

**BEFORE THE BOARD OF TRUSTEES
OF THE PUBLIC DEFENDER SERVICE CORPORATION
RELATIVE TO LIMITING TH CASELOAD OF THE
PUBLIC DEFENDER SERVICE CORPORATION TEMPORARILY**

RESOLUTION NO. PDSC 97-01

WHEREAS, The Canons of Ethics require that attorneys only handle a reasonable number of cases so as to be able to provide appropriate service to all clients and not to take on more clients than an attorney is able to adequately assist; and

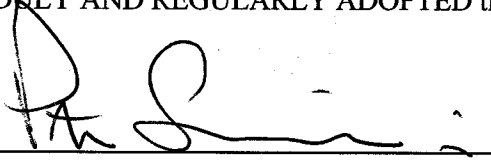
WHEREAS, The Public Defender Service Corporation has had an extreme increase in its criminal caseload which requires it to limit the number of cases that each attorney is handling or face the possibility of malpractice with regard to some cases; and

WHEREAS, The Public Defender Service Corporation is currently suffering a backlog of cases due to a dramatic increase of client cases with a corresponding decrease in support staff attributed to a mandatory decrease in funding for certain positions; now therefore be it

RESOLVED, The Board of Trustees of the Public Defender Service Corporation, in its meeting of March 31, 1997, directed the Executive Director to limit the caseload of the Public Defender Service Corporation with regard to civil and domestic cases to require that the Corporation handle only domestic and civil cases which involve violence or the threat of violence and in addition uncontested guardianships primarily for medical insurance purposes; be it further

RESOLVED, The aforesaid limitations shall commence on April 01, 1997 and continue in effect until the caseload is substantially reduced to meet the requirements of the Ethics Code, by the addition of support staff to help meet the burden, or until such time as the Board may direct.

DJLY AND REGULARLY ADOPTED this 31st day of March, 1997.



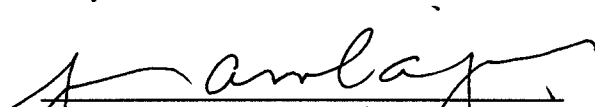
Honorable PETER C. SIGUENZA, JR.
Chairman

ABSENT

Honorable ALBERTO C. LAMORENA III
Vice-Chairman



Sen. ELIZABETH BARRETT-ANDERSON
Member



JOAQUIN C. ARRIOLA, JR., Esq.
Member

**SECTION 120.18
PUBLIC DEFENDER SERVICE CORPORATION
PERSONNEL RULES AND REGULATIONS**

A. JOB INJURY

Employees who were injured on-the-job as certified by the Department of Labor, Workers' Compensation Commission, shall be granted job injury leave in full pay status without charge to sick leave or annual leave. Job injury leave shall be extended from the actual time of the accident and related medical treatment until such time when the employee receives a certification from his/her attending physician that he/she is physically fit to return to duty, **provided that such absence does not exceed sixty (60) work days.** Such certification must be made each pay period.

1. Upon the employee's return to duty, any physical examinations, follow-ups, or therapy recommended by the employee's physician shall be granted job injury leave pursuant to the following conditions:
 - a. Leave for physical examinations, follow-ups, and therapy shall be limited to session or appointment period.
 - b. Travel time of fifteen (15) minutes shall be granted to and from the appointment destination. However, should the employee fail to return to work upon completion of appointment or session, the employee shall be required to sign for sick or annual leave.
2. An employee who is able only to work part-time light duty while recuperating from an on-the-job injury shall receive full pay without charge to hours not worked during such recuperation period, provided that such recuperation period does not exceed one hundred and twenty (120) work days from the date part-time light duty is authorized. The employee must present a statement of incapacitation from full-time duty from his physician to be eligible for the excused absence on a part-time basis.
3. PDSC may require examination of the employee by other physicians without cost to the employee or his insurance carrier in order to determine whether the employee is entitled to continue receiving benefits under this provision. Refusal by the employee to allow for the required examination shall be a basis for disapproving future requests.
4. **When an employee is injured as a result of his/her proven gross or wanton negligence, injury leave may be denied.**

**PUBLIC DEFENDER SERVICE CORPORATION
(Kotperasion Setbision Defensot Pubbleku)**

DIRECTOR
Harold F. Parker

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Bernadette S.N. Chargualaf

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July 02, 1997

MEMORANDUM

TO: PDSC Personnel

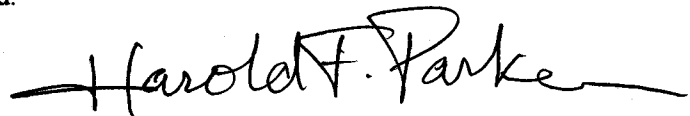
FROM: Director

SUBJECT: Lifting of Moratorium on
Domestic and Civil Cases

At its meeting of June 24, 1997 the PDSC Board of Trustees decided to lift the moratorium on domestic and civil cases as imposed on April 01, 1997. Therefore, effective immediately, we will accept cases of this nature with the usual provisions of client eligibility and other applicable rules, regulations and/or policies.

Should you have any questions, please feel free to see me.

Your continued cooperation is most appreciated.


HAROLD F. PARKER