13/2024
8/29/2023	JMR	CF556-23	AL3	PRE-EM	Applied	9/5/2023	Eligible	9/14/2023	Granted	9/28/2023
2/13/2024	JMR	CF94-24	AL3	PRE-EM	Applied	2/14/2024	Eligible	2/21/2024	Granted	4/1/2024
6/21/2024	JMR	CM183-24	AL3	PRE-EM	Applied	8/16/2024	Eligible	8/20/2024	Granted	8/20/2024
3/27/2024	JPM	CF201-24	VPP	PRE-EM	Applied	4/29/2024	Pending	00/00/0000	Granted	5/30/2024
5/6/2024	JPM	CF287-24	VPP	PRE-EM	Applied	5/20/2024	Ineligible	5/30/2024	Granted	6/17/2024
11/28/2022	PJS	CF702-22	ARB	PRE-EM		00/00/0000		00/00/0000	Granted	8/1/2024
10/19/2023	PJS	CF665-23	MTC	PRE-EM		00/00/0000		00/00/0000	Granted	6/7/2024
10/30/2023	PJS	CF689-23	MTC	PRE-EM		00/00/0000		00/00/0000	Granted	12/12/2023
11/9/2018	SPH	CF446-18	AL3	PRE-EM	Applied	10/18/2024	Eligible	10/22/2024	Granted	10/22/2024
1/24/2023	SPH	CF54-23	AET	PRE-EM		00/00/0000		00/00/0000	Granted	3/16/2023
10/27/2023	SPH	CF682-23	AET	PRE-EM	Applied	11/1/2023	Eligible	12/5/2023	Granted	5/23/2024
12/22/2023	SPH	CF809-23	AET	PRE-EM	Applied	1/2/2024	Eligible	1/9/2024	Granted	3/5/2024
4/1/2024	SPH	CF206-24	AET	PRE-EM	Applied	4/17/2024	Eligible	4/24/2024	Granted	5/13/2024
5/29/2024	SPH	CF360-24	AET	PRE-EM	Applied	6/6/2024	Ineligible	7/9/2024	Granted	12/11/2024
8/24/2023	WBJ	CF554-23	AL3	PRE-EM	Applied	2/5/2024	Eligible	2/21/2024	Granted	2/26/2024
6/6/2024	WCB	CF373-24	JCT	PRE-EM	Applied	6/12/2024	Eligible	6/20/2024	Granted	8/9/2024
11/13/2023	ZCT	CF728-23	MTC	PRE-EM	Applied	11/27/2023	Eligible	12/11/2023	Granted	1/4/2024
2/5/2024	ALM	CF70-24	VPP	PRE-PR	Applied	2/23/2024	Ineligible	3/15/2024		00/00/0000
6/14/2024	ALM	CM179-24	VPP	PRE-PR	Applied	7/23/2024	Eligible	7/31/2024		00/00/0000
4/11/2024	BEK	CF236-24	ARB	PRE-PR	Applied	4/24/2024	Pending	00/00/0000		00/00/0000
4/1/2024	CFS	CF205-24	VPP	PRE-PR	Applied	4/30/2024	Pending	00/00/0000		00/00/0000
7/24/2023	CNE	CM263-23	MTC	PRE-PR	Applied	8/1/2023	Ineligible	8/3/2023		00/00/0000
11/6/2024	CNE	CF748-24	MTC	PRE-PR	Applied	11/21/2024	Pending	00/00/0000		00/00/0000
9/12/2022	EVE	CF573-22	AET	PRE-PR		00/00/0000		00/00/0000	Granted	2/16/2023

Electronic Monitoring Report

As of January 21, 2025

<i>Opened</i>	<i>Atty</i>	<i>Case Number</i>	<i>Court</i>	<i>Status</i>	<i>EM Packet</i>	<i>PacketDate</i>	<i>Probation Declaration</i>	<i>ProbDate</i>	<i>EM Court</i>	<i>Court Date</i>
11/3/2023	CAA	CM369-23	AET	PRE-PR	Applied	11/15/2023		00/00/0000		00/00/0000
2/5/2024	RMT	CF72-24	AET	PRE-PR	Applied	3/14/2024	Ineligible	8/19/2024		00/00/0000
9/16/2024	RMT	CM283-24	AET	PRE-PR	Applied	10/14/2024	Ineligible	11/15/2024		00/00/0000
1/23/2023	SPH	CF43-23	AET	PRE-PR	Applied	2/1/2023	Ineligible	2/8/2023		00/00/0000
2/27/2024	SPH	CF123-24	AET	PRE-PR	Applied	3/5/2024	Ineligible	3/25/2024		00/00/0000
3/5/2024	WBJ	CF141-24	AL3	PRE-PR	Applied	3/26/2024	Ineligible	4/8/2024		00/00/0000
2/12/2024	WCB	CF87-24	VPP	PRE-PR		00/00/0000		00/00/0000	Granted	3/28/2024
6/28/2024	ZCT	CF441-24	MTC	PRE-PR	Applied	10/2/2024	Eligible	10/10/2024		00/00/0000
7/18/2024	BEK	CF495-24	AL3	PRE-TPC	Applied	8/20/2024	Ineligible	9/4/2024		00/00/0000
3/11/2024	EVE	CM85-24	AET	PRE-TPC	Applied	5/31/2024	Pending	8/15/2024	Granted	8/15/2024
4/9/2024	EVE	CF231-24	AET	PRE-TPC	Applied	6/28/2024	Ineligible	7/12/2024	Denied	7/30/2024
6/4/2024	RMT	CF370-24	AET	PRE-TPC	Applied	6/17/2024	Ineligible	6/20/2024	Denied	8/1/2024
1/12/2024	SPH	CF19-24	JCT	PRE-TPC	Applied	5/9/2024	Eligible	5/22/2024	Denied	6/21/2024

Applied	<i>106</i>	Eligible	<i>27</i>	Granted	<i>39</i>
Pending	<i>0</i>	Ineligible	<i>48</i>	Denied	<i>16</i>
		Pending	<i>24</i>	Revoked	<i>1</i>

Agenda Item VI – C
Old Business

**Report from APD Managing
Attorney**

ALTERNATE PUBLIC DEFENDER FY2025 - 1st Quarter CY2024 - Final

ATTORNEY	FELONY TOTAL										MISDEMEANOR TOTAL						JUV-DEL		JUV-PINS		JUVENILE - FAMILY COURT TOTAL		APPEAL		CIVIL - SPECIAL - PROTECTIVE ORDER		FY2025 1st QTR		Percentage		CY2024		Percentage		FY2025		Percentage		Pre-Trial Numbers	
	7	2	4									13	1					1			0	1			15	13%	98	19%	15	13%			143	ACG						
P. Santos	8		1				1	1			11		1	1		1	3		0	1			15	13%	103	20%	15	13%			169	PJS								
L. Rapadas	6		4	2		1					13					0	1	2	3				16	14%	102	20%	16	14%			136	LMR								
T. Scott	1	3	3	4	1				1		13		2		1		4			0		1	18	15%	108	21%	18	15%			100	TRS								
S. Flynn											0	4	10	1	1	5	1	22	3	10	13	1	36	31%	84	16%	36	31%			73	STP								
B. Breazeale	6		3		3	3			1		16	1	1				2			0			18	15%	20	4%	18	15%			18	BJB								
TOTAL	28	5	0	15	0	9	4	1	1	0	3	66	6	14	2	2	6	2	32	4	12	16	3	1	118	100%	515	100%	118	100%			639							
	66										32						16																							

	CY 2025		CY 2024		CY 2023		CY 2022		CY 2021		CY 2020		CY 2019		CY 2018	
CASES OPENED			515		502		471		453		363		391		423	
PDSC W/D to APD			110	21%	130	26%	121	26%	88	19%	78	21%	113	29%	94	22%
APD W/D			73	14%	103	21%	74	16%	83	18%	54	15%	76	19%	50	12%
To Judgment			384	56%	238	47%	274	58%	168	37%						
Closure Orders			380	55%	368	73%	325	69%	399	88%	275	76%	409	105%	394	93%

Average Case Time	CY 2025		CY2024		CY2023	
Months			MISDE	FELONY	MISDE	FELONY
00-05 MOS			37%	43%	54%	41%
06-11 MOS			29%	35%	17%	14%
12+ MOS			34%	22%	29%	45%

DESCRIPTION	COUNT
Pending/Vetted	68
Ineligibles	27
Homeless	10
Submittals	21
Revoked	18
EMP Release	30 (5-POST)
TPC Release	5
BAIL Release	36
PRB Release	372
Detain	186
Federal Detain	3
Detain-NGRI	5

Agenda Item VI – D
Old Business

**Report from CLC Managing
Attorney**

(CLC) 2024 Fiscal Year Information for Board of Trustees (Supportive Services for Veteran Families Program)

CIVIL LAW CENTER	2024				2025												Total Fiscal Year
	OCT	NOV	DEC	QTR TOTAL	JAN	FEB	MAR	QTR TOTAL	APR	MAY	JUN	QTR TOTAL	JUL	AUG	SEPT	QTR TOTAL	
NUMBER OF CASES																	
Opened	0	0	0	0													
Closed	0	0	0	0													
Active/Ongoing	0	0	0	0													
SERVICES																	
Child Support (Issues, Legal Advice, Guidance)	0	0	0	0													
Domestic (Legal Advice)	0	0	0	0													
Guardianship over a minor	0	0	0	0													
Landlord/Tenant	0	0	0	0													
Power of Attorney	0	0	0	0													
Utility Companies (Issues)	0	0	0	0													

(TAC) Fiscal Year 2025 Information for Board of Trustees

The Advocacy Center	2024				2025												Total Fiscal Year
	OCT	NOV	DEC	QTR TOTAL	JAN	FEB	MAR	QTR TOTAL	APR	MAY	JUN	QTR TOTAL	JUL	AUG	SEPT	QTR TOTAL	
INTAKE and SCREENING																	
DECLINED (CONFLICT) & REFERRED	0	0	0	0													
OPENED	5	4	4	13													
Total Intake and Screening	5	4	4	13													
Description of Services																	
Consult/Advice (Referred out)	2	3	2	7													
Protective Order	2	0	2	4													
Protective Order w/ Temp Child Custody/Visitation	1	1	0	2													
Restraining Order	0	0	0	0													
Motion to Extend RO/PO	0	0	0	0													
Declined (Victim Requested)	0	0	0	0													
Total of services for opened cases	5	4	4	13													
CASE STATUS																	
Active Open Cases	3	6	7	16													
Closed	2	3	2	7													
CASES REFERRED TO TAC																	
Office of the Attorney General ((Victim Service Center)	0	0	0	0													
Guam Police Department (GPD)	1	1	1	3													
Guam Bar Association (GBA)	0	0	0	0													
Other	4	3	3	10													
Total Referred to TAC	5	4	4	13													
CASES REFERRED OUT																	
Adult Protective Services (APS)	0	0	0	0													
Child Protective Services (CPS)	0	0	0	0													
Guam Bar Association (GBA)	0	0	0	0													
Guam Police Department (GPD)	4	3	3	10													
Guam Legal Services (GLS)	0	0	1	1													
Micronesian Legal Services Corp. (MLSC)	0	0	0	0													
Office of the Attorney General (Victims Service Center)	1	1	0	2													
Community Partners	0	0	0	0													
MISCELLANEOUS																	
Collaborations/Outreach	4	1	3	8													
Conferences /Training	0	2	1	3													
Inquiries about our services	1	1	2	4													
Public Awareness Events	1	0	0	1													

**Agenda Item VI-E
Old Business**

**Sixth Amendment
Center Projects**

Agenda Item VII-A

New Business

Donated Leave Bank Policy and Resolution

EXECUTIVE DIRECTOR
Stephen P. Hattori



DEPUTY DIRECTOR
John P. Morrison
ACTING ADMINISTRATIVE DIRECTOR
Robbie T. Call

PUBLIC DEFENDER SERVICE CORPORATION (Kotperasion Setbision Defensot Pupleku)

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Christian F. Spotanski

Donated Leave Bank Policy FY2025

Purpose:

The purpose of the Donated Leave Bank (DLB) policy is to provide guidance on who is eligible to donate and whom can avail of leave hours donated by a Public Defender Service Corporation (PDSC), APD, & CLC employees upon separation or retirement from employment, or in the event the Donor has excess Annual or Sick leave hours at the end of a fiscal year and decides to donate to the DLB.

Eligibility:

Donor: Employees who have accumulated excess Annual or Sick leave hours at the end of a fiscal year and are willing to transfer such excess to the DLB;

Employees with accrued sick leave balances who are separating/retiring from PDSC, APD, & CLC;

Employees who are retiring with hours not creditable toward retirement service determined by the Retirement Fund;

Recipient: An employee experiencing a medical health condition, or a personal situation and has exhausted his/her leave options.

Policy:

This policy is developed through legal research and guidance from the Judiciary of Guam Personnel Rules & Regulations *11.1405 Donated Leave Bank*. PDSC therefore request approval via Resolution from the PDSC Board of Trustees

12 GCA §11110 Employment.

(a) Pursuant to the provisions of 4 GCA § 4105 the Board shall establish rules and regulations governing selection, promotion, performance evaluation, demotion, suspension and other disciplinary action for the employees of the Corporation.

Thus the Board of Trustees of the Public Defender Service Corporation can develop personnel rules pursuant to 4 GCA §4105. The By-Laws of the Corporation further authorizes the Board *"To adopt policy and rules for the operation of the PDSC, including but not limited to, personnel, procurement, facilities and property, financial and travel (the provisions of §§6302(c),6303 and 4105 of Title 4 of the Guam Code Annotated and 5 GCA §23109 of the Guam Code Annotated having been reaffirmed).*

Reference: (By-Laws PDSC Board of Trustees. Article 4, 4.01 d.)

The Donated Leave Bank shall be made available only to employees for the sole purpose of medical health conditions, or personal reasons/situations. Requests for hours from the Donated Leave Bank for personal reasons are permitted as defined herein.

Employees applying for the Donated Leave Bank Program shall be subject to the policies and procedures defined in the Government of Guam Leave Sharing Program in 4 GCA CH4 §4109.2.

Recipients are limited to eighty (80) hours per fiscal year per. However, a special request & approval for more leave hours not to exceed eighty (80) hours may be considered for the fiscal year.

Should the Donor return to PDSC employment, any un-donated sick leave shall be returned to the Donor as stated in 4 GCA §4108 (g) Vesting. *“Sick leave accrued and unused at the time of separation from the government shall remain credited to the employee if such employee returns to government service.”*

Any donated leave hours transferred to Recipient but not used, shall be credited back to the leave bank within two (2) pay periods upon Recipient’s return to work duty.

The HR department &/or the Fiscal department shall certify the availability of hours in the Donated Leave Bank.

Request Forms shall be entertained in order of submission for approval and processing. In the event there are two (2) or more employees requesting hours from the leave bank that exhaust its balance, the distribution of hours shall be determined by the Executive Director, using a proportional method.

Managers/Supervisors may solicit/request for leave donation through memorandum to the Executive Director on behalf of their employees who are eligible to receive donated leave for a medical health condition when the employee cannot make such request.

Divisions/Managers soliciting leave on behalf of their employees shall also verify with the Fiscal & Human Resources (HR) office as to the availability of leave in the Donated Leave Bank prior to a request.

Employees/Donors shall complete and submit a “Donated Leave Bank” form upon separation or retirement from service. (Attached)

Employees/Recipients shall complete and submit a “Request for Leave from the Donated Leave Bank” form, and any required documents to HR for review and clearance. (Attached)

Upon approval by the Executive Director or (Managing Attorneys for APD&CLC), HR will process the request and afford donated leave accordingly.

Review and Update:

This policy shall be reviewed periodically to ensure its effectiveness and compliance with applicable laws. All necessary updates will be communicated to all employees.

Definitions:

For the purposes of this policy, the following definitions apply:

1. Employee – a person who is currently employed by Public Defender Service Corporation, Alternate Public Defender or Civil Law Center, occupying a full time position.
2. Donor – an employee who voluntarily donates accrued excess leave hours to the Donated Leave Bank by signing the donated leave form as certified and approved by the Fiscal, HR and Directors’ office.
3. Recipient – an employee who is eligible to receive donated leave hours from the DLB, as applicable.
4. Excess Leave – shall mean excess Annual or Sick leave at the end of a Fiscal Year or at the end of employment.
5. Medical Health Reasons – a medical condition of an employee or an immediate family member that requires the employee’s absence from work for a period of time. Medical reasons as defined in the use of sick leave shall apply.
6. Personal Reasons – reasons not defined as Medical Health Reasons, for example; adoption of a child, divorce or separation, loss of a family member, child care, legal commitments, education for employment enrichment, temporary care of an elderly or physically/mentally disabled member of the immediate family, and other reasons as determined by the Executive or Administrative Director.
7. Immediate Family – Defined in 4 GCA §4108 (c) (2) (B) : *Immediate family member means the employee’s spouse, common law, parents, parents-in-law, grandparents, brothers, sisters, children, grandchildren, any step or adoptive parents, adopted children or grandchildren of both the employee and the spouse, a guardian or person in loco parentis.*

Acknowledgement:

All employees are encouraged to read, understand, and acknowledge this policy. Failure to comply with the provisions outlined in this policy may result in disqualification from the DLB benefit.

Reviewed & Approved:

Date: 12/31/2024

STEPHEN P. HATTORI
 Executive Director
 Public Defender Service Corporation

This policy is effective as of December 31, 2024, via BOT Resolution 01-25.

Attachments: DLB- Donor form; Recipient application & instructions.

EXECUTIVE DIRECTOR
Stephen P. Hattori



DEPUTY DIRECTOR
John P. Morrison
ACTING ADMINISTRATIVE DIRECTOR
Robbie T. Call

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Donated Leave Bank form

NAME
POSITION
EXCESS LEAVE BALANCE AS OF _____ ANNUAL _____ SICK _____

	Options:	Signature
1.	I am resigning from Government of Guam service and desire to donate all my remaining Excess Leave to the Donated Leave Bank.	
2.	I am resigning from Government of Guam service and I donate only _____ (amount) hours of Excess Leave to the Donated Leave Bank. The remaining balance will be maintained should I return to Government of Guam service.	
3.	I am resigning from Government of Guam service and do not wish to donate my Excess Leave to the Donated Leave Bank as I might return to Government of Guam service.	
4.	I am retiring from Government of Guam service and wish to donate all my Excess Leave not credited to retirement to the Donated Leave Bank.	
5.	I have Excess Leave at the end of this Fiscal Year and wish to donate it to the Donated Leave Bank.	
6.	I wish to donate _____ Annual/Sick Leave to the DLB.	

Employee Signature Date

Certified by Fiscal Date

Certified by HR Date

Authorizing Official Date

EXECUTIVE DIRECTOR
Stephen P. Hattori



DEPUTY DIRECTOR
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REQUEST FOR LEAVE FROM THE DONATED LEAVE BANK

Date: _____

Name: _____ **Payroll No.** _____

Job Classification: _____ **Pay Grade:** _____

Dates of Leave Request and Total Hours:

FROM	TO	TOTAL	LOCATION

Reason for DLB request and explain medical health reason or personal reasons:

Attachments:

- Medical Health certification.
- Affidavit of Personal Reasons.

Employee Signature Date

Certified by HR Date

Certified by Fiscal Date

Authorizing Official Date

PUBLIC DEFENDER SERVICE CORPORATION
Government of Guam

DONATED LEAVE BANK FORM Recipient INSTRUCTIONS

1. Enter the employee's name and payroll number.
2. Enter the classification/job of the employee and the associated pay grade.
3. Enter the dates for which the donated leave is to be used. Enter the total hours to be used during this period of time. Also the location of employee while on leave.
4. Explain the appropriate Medical Health or Personal Reason for which this leave will be used. The recipient must sign and date the form.
5. To receive leave, the requesting employee (Recipient) must obtain clearance from the Fiscal &/or HR offices on his/her leave account and an approval from the Executive Director or Managing Attorneys indicating the request meets all guidelines and is approved for acceptance of the donated leave.
6. The Fiscal &/or HR offices must certify as to the total number of hours available in the PDSC's Donated Leave Bank.
7. The Recipient shall attach the following documentation to the request:
 - a. Medical Health certification; or
 - b. Affidavit of Personal Reasons.



PUBLIC DEFENDER SERVICE CORPORATION
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PUBLIC DEFENDER SERVICE CORPORATION
BOARD OF TRUSTEES
RELATIVE TO ESTABLISHING A DONATED LEAVE BANK

RESOLUTION NO. 01-25

BOARD OF TRUSTEES

Hon. Robert J. Torres, Jr.
Chairman

Hon. Alberto C. Lamorena, III
Vice-Chairman

Atty. Jacqueline T. Terlaje
Member

Mrs. Donna R. Muña Quinata
Member

Dr. KristiAnna S. Whitman
Member

ADMINISTRATION

Stephen P. Hattori
Executive Director

John P. Morrison
Deputy Director

Robbie T. Call
Acting Administrative Director

WHEREAS, Resolution 01-25 will establish an official Donated Leave Bank (DLB) policy for the Public Defender Service Corporation, Alternate Public Defender, & Civil Law Center employees;

WHEREAS, this policy will provide remedy for unused or excess leave an employee wishes to donate to the DLB thus allowing fellow employees to avail of this generosity.

WHEREAS, the policy creates fairness while not affecting the mission of PDSC, APD, and CLC;

WHEREAS, this policy stems origins from the policy of the Judiciary of Guam Rules & Regulations 11.1405 Donated Leave Bank;

WHEREAS, the following Guam Code Annotated laws support this type of personnel action & benefit:

12 GCA §11110 Employment;

4 GCA §4105 Personnel rules;

RESOLVED that the PDSC Board of Trustees has reviewed, amended, & agreed upon the benefits of this policy for the employees. The Board further placed the trust, fairness, and implementation of this policy upon the Executive Director of the PDSC, and Managing Attorneys of APD & CLC;

RESOLVED that the Board of Trustees can request for information, balances, and statistics of this policy for the purpose of auditing;

RESOLVED that Board of Trustees approves this Resolution for the creation of the PDSC Donated Leave Bank policy.

DULY AND REGULARLY ADOPTED this ____ day of December, 2024.

CHIEF JUSTICE ROBERT J. TORRES

Robbie T. Call Dec. 31, 2024

BOT Acting-Secretary

Agenda Item VII-B

New Business

APD Managing Attorney Evaluation Resolution



PUBLIC DEFENDER SERVICE CORPORATION
(Kotperasion Setbision Defensot Pubbleku)

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Member

Dr. KristiAnna S. Whitman
Member

ADMINISTRATION

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Executive Director

John P. Morrison
Deputy Director

Robbie T. Call
Acting Administrative Director

**PUBLIC DEFENDER SERVICE CORPORATION
BOARD OF TRUSTEES
RELATIVE TO SUCCESSFUL EVALUATION FOR
MANAGING ATTORNEY ANA MARIA GAYLE
RESOLUTION NO. 04-25**

WHEREAS, The Public Defender Service Corporation Board of Trustees has completed a performance evaluation on Alternate Public Defender (APD) Managing Attorney Anna Maria Gayle on November 26, 2024; and

WHEREAS, The Board of Trustees found confidence and satisfaction with Managing Attorney Gayle’s continued experience and leadership of APD in maintaining the mission of indigent defense services; and

WHEREAS, The Board of Trustees unanimously agreed on Managing Attorney Gayle’s high level of performance thus approving her retention for the next evaluation period set in two(2) years; and

WHEREAS, The Board of Trustees believes that Managing Attorney Gayle is deserving of a Merit Bonus in conjunction with this evaluation; and

RESOLVED, That the Board of Trustees hereby approves the above intentions and language herein on this date January 28, 2025.

DULY AND REGULARLY ADOPTED this _____ day of January 28, 2025.

Chief Justice ROBERT J. TORRES
Chairman

ATTEST:

Robbie T. Call 12/31/2024

ROBBIE T. CALL
Secretary