

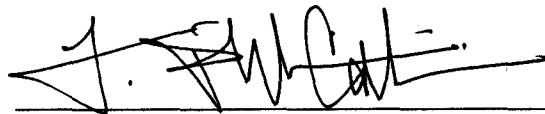
**BEFORE THE  
PUBLIC DEFENDER SERVICE CORPORATION  
BOARD OF TRUSTEES  
RESOLUTION NO. 03-04  
RELATIVE TO THE USE OF LAPSED FUNDS  
FOR THE RE-CARPETING OF  
THE PUBLIC DEFENDER SERVICE CORPORATION'S  
OFFICE SPACE AND STAIRWAYS**

- WHEREAS,** The Public Defender Service Corporation (PDSC) currently occupies the second floor of the Judicial Center Annex under an Office Space Lease Agreement with the Superior Court of Guam executed on August 28, 1998; and
- WHEREAS,** Since Fiscal Year 1997, the PDSC has not been able to meet its monthly rental obligation of \$19, 702.78 because *I Liheslaturan Guahan* did not appropriate funds for this purpose; and
- WHEREAS,** The carpeting throughout the office premises and stairways utilized by the Public Defender Service Corporation is in dire need of replacement; and
- WHEREAS,** The cost for this project has been determined at \$22,800 and includes the carpeting of PDSC office space, and the use of "stair treads" for the front and back stairways;
- WHEREAS,** The Public Defender Service Corporation has the ability to absorb the costs involved in this project through the use of lapsed funds; and
- WHEREAS,** A Memorandum of Understanding between the Superior Court of Guam and the Public Defender Service Corporation will be executed to reflect a credit of \$22,800 in the rental arrears owed by the Corporation; now therefore be it

**RESOLVED,** The Board of Trustees, in its meeting of January 6, 2004, authorized the Director of the PDSC to use \$22,800 for the re-carpeting of the Corporation's office premises and stairways; and be it further

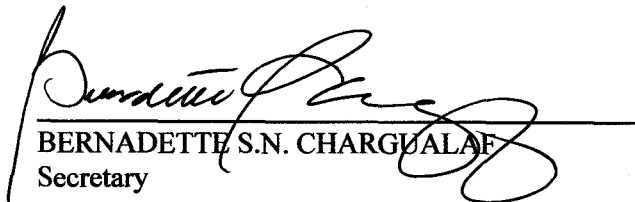
**RESOLVED,** A copy of the Memorandum of Understanding between the PDSC and the Superior Court of Guam shall be provided to the Board as soon as possible.

**DULY AND REGULARLY ADOPTED** this 6<sup>th</sup> day of January, 2004.



Chief Justice F. PHILIP CARBULLIDO  
Chairman

ATTEST:



BERNADETTE S.N. CHARGUALAF  
Secretary

DIRECTOR  
Kathleen E. Maher



ADMINISTRATIVE DIRECTOR  
Bernadette S.N. Chargualaf

**PUBLIC DEFENDER SERVICE  
CORPORATION**  
(Kotperasion Setbision Defensot Pubbleku)

GOVERNMENT OF GUAM  
110 West O'Brien Drive  
Hagåtña, Guam 96910-5174  
Tel: (671) 475-3100 ♦ Fax: (671) 477-5844

STAFF ATTORNEYS

Richard S. Dirck  
Jane L. Kennedy  
Terrance A. Long  
Loretta T. Gutierrez-Long  
Pablo M. Aglubat  
Raymond B. Ilagan  
Stephen P. Hattori  
Thomas M. Parker

December 22, 2003

*Rev'd  
12/22/03 @  
9:20 am  
jerry*

Ms. Poping Cruz  
Management Officer (CIP)  
Superior Court of Guam  
120 West O'Brien Drive  
Hagatna, Guam 96910

Dear Poping:

The Chairman of our Board of Trustees, Chief Justice F. Philip Carbullido has instructed us to obtain certain information relative to the replacement of carpeting on the premises currently occupied by the Public Defender Service Corporation. (I am aware that Cil Fernandez, chairperson of our Office Facilities Improvement Committee, has also been in contact with you in this regard.)

It is my understanding that a contract has been executed by the Superior Court with The Carpet Store for this project. I am more particularly concerned with the costs directly associated with the re-carpeting of the PDSC's office space, as the Chief Justice has informed us that we will be responsible for this expense. Simultaneously, a Memorandum of Understanding will be drawn between the Superior Court and PDSC to deduct the costs of re-carpeting from the arrears owed for rent.

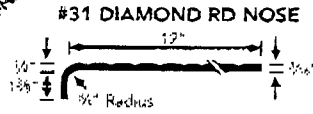
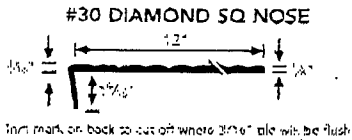
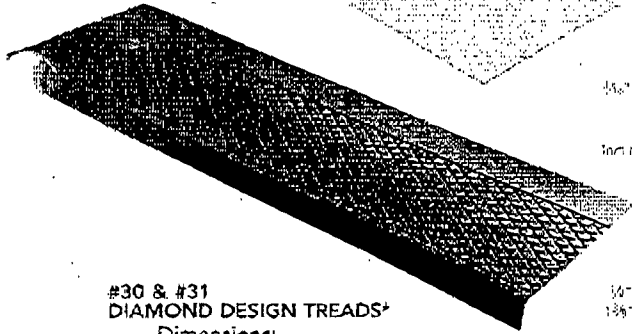
Please provide us with specific information on the portion of the re-carpeting contract that directly involves the PDSC (i.e., total square yards involved, cost of materials and labor, etc.), so that we can present it to our Board of Trustees for their review and approval. I would greatly appreciate the information before December 30, 2003 which is our next scheduled board meeting.

Thank you so much for accommodating us in this regard.

Sincerely,

  
BERNADETTE S.N. CHARGUALAF

# DIAMOND



## #30 & #31 DIAMOND DESIGN TREADS\*

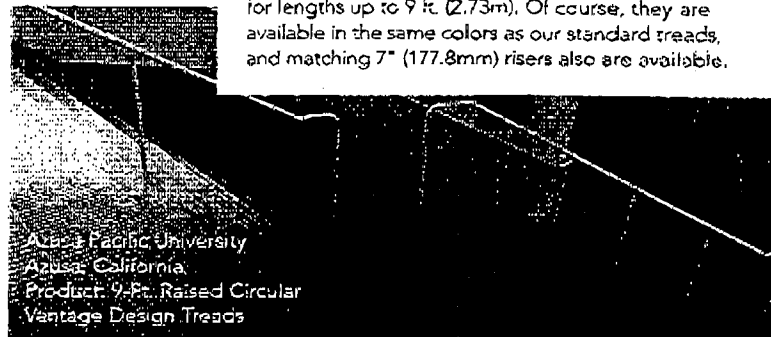
- Dimensions:**  
 Length: 36" (91m), 42" (1.07m), 48" (1.22m), 54" (1.37m), 60" (1.52m) or 72" (1.83m)  
 #30: Available in lengths up to 9 ft. (2.73m); Matching risers available  
 Depth: 12" (304.8mm)  
 Thickness:  
 #30 sq. nose: 3/16" tapering to 1/8" (4.76mm to 3.175mm) with trim mark at 3/16"  
 Trim mark feature: For easy matching at the top step with either Diamond landing mats or 3/16" (4.76mm) Smooth Tile, a trim mark has been added at the 3/16" width.  
 #31 round nose: 1/4" tapering to 3/16" (6.35mm to 4.76mm)  
**Packaging:**  
 No. per carton: 6  
 Wt. per linear ft.: 2.25 lbs. (3.35kg per linear meter)

# ROPPE.

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## 9-FOOT Stair Treads

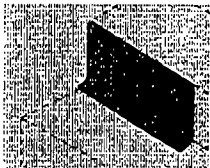
For special installations where steps are over 72" (1.83m) wide, Roppe now offers two of our most popular treads - #98 Raised Circular Vantage and #30 Diamond Design - in longer lengths. These styles can be ordered in 6" (152.4mm) increments for lengths up to 9 ft. (2.73m). Of course, they are available in the same colors as our standard treads, and matching 7" (177.8mm) risers also are available.



## Stair Tread

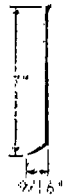
# COMPLEMENTING PRODUCTS

## RUBBER & VINYL RISERS



Risers cover the rear edge of tread to eliminate labor-intensive hand trimming. They are sized to fit most stair risers, but can be trimmed to fit any height (7" or less) or length. Note: 9 ft. (2.73m) risers are available for Rubber Treads #30 Diamond Design and #98 Vantage Profile Design.

- Height: 7" (177.8mm)  
 Thickness: .085" (2.16mm) vinyl  
 .100" (2.54mm) rubber  
 Length of rubber: 36" (91m), 42" (1.07m), 48" (1.22m), 54" (1.37m), 60" (1.52m) or 72" (1.83m)  
 Length of vinyl: 50 ft. roll (15.24m)  
**Packaging:**  
 No. per carton: 20 rubber, 1 roll vinyl  
 Wt. per ft.: 5 lbs. (7.4kg per m)  
 Note: Vinyl risers sold in full cartons only.



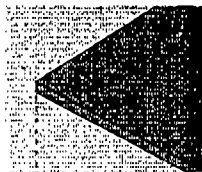
## RUBBER & VINYL STRINGERS



For a clean, finished surface.

- Height: 10" (254mm) vinyl, rubber  
 12" (304.8mm) rubber  
 Thickness: .080" (2.03mm) vinyl  
 .100" (2.54mm) rubber  
 Length: 72" (1.83m) rubber  
 50 ft. roll (15.24m) vinyl  
**Packaging:**  
 No. per carton: 12 rubber, 1 roll vinyl  
 Weight - 10": 3.8 lb/pc (1.72kg/pc)  
 Weight - 12": 4.4 lb/pc (2.00kg/pc)  
 Note: Vinyl stringers sold in full cartons only.

## RUBBER LANDING MATS/TILES



Two styles to match Roppe stair treads.

- Rubber Landing Mats**  
 Thickness: 1/8" (3.175mm) Smooth  
 3/16" (4.76mm) Smooth  
 3/16" (4.76mm) Diamond  
 Size: 27" x 27" (68.6cm x 68.6cm)  
**Packaging:**  
 No. per carton: 6  
**Rubber Landing Tiles**  
 Thickness: Heavy-Duty: 3/16" (4.76mm)  
 Light-Duty: 1/8" (3.175mm)  
 Size: 12" x 12" (304.8mm x 304.8mm)  
 Style: Standard Smooth Tile only  
 Note: Landing tiles are NOT available in Diamond, Raised Circular or Square Designs. However, all Roppe tile products can be used on stair landings.

Rubber risers, stringers, mats and landing tiles are available in the same 55 colors as Roppe rubber treads. See pg 22 for colors. Vinyl risers and stringers are only available in the colors listed on pg 25.

# RAISED CIRCULAR VANTAGE DESIGN TREADS

## #96 VANTAGE PROFILE WITH RISER\*

### Dimensions:

Length: 36" (91m), 42" (1.07m),  
48" (1.22m), 54" (1.37m),  
60" (1.52m) or 72" (1.83m)  
Not available in 9 ft. (2.73m) lengths

Depth: 20-1/2" (52.1cm)

Thickness: 1/4" (6.35mm) tread portion, riser tapers

### Packaging:

No. per carton: 6  
Wt. per linear ft.: 2.5 lbs. (3.73kg per linear meter)

## #98 VANTAGE PROFILE W/O RISER\*

### Dimensions:

Length: 36" (91m), 42" (1.07m),  
48" (1.22m), 54" (1.37m),  
60" (1.52m) or 72" (1.83m)  
Available in lengths up to 9 ft. (2.73m) in  
5" (152.4mm) increments

Matching risers available (see pg 21)

Depth: 12" (304.8mm)

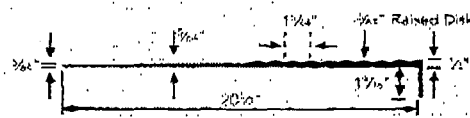
3/64" (1.19mm) raised design

Thickness: 3/16" tapering to 1/8" (4.76mm to 3.175mm)

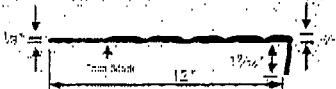
### Packaging:

No. per carton: 6  
Wt. per linear ft.: 2 lbs. (2.98kg per linear meter)

## #96 VANTAGE SQ NOSE



## #98 VANTAGE SQ NOSE



# RAISED SQUARE

## #94 RAISED SQUARE DESIGN\*

### Dimensions:

Length: 36" (91m), 42" (1.07m),  
48" (1.22m), 54" (1.37m),  
60" (1.52m) or 72" (1.83m)

Depth: 12-1/4" (311.2mm)

Thickness: 1/4" tapering to 1/8"  
(6.35mm to 3.175mm)

### Packaging:

No. per carton: 6  
Wt. per linear ft.: 2.2 lbs. (3.28kg per linear meter)

## #94 RAISED SQUARE SQ NOSE



# LoW PROFILE

## #92 LOW PROFILE RAISED CIRCULAR DESIGN\*

### Dimensions:

Length: 36" (91m), 42" (1.07m),  
48" (1.22m), 54" (1.37m),  
60" (1.52m) or 72" (1.83m)

Depth: 12-1/4" (311.2mm)

Thickness: 3/16" tapering to 1/8"  
(4.76mm to 3.175mm)

### Packaging:

No. per carton: 6  
Wt. per linear ft.: 2 lbs. (2.98kg per linear meter)

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## Architects' Material Specifications

### RUBBER STAIR TREADS

All stair treads indicated in the finish schedule or otherwise listed in this specification shall be **MOLDED RUBBER STAIR TREADS**, manufactured by Roppe Corporation, Fostoria, Ohio. The treads shall be homogeneously constructed of first-quality resilient rubber compound and the color (and marblingization, if applicable) shall extend throughout the thickness of the tread. All treads shall be free from objectionable odors, blisters, cracks and other imperfections which will detract from the serviceability and appearance of the treads. Stair treads shall conform to U.S. Federal Specification RR-T-650C, Composition A, Types 1, 2 and 4. The molded rubber stair treads shall be type \_\_\_\_\_ (insert number and name) and shall be \_\_\_\_\_ (insert thickness). They shall have \_\_\_\_\_ (round or square) nosing and a length of \_\_\_\_\_ (72" (1.83m) maximum standard, or special orders up to 9 ft. (2.73m) (styles #30 and #98 only)) The color shall be \_\_\_\_\_ (specify by number and name).



## ROPPE RUBBER STAIR TREAD PERFORMANCE

All rubber treads: Conform with U.S. Federal Specification RR-T-650C, Composition A, Types 1, 2 and 4

ADA: Most Roppe rubber stair treads comply with Americans with Disabilities Act regulations

NFPA: Meets flammability requirements of the National Fire Protection Association Life-Safety Code 101

ANSI: Meets building code standards from American National Standards Institute

\*Abrasive strips can be added to rubber treads #72, #94, #95 and #98. See pg 20 for colors.



**ROBERT S. CRUZ**  
DEPUTY DIRECTOR

# SUPERIOR COURT OF GUAM

OFFICE OF THE DEPUTY DIRECTOR

GUAM JUDICIAL CENTER  
120 WEST O'BRIEN DRIVE  
HAGÁTÑA, GUAM 96910



TELEPHONE: (671) 475-3128  
(671) 475-3344  
FACSIMILE: (671) 477-3184

December 24, 2003

Bernadette S.N. Chargualaf  
Administrative Director  
Public Defender Service Corporation(PDSC)  
110 West O'Brien Drive  
Hagåtña, Guam 96910-5174

Dear Ms. Chargualaf:

Thank you for your letter dated December 22, 2003. The total cost of material and labor to re-carpet 8,100 square <sup>feet</sup> ~~yard~~ of PDSC's office space and staircase with staircase thread is \$22,800.00.

If you should require additional information, please do not hesitate to contact me at 475-3157.

Sincerely,

*Josephine "Popping" Cruz*  
JOSEPHINE "POPING" CRUZ

Concurred by:

*Robert S. Cruz*

ROBERT S. CRUZ  
Acting Administrative Director