



PUBLIC DEFENDER SERVICE CORPORATION
(Kotperasion Setbision Defensot Pubbleku)

GOVERNMENT OF GUAM

779 Route 4
Sinajaña, Guam 96910-5174
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BOARD OF TRUSTEES

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**BEFORE THE BOARD OF TRUSTEES
OF THE PUBLIC DEFENDER SERVICE CORPORATION
RELATIVE TO THE APPROVAL OF THE
PUBLIC DEFENDER SERVICE CORPORATION, CIVIL LAW
CENTER AND ALTERNATE PUBLIC DEFENDER
FISCAL YEAR 2025 BUDGET REQUESTS**

RESOLUTION NO. PDSC 07-24

WHEREAS, Chapter 11 of Title 12 Guam Code Annotated established the Public Defender Service Corporation (PDSC) in order to provide effective legal aid and assistance to individuals on Guam who are unable to afford counsel; and

WHEREAS, on April 21, 2004, through Board Resolution No. 08-04, the Board of Trustees created the Alternate Public Defender (APD) to receive cases which the PDSC must withdraw from due to conflicts of interest as established on the Corporation's General Administration Standard Operating Procedures No. 001-FY2004 and 002-FY2004; and

WHEREAS, in order to fulfill the mandates of Chapter 11, Title 12 Guam Code Annotated, the PDSC requires legislative appropriations through the budgetary process established for each fiscal year; and

WHEREAS, the PDSC and APD presented their respective Fiscal Year 2025 Budget Requests of **\$7,012,231** (PDSC); **\$1,829,419** (APD); and **\$1,031,212** (CLC) respectively to the Board of Trustees on April 25, 2023; and

WHEREAS, the Board of Trustees finds such respective budget requests appropriate and adequate to carry out the PDSC and APD's mission relative to criminal defense in Fiscal Year 2025; and


WHEREAS, the Board of Trustee, after making the Civil Law Center (CLC) a permanent division of the Public Defender Service Corporation finds appropriate the budget amount presented to cover civil matters provided by the Civil Law Center in Fiscal Year 2025; and

WHEREAS, the proposed Fiscal Year 2025 PDSC, APD, and CLC Budget Summary was reviewed, discussed, and considered for approval; and

NOW, THEREFORE BE IT RESOLVED, that the Fiscal Year 2025 Public Defender Service Corporation, which includes a separate section for the Civil Law Center, and the Alternate Public Defender Budget Summary as shown in the attached **EXHIBITS “A”, “B” and “C”** is hereby **APPROVED** by the Board of Trustees for submission to the *I Liheslaturan Guahãn* and shall be subject to legislative appropriation.

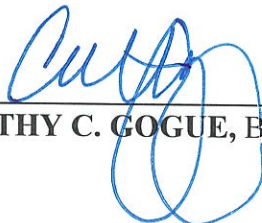
BE IT FURTHER RESOLVED that the Chief Justice and Executive Director of the Public Defender Service Corporation are authorized to finalize all remaining supporting documentation relative to the Fiscal Year 2025 Public Defender and Alternate Public Defender budgets consistent with the Budget Summary marked in **EXHIBITS “C”, “D” and “E”** and need not present such documentation to the Board of Trustees for further approval.

DULY ADOPTED this 23rd day of April 2024, at a duly noticed meeting of the Board of Trustees Meeting.



Chief Justice ROBERT J. TORRES JR.
Chairman

ATTEST:



CATHY C. GOGUE, Board Secretary

Government of Guam
Fiscal Year 2025
Budget Digest

EXHIBIT A

BD-1

Function: Public Safety
Department/Agency: Public Defender Service Corporation
Program: Summary

AS400 Account Code	Appropriation Classification	A General Fund FY2023 Expenditures	B General Fund FY2024 Authorized	C General Fund FY2025 Request	Increase	%
	PERSONNEL SERVICES					
					FY2025	
111	Regular Salaries/Increments/Special Pay	\$ 3,774,618	\$ 3,944,018	\$ 4,438,699	\$ 512,018	13%
	Merit Bonus	75,084	74,109	91,447		
112	Overtime	-				
113	Benefits	1,171,623	1,024,638	1,390,207	\$ 365,768	36%
	Benefits - Merit Bonus (Medicare)	1,088	1,127	1,326		
114	Insurance Benefits (Medical / Dental / Life)	375,776	369,313	374,815	\$ 5,503	1%
	TOTAL PERSONNEL SERVICES					
	TOTAL PERSONNEL SERVICES (Exclude Prior Year)	\$ 5,398,189	\$ 5,413,205	\$ 6,296,494	883,290	16%
	OPERATIONS					
220	TRAVEL- Off-Island/Local Mileage Reimburs.	-	-	-		
230	CONTRACTUAL SERVICES	161,159	302,649	271,152	(31,497)	-10%
233	OFFICE SPACE RENTAL	273,600	309,866	309,866	-	0%
240	SUPPLIES & MATERIALS	34,782	39,734	45,120	5,386	14%
250	EQUIPMENT	36,183	63,455	32,000	(31,455)	-50%
270	WORKERS COMPENSATION	-				
271	DRUG TESTING	170	344	360	16	5%
280	SUB-RECIPIENT/SUBGRANT					
290	MISCELLANEOUS	53,672	51,239	57,239	6,000	12%
	TOTAL OPERATIONS	\$ 559,566	\$ 767,287	\$ 715,737	(51,550)	-7%
	UTILITIES					
361	Power	0	0	0	0	0%
362	Water/ Sewer	0	0	0	0	
363	Telephone	0	0	0	0	
	TOTAL UTILITIES	0	0	0	0	0%
450	CAPITAL OUTLAY	0	0	0		
	TOTAL APPROPRIATIONS	\$ 5,957,755	\$ 6,180,492	\$ 7,012,231	* \$ 831,739	13%
	1/ Specify Fund Source					
	FULL TIME EQUIVALENCIES (FTEs)	FY2023	FY2024	FY2025		
	UNCLASSIFIED (CONTRACT)	2	3	2		
	LIMITED TERM EMPLOYMENT	7	4	3		
	CLASSIFIED	54	55	55		
	TOTAL FTEs	63	62	60		

Note:
Public Defender Service Corp. requests funding only from General Fund.

Government of Guam
Fiscal Year 2025
Budget Digest

BD-1

Function: Public Safety
Agency: PDSC - ALTERNATE PUBLIC DEFENDER
Program: Summary

Budget Account Code	Appropriation Classification	A*	B	C	B-D E	E/B F
		FY2023 Expenditures & Encumbrances	FY2024 Appropriated Level	FY2025 Proposed Budget	Increase/ (Decrease) in \$\$	Increase/ (Decrease) in %
PERSONNEL SERVICES						
111	Regular Salaries/Increments/Special Pay	\$ 919,563	\$ 1,139,560	\$ 1,204,582	\$ 65,022	6%
112	Overtime/Special Pay					
113	Benefits	\$ 305,899	\$ 423,000	\$ 480,259	\$ 57,259	14%
	TOTAL PERSONNEL SERVICES	\$ 1,225,462	\$ 1,562,560	\$ 1,684,840	\$ 122,280	8%
OPERATIONS						
220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$ -	\$ -	\$ -	\$ -	0%
230	CONTRACTUAL SERVICES:	\$ 78,338	\$ 44,500	\$ 50,720	\$ 6,220	14%
233	OFFICE SPACE RENTAL:	\$ 66,096	\$ 74,400	\$ 74,400	\$ -	0%
240	SUPPLIES & MATERIALS:	\$ 6,274	\$ 2,503	\$ 5,000	\$ 2,497	100%
250	EQUIPMENT: <\$5000.00	\$ 25,424	\$ 5,000	\$ 3,900	\$ (1,100)	0%
271	DRUG TESTING	\$ -	\$ 80	\$ 160	\$ 80	100%
290	MISCELLANEOUS:	\$ 5,742	\$ 3,299	\$ 10,399	\$ 7,100	100%
	TOTAL OPERATIONS	\$ 181,875	\$ 129,782	\$ 144,579	\$ 14,797	11%
UTILITIES						
	Power	\$ -	\$ -	\$ -	\$ -	0%
	Water/ Sewer	\$ -	\$ -	\$ -	\$ -	0%
363	Telephone (UCS/Overseas/Service/Maintenance)	\$ -	\$ -	\$ -	\$ -	0%
	TOTAL UTILITIES	\$ -	\$ -	\$ -	\$ -	0%
	INDIRECT COST	\$ -	\$ -	\$ -	\$ -	0%
450	CAPITAL OUTLAY >\$5000.01	\$ -	\$ -	\$ -	\$ -	0%
	TOTAL APPROPRIATIONS	\$ 1,407,337	\$ 1,692,342	\$ 1,829,419	\$ 137,077	8%

1/ Specify Fund Source

FULL-TIME EQUIVALENCIES (FTEs)					
UNCLASSIFIED		0	0	0	0
CLASSIFIED		14	14	14	14
TOTAL FTEs		14	14	14	14

Government of Guam
Fiscal Year 2025
Budget Digest

BD-1

Function: Public Safety
Department/Agency: PDSC - CIVIL LAW CENTER
Program: Summary

AS400 Account Code	Appropriation Classification	A CLC FY2023 Expenditures	B CLC FY2024 Projection	C CLC FY2025 Projection
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay/Merit Bonus	\$ 375,683	\$ 515,399	\$ 619,998
112	Overtime			
113	Benefits (Retirement/Retire (DDI)/Medicare)	90,939	179,249	\$ 195,433
114	Insurance Benefits (Medical / Dental / Life)	36,168	36,590	50,551
	TOTAL PERSONNEL SERVICES	\$ 502,790	\$ 731,238	\$ 865,982
	OPERATIONS			
220	TRAVEL- Off-Island/Local Mileage Reimburs.	\$ -	\$ -	\$ -
230	CONTRACTUAL SERVICES:	23,740	50,783	50,783
233	OFFICE SPACE RENTAL:	35,802	35,802	35,802
240	SUPPLIES & MATERIALS:	1,263	3,250	6,750
250	EQUIPMENT:	1,373	24,650	21,060
270	WORKERS COMPENSATION	-	-	-
271	DRUG TESTING	-	200	200
280	SUB-RECIPIENT/SUBGRANT:	-	-	-
290	MISCELLANEOUS:	3,573	10,150	11,160
	TOTAL OPERATIONS	\$ 65,751	\$ 124,835	\$ 125,755
	TOTAL APPROPRIATIONS	\$ 568,541	\$ 856,073	\$ 991,737
	GRANTS RECEIVED	\$ (192,144)	\$ (192,144)	\$ (192,144)
	LOCAL EXPENDITURES	\$ 376,397	\$ 663,929	\$ 799,593
	FULL TIME EQUIVALENCIES (FTEs)	FY2023	FY2024	FY2025
	UNCLASSIFIED (Contract)	0	1	0
	LIMITED TERM EMPLOYEMENT	5	8	9
	CLASSIFIED	0	0	0
	TOTAL	5	9	9