

PUBLIC DEFENDER SERVICE CORPORATION
Board of Trustees' Video Conferencing Meeting
Tuesday, September 28, 2021 – 12:30 p.m.
Via Video Conferencing - Zoom & YouTube
Public Defender Service Corporation
A G E N D A

I. Call to Order

II. Roll Call

III. Proof of Due Notice of Meeting:

- | | |
|--|-----------------------------|
| A. Notice: 5 Working Days, Guam Daily Post | Tuesday, September 21, 2021 |
| B. Notice: 48 Hours, Guam Daily Post | Friday, September 24, 2021 |

IV. Determination of Quorum

V. Approval of Minutes: Regular Scheduled Meeting of August 24, 2021

VI. Old Business:

- A. Financial Status Update (PDSC, APD and DVP) Allotment Releases
- B. Report from PDSC Executive Director
- C. Report from APD Managing Attorney
- D. Public Health Legal Assistance Services for Seniors Program – Elder Justice Center Update / Program Extension
- E. BJA's Sixth Amendment Initiative: Strengthening the Constitutional Protections of the Accused

VII. New Business:

VIII. Executive Session:

IX. Public Discussion

X. Adjournment and Next Meeting Date: Tuesday, October 26, 2021 at 12:30 p.m.
via Zoom / YouTube / PDSC Conference Room.

Some special needs students may have class 5 days a week

By Jolene Toves
jolene@postguam.com

Special needs public school students will be returning to campus on Sept. 27 and, like last school year, some parents may see their student in class five days a week.

"We had a similar arrangement last year when we went face-to-face; only a certain amount of students were able to go on campus," said Superintendent Jon Fernandez of the Guam Department of Education. "Our students with special needs operate according to their Individual Education Plan, or IEPs, which really dictates the services and the instruction supports needed at the school."

When public schools return to in-person instruction next week,

Fernandez said it will be up to the special needs student's IEP team to determine if the student will attend in cohorts or receive additional days of in-person instruction.

Every special needs student has an IEP team and based on the recommendations of that team the schools are able to provide accommodations.

"Last year we were able to have a some students who requested and discussed it with their IEP team and we were able to accommodate them," Fernandez said.

Some special needs students based on their IEP did receive more days of in-person instruction compared to the rest of the student population.

As GDOE returns in cohorts on



Jon Fernandez

Monday, Fernandez said accommodation for special needs students will be available.

IEPs are valid for one year. However, parents and teachers as well as administrators can call for an IEP meeting at any time to address the needs of the students.

Deputy Superintendent of Operations Erika Cruz clarified that the accommodation must be written into the student's IEP.

"However, it is not blanket that all special education students are able to do a five-days-a-week face-to-face model of learning," Cruz said. "It will all depend on the IEP."

That means the accommodation

will not be made for all 1,752 students enrolled in GDOE's special education program.

Assistant Superintendent of Special Education Tom Babauta has previously addressed concerns that some of these students could fall through the cracks.

"As much as we understand that this is going to be a setback, everything is going to be based on a team getting together looking at meeting, but we can't give more to our special needs kids than the rest of the population," Babauta said at an input session with parents earlier this month. "I know it sounds like it would make more sense to front-load our kids and allow them to go as many days as possible because it would be open, but then it becomes a parity of fairness issue."

The return of all GDOE students in two cohorts will entail alternating schedules allowing 50% of the student population on campus on any given school day. Students would receive five days of instruction over a two-week period.



Guam Memorial Hospital Authority

Aturidat Espetad Mimuriat Guahan
850 Governor Carlos Camacho Road, Tamuning, Guam 96913
Opera tor: (671) 647-2330 or 2552 | Fax: (671) 649-5508



This Public Notice is paid for by government funds, and is paid for by Guam Memorial Hospital Authority.

NOTICE OF ZOOM VIDEO PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Guam Memorial Hospital Authority (GMHA) will be conducting a Public Hearing on hospital new rates, fees, and charges. Documents relating to this proceeding are available on our website at www.gmha.org under About GMHA – Reports & Minutes – Public Notices – Public Information. Should you have any questions, please feel free to contact *Ms. Sydnie Taisacan*, Program Coordinator IV at 648-7989, *Mr. Frumen Patacsil*, Hospital Quality Improvement Specialist at 648-7945 or *Ms. Yukari B. Hechanova*, Chief Financial Officer, at 648-6746.

Date: **Thursday, September 23, 2021**
Time: **10:00 a.m.**
Zoom Video Conferencing: **Zoom Video Public Hearing Details and Link to join:**
<https://gmha-org.zoom.us/j/99472297459?pwd=YXJ1L1Jpcmh5Mko3ejFUSllyL2FHUT09>
Meeting ID: 994 7229 7459
Passcode: 470814

The details and link to this public hearing is also available on the GovGuam Public Notices Portal at <https://notices.guam.gov/>.

NOTICE OF PUBLIC MEETING

Public Defender's Board of Trustees will have a meeting Tuesday, September 28, 2021 at 12:30 PM in the PDSC conference room of the Public Defender Service Corporation, located at MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910. The meeting will be held via video conferencing and a link to the meeting is available through the PDSC website or PDSC YouTube Channel https://www.youtube.com/channel/UCOML-DJGGSY_Y9qzALT6mw.

Agenda: Call to Order * Roll Call * Proof of Due Notice of Meeting * Determination of Quorum * Approval of Minutes * Old Business * New Business * Executive Session * Public Discussion * Adjournment and Next Meeting Date

Copies of the agenda will be available prior to the meeting at the Public Defender Service Corporation.

Individuals requiring special accommodations are asked to contact Ms. Cathy Gogue at 475-3100.

/s/ **F. Philip Carbullido**
Chairman



GUAM EDUCATION BOARD

501 Mariner Avenue
Barrigada, Guam 96913-1608
Telephone Number: (671) 300-1627
Facsimile Number: (671) 472-5003
Website Address: www.gdoe.net/geb



Guam Education Board REGULAR MONTHLY MEETING Thursday, September 23, 2021 6 PM 3rd Floor Conference Room, Bldg. B, Tiyan

AGENDA

- I. Meeting Call to Order
- II. Approval of Minutes
 - 1. Minutes of June 29, 2021 Regular Meeting - Subject to Board Action
 - 2. Minutes of July 20, 2021 Regular Meeting - Subject to Board Action
 - 3. Minutes of August 17, 2021 Regular Meeting - Subject to Board Action
- III. Public Participation (Board Policy 125.6) Time Limit 3 minutes
- IV. Communications
 - 1. Correspondence received by the Board after August 17
 - 2. Superintendent's Report
- V. Ex-Officio Member Reports
 - 1. Islandwide Board of Governing Students (IBOGS) Report
 - 2. Guam Federation of Teachers (GFT) Report
 - 3. Mayor's Council of Guam (MCOG) Report
- VI. Unfinished Business/ Committee Reports
 - 1. Executive Committee
 - a. Superintendent's Evaluation
 - b. National Association of State Boards of Education (NASBE) 2021 Annual Virtual Conference – Subject to Board Action
 - c. National Association of State Boards of Education (NASBE) Membership Dues – Subject to Board Action
 - 2. Instructional & Academic Support Committee
 - a. Grading Policy - Subject to Board Action
 - b. June 2021 Head Start Report - Subject to Board Action
 - c. July 2021 Head Start Report - Subject to Board Action
 - d. August 2021 Head Start Report - Subject to Board Action
 - e. September 2021 Head Start Report - Subject to Board Action
 - f. Amendment to School Year 2021-2022 Calendar - Subject to Board Action
 - 3. Safe & Healthy Schools Committee
 - a. District School Readiness Task Force (DSRTF) Report
 - 4. Policy Review & Strategic Planning Committee
 - a. Strategic Planning Committee Report
 - 5. Fiscal Management Committee
 - a. GDOE Financial Report
 - i. Accounts Payable Aging Report
 - ii. Unaudited Statement of Appropriation, Expenditures, and Encumbrances for Fiscal Year 2021
 - b. US Department of Education Specific Conditions Report
 - c. Declaration of Financial Status Designation for April & May 2021 - Subject to Board Action
 - d. Declaration of Financial Status Designation for June & July 2021 - Subject to Board Action
- VII. New Business
 - 1. Approval of FY 2022 Spending Plan – Subject to Board Action
- VIII. Executive Session (Board Policy 125.12)
- IX. Adjournment

The public is welcome to view the meeting via live stream at <https://www.facebook.com/DOEGuam>.

Individuals requiring special accommodations or information or wish to submit public testimony via email may contact Tia Salas by email: tssalas@gdoe.net.

Agenda to be available on GEB website at least 72 hours before the meeting.
This advertisement was paid by GDOE local funds.

2 of 48

US pledges to double vaccine donations

By Anne Gearan
The Washington Post

WASHINGTON – President Joe Biden announced Wednesday that the United States will double the number of Pfizer coronavirus vaccine doses it is donating to other countries, a step toward the goal of immunizing 70% of the world's 8 billion people within the next year.

Biden made the pledge as he convened a virtual global summit of world leaders amid criticism that his administration has done too little to help nations with fewer resources.

Organizers said the conference would explore ways that all nations can cooperate to blunt a pandemic that has killed an estimated 4.5 million people and stunted economic growth around the globe.

"We're not going to solve this crisis with half measures or middle-of-the-road ambitions," Biden said at the White House.

"We need to go big, and we need to do our part" across governments, the private sector and charities, Biden said.

"This is an all-hands-on-deck crisis. And the good news is, we know how to beat this pandemic: vaccines, public health measures and collective action."

The United States will buy 500 million doses of the Pfizer-BioNTech coronavirus vaccine to donate to countries in need as part of what Biden said is an effort to become "the arsenal of



VIRTUAL SUMMIT: U.S. President Joe Biden, with Ambassador to the U.N. Linda Thomas-Greenfield, convenes a virtual COVID-19 summit on the sidelines of the U.N. General Assembly on Wednesday. Oliver Contreras/For The Washington Post

vaccines, as we were the arsenal of democracy during World War II."

The Biden administration already purchased 500 million doses of the vaccine in July to be distributed in batches.

The doses would go to poorer countries through Covax, the initiative led by the World Health Organization, Gavi and the Coalition for Epidemic Preparedness Innovations.

"This is a monumental commitment by the United States, bringing our total number of donated vaccines to the world to more than 1.1 billion," White House coronavirus coordinator Jeff Zients and Secretary of State Antony Blinken wrote in an op-ed in The Washington Post on Wednesday. "For every one shot we've put in an American arm to date, we are now donating about three shots globally."

Booster shots

The United States is the world leader in vaccine donations, Biden said, although he and other leaders of wealthy nations have been criticized for all but cornering markets for vaccines early on. Biden has also come under fire for welcoming booster shots for Americans while vaccination rates remain in single digits across most of Africa.

The WHO chief has called for a halt to boosters in rich countries for the rest of the year, to give other nations more chances to catch up.

Neither Biden nor United Nations Ambassador Linda Thomas-Greenfield addressed critiques of the booster plan in the United States in their opening remarks heard by reporters.

"We can do both, and it's a false

Biden made the pledge as he convened a virtual global summit of world leaders amid criticism that his administration has done too little to help nations with fewer resources.

choice," White House press secretary Jen Psaki said of the suggestion that rich nations should hold back.

"Our view also continues to be that, frankly, the rest of the world needs to step up and do more."

The summit, which coincides with this week's U.N. General Assembly meetings, was broken into four sessions.

Biden chaired the first session on the need to vaccinate the world, where he called on global leaders to fully vaccinate 70% of the world's population by next September, The Post previously reported.

Participants included U.N. Secretary General António Guterres, World Health Organization chief Tedros Adhanom Ghebreyesus, the leaders of Britain, Canada, South Africa and Indonesia, plus a representative from the European Union.

Guam Cancer Trust Fund Council Meeting

The Guam Cancer Trust Fund Council will hold its monthly meeting online on Thursday, September 30, 2021 at 4:00 p.m.

If interested in attending the meeting, please register with Remylynn Yamanaka at gctf@triton.uog.edu.

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Agenda: I. Call to Order; II. Roll Call; III. Proof of Due Notice of Meeting IV. Determination of Quorum; V. Approval of Minutes; VI. Old Business: A. Financial Status Update (PDSC, APD and DVP) Allotment Releases; B. Report from PDSC Executive Director; C. Report from APD Managing Attorney; D. Public Health Legal Assistance Services for Seniors Program – Elder Justice Center Update/Program Extension; E. BJA's Sixth Amendment Initiative: Strengthening the Constitutional Protections of the Accused; VII. New Business; VIII. Executive Session; IX. Public Discussion; and X. Adjournment and Next Meeting Date

Copies of the agenda will be available prior to the meeting at the Public Defender Service Corporation. Individuals requiring special accommodations are asked to contact Ms. Cathy Gogue at 475-3100. Publication of notice of this meeting to the public is paid for by government of Guam funds.

/s/ F. Philip Carbullido
Chairman

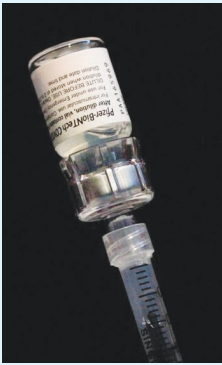
FDA clears Pfizer COVID-19 booster for older and at-risk Americans

WASHINGTON (Reuters) – The U.S. Food and Drug Administration on Wednesday authorized a booster dose of the Pfizer Inc. and BioNTech COVID-19 vaccine for those 65 and older, all people at high risk of severe disease, and others who are regularly exposed to the virus.

The decision paves the way for a quick rollout of the booster shots as soon as this week for millions of people who had their second dose of the vaccine at least six months ago.

The change to the vaccine's emergency use authorization will allow boosters for groups such as health care workers, teachers and day care staff, grocery workers and those in homeless shelters or prisons, FDA acting Commissioner Janet Woodcock said in a statement.

Pfizer had asked the FDA to expand its vaccine approval to include boosters for all people aged 16 and older and presented data last week to an outside FDA panel of



VACCINE: A health worker draws a dose of Pfizer COVID-19 vaccine from a vial during a vaccination event at FTX Arena in Miami, Florida, on Aug. 5. Marco Bello/Reuters

advisers that it said showed waning immunity over time.

The panel voted against the proposition that boosters were needed by everyone but said evidence showed they were helpful to older people and those at high risk.

Dr. William Schaffner, medical director of the National Foundation for Infectious Diseases, said the FDA's statement was more expansive in who it included as eligible for boosters when compared to the panel's recommendation.

"Very broad indeed, especially that 'among others.' That could essentially give the green light for giving boosters to a very substantial proportion of the previously vaccinated adult population," said Schaffner.

PUBLIC DEFENDER SERVICE CORPORATION
Board of Trustees' Video Conferencing Meeting
Tuesday, August 24, 2021 – 12:30 PM
via Video Conferencing - Zoom
Public Defender Service Corporation Conference Room

MINUTES

I. CALL TO ORDER

The meeting was called to order at 12:34 p.m. on August 24, 2021 by Chairman Chief Justice F. Philip Carbullido.

II. ROLL CALL

Present: Chief Justice F. Philip Carbullido, Chairman, calling in from Guam Judicial Center
Presiding Judge Alberto C. Lamorena, III, Vice Chairman, calling in from Guam Judicial Center
Attorney Cynthia V. Ecube, Member, calling in from Hagåtña
Attorney Jacque T. Terlaje, GBA President, calling in from Hagåtña

Excused: Trustee Donna M. Quiñata, Member

Others Present: Stephen P. Hattori, Executive Director
John P. Morrison, Deputy Director
AnaMaria Gayle, APD Managing Attorney
Cathynn Gogue, Administrative Director
Michael Moreno, Chief Fiscal Officer
Julito Tingson, MIS Administrator
Katherine Sablan, Personnel Specialist IV
Audre Hattori, APD Management Officer
Jeanenne Cordero, Special Projects Coordinator
Stacey A. Cruz, Legal Secretary III
Cathleen L.G. Moylan, Program Coordinator
Katherine F. Siguenza, Attorney
Senator Amanda Shelton
Mayor Jesse Alig, President of Guam Mayor's Council
Charlene San Nicolas, DPHSS
Lou Sanchez, EJC Advisory Member
Kathy Campbell, EJC Advisory Member
Evelyn Manibusan, DPHSS

III. PROOF OF DUE NOTICE OF MEETINGS

“Notice of Public Meeting” was published in the Guam Daily Post on Tuesday, August 17, 2021 and Friday, August 20, 2021.

IV. **DETERMINATION OF QUORUM**

With the presence of three (3) out of the five (5) board members, a quorum was determined for the meeting to proceed.

V. **APPROVAL OF MINUTES**

Chairman Chief Justice Carbullido stated they will proceed with the approval of the minutes of the regular board meeting of July 27, 2021.

Motion to adopt the minutes subject to correction was made by Presiding Judge Lamorena and seconded by Trustee Terlaje. Approved by acclamation.

Chief Justice Carbullido acknowledged the presence of others who have joined the meeting – Senator Amanda Shelton, Mayor Jesse Alig – President of the Mayor’s Council, EJC Advisory Member Lou Sanchez, and Ms. Kathy Campbell calling in from California. He also announced that because Trustee Quiñata is off-island and Presiding Judge Lamorena has jury selection this afternoon, any official action regarding EJC’s extension will be deferred to the September board meeting, including the certification of funds. However, we will discuss EJC matters at today’s meeting.

VI. **OLD BUSINESS**

A. **FINANCIAL STATUS UPDATE (PDSC, APD, and DVP) Allotment Releases**

CFO Moreno reported that PDSC and APD received their second allotment for August and are expecting three more by end of September to complete appropriations for FY2021.

The MOU for STOP 2020 is status quo and we are still invoicing the program for services. For sexual assault matters, we are invoicing ICJR (Improving Criminal Justice Response) program funds.

Regarding EJC, the Center has just issued an invoice to DSC (Division for Senior Citizens) for July’s services. As of July 31st, we have a total \$44,000.00 in receivables pending from DPHSS’ Division for Senior Citizens.

Chief Justice Carbullido acknowledged the presence of Attorney Ecube who joined the meeting.

B. **REPORT FROM PDSC EXECUTIVE DIRECTOR**

ED Hattori asked that the presentation on BJA be tabled to the next BOT meeting due to the planned discussion regarding the EJC. Meanwhile, PDSC has implemented new policies to include mandatory vaccination along with the Judiciary. We are moving forward with a grant to set up video conferencing at

DOC. Indigent clients are now able to call their attorneys for free thanks to a bill that was recently passed by the Legislature. He thanked Senator Shelton for supporting this bill that allows inmates to use PayTel toll free to call their attorneys.

C. REPORT FROM APD MANAGING ATTORNEY

MA Gayle reported that she will defer any updates until the next meeting due to time constraints for this meeting.

C. PUBLIC HEALTH LEGAL ASSISTANCE SERVICES FOR SENIORS PROGRAM – ELDER JUSTICE CENTER UPDATE

Chief Justice Carbullido stated that he will proceed with the presentation on the EJC, but will defer any motions to extend the program to the September meeting. The additional time will allow all Board members to be present for the discussion. Chief Justice Carbullido added that Trustee Quiñata requested that she be present for the discussion on EJC's extension.

D. BJA's SIXTH AMENDMENT INITIATIVE: STRENGTHENING THE CONSTITUTIONAL PROCECTIONS OF THE ACCUSED

With no objections, a management report will be deferred to the September meeting.

VII. NEW BUSINESS

A. ELDER JUSTICE CENTER (EJC) PROGRAM EXTENSION

Chief Justice Carbullido reminded all those present that EJC is a federally funded pilot program set to expire on September 15, 2021. Today's presentation will determine if it will continue and if so, at what capacity. Community leaders have extended support for EJC, including Senator Shelton and Mayors' Council of Guam President – Mayor Alig who are present and whose letters of support have been submitted for the record.

Attorney Siguenza reported that EJC has a very good handle on the high demand for services and the resources needed to meet the legal assistance demand for our *Manâmkö*. Through outreach activities, the waitlist for services went from 357 to 547 in the very short time that the pilot program began. One supporter, whose background is in finance, stated that the pilot program has established that there is a desperate need for legal advice for senior citizens regarding the management and distribution of their personal assets. EJC has received outpouring support from the community and clients via surveys. They have established an Advisory Council who is committed to serve should the program be extended. The panel consists of the Honorable Anita A. Sukola who once worked as a Public Defender. Also, Mayor Jesse Alig who was first to show his support at EJC's presentation at the last

Mayor's Council meeting. He presented to the BOT Chairman a resolution introduced by 26 individuals and was transferred to Governor Leon Guerrero, Speaker Muña-Barnes, and Senator Shelton. This Resolution authenticates the fact that the Council supports the partnership between PDSC and DPHSS to administer legal services to Guam's *Manâmkô*'. The EJC Advisory Board includes Attorney Kathy Campbell, an expert in elder law and the founder of Elder Solutions in Los Angeles. She was once a panelist for the Judiciary and will offer advice to EJC should any problems arise, as well as informational material to start an EJC library. Ms. Lou Sanchez will also serve as an advisory member for EJC. Her experience in the banking industry will be helpful to EJC's educational programs to show bankers how to recognize and prevent fraud and abuse of senior citizens. Dr. Dolores Lee joins the EJC as a primary care physician who also serves on the Advisory Council for the American Cancer Society and oversees a GWEP (Geriatric Workforce Enhancement Program) grant at University of Guam. GWEP's primary goal is to transform the current health care system to help the elderly and Alzheimer's patients. She has offered advanced care planning and training programs for EJC. Two alternate advisory members are Tom Devlin, an advocate for Guam's veterans, and Agana Heights Mayor Paul McDonald.

In addition to setting up EJC's advisory board, the Center received endorsement letters from various mayors supporting the advancement of EJC within the Public Defender. Some letters of support were not received by the time this meeting's packet was complete, but they will be provided to the Board members as they come in. Attorney Siguenza thanked DPHSS Director Arthur San Agustin for his support in this pilot program.

Providing an update on EJC, Attorney Siguenza informed the board that in just four months, EJC was able to address 147 cases including attempts to contact all 356 people on the waitlist. Meanwhile, 191 new cases were received via referrals and outreach efforts by the center. From the existing waitlist, 281 cases were terminated due to these clients' no longer needing services for various reasons including death, relocation, and requests beyond the scope of services the EJC is able to provide.

Within the pilot program, the EJC opened 266 cases by conducting intake which helps to determine if the client needs any referrals or if their requests are beyond the scope of EJC. We were only able close 37 cases because the majority of the work the Center focused was the initial stage that including phone calls, locating clients, and intakes, all while developing operating procedures from scratch. This number will increase once EJC is able to gather the data for the months of August and September. Considering the initial set-up and the need to provide services, a total of 229 cases were open in the first 4-months of the program.

EJC submitted a breakdown of the cost to operate EJC to the American Rescue Plan and Senator Shelton. The total needed for the Center came to approximately \$580,070.00; not to include DPHSS' grant funds of \$192,144.00. Because no local funding is available, EJC is left with only DPHSS funds and would therefore need to modify operations and services based on the funding available. Should additional

funding become available, EJC hopes to host legal clinics at senior centers and church halls once COVID-19 restrictions are lifted. EJC would also like to expand services to include guardianships, continue collaborative efforts with Guam Legal Services and the Office of the Public Guardian regarding advance care planning and dementia.

Chief Justice Carbullido thanked Attorney Siguenza for bringing the EJC thus far and commended her on the selection of members to the Advisory Board. While he admits that this is a worthwhile program that he fully supports, what it really comes down to is resources. Chief Justice Carbullido would like to map out the scenarios of the program should it not receive additional funding. He then opened the floor to the other Trustees and community leaders present in the Zoom room for comment.

Presiding Judge Lamorena also commended Attorney Siguenza on the composition of Advisory Board members. He inquired as to how clients were referred to EJC. Attorney Siguenza responded that most were from DPHSS and wants to ensure that the mayors are aware of EJC to refer their constituents. Attorney Siguenza stated that the Center will start going to the senior centers once restrictions are lifted. He inquired about EJC's services and Attorney Siguenza responded that they do simple *Wills, Living Wills, Powers of Attorney, and Guardianships*. Due to gaps in *Guardianship* requests, specifically regarding grandchildren, EJC will work with OPG and GLS to close some of those gaps.

Attorney Terlaje praised Attorney Siguenza for EJC's services. She suggested a triage section for the intake process to filter out clients who cannot be served by EJC, GLS, or OPG and asked where clients are referred to should these organizations not be able to assist. Attorney Siguenza responded that those clients are referred to Guam Bar Association. She then suggested that the two of them work together to create a referral list through the GBA. Attorney Terlaje stated that perhaps the development of a program to educate the *Manâmkô'* on legal services and the associated cost. This would ensure that our *Manâmkô'* do not end up without legal services and recommended that attorneys be involved in this cooperative effort with the EJC.

Attorney Ecube also commended Attorney Siguenza on EJC's progress and recommended they look to GCC and UOG for resources and services from volunteers.

Senator Shelton thanked Attorney Siguenza for her presentation and stated that the Legislature has yet to find funding given that this upcoming budget is very lean and we are facing tough economic times. She was pleased to hear that EJC had applied for ARP funds. She further stated that if they are unsuccessful in securing funding for this year, she will again focus on trying to assist in FY2023.

Chief Justice Carbullido inquired if the same level of funding from DPHSS would continue for another fiscal year which Attorney Siguenza confirmed. DPHSS'

Charlene San Nicolas stated they are anticipating minimum maintenance of effort of \$192,144.00 for FY2022. Chief Justice Carbullido stated that this amount seems to be the most realistic outlook for EJC, and so its continuance with this budget will be an action item for the September board meeting agenda.

Motion to extend EJC's pilot program to September 30, 2021 was made by Presiding Judge Lamorena and seconded by Attorney Ecube. Approved by acclamation.

Attorney Kathy Campbell shared that she is thankful for the opportunity to be part of EJC and encouraged everyone to think about collaborative opportunities and reaching out to the private sector because this area of law offers time limitations because of the nature of the clientele.

VIII. **EXECUTIVE SESSION**

None.

IX. **PUBLIC DISCUSSION**

None.

X. **ADJOURNMENT AND NEXT MEETING DATE:**

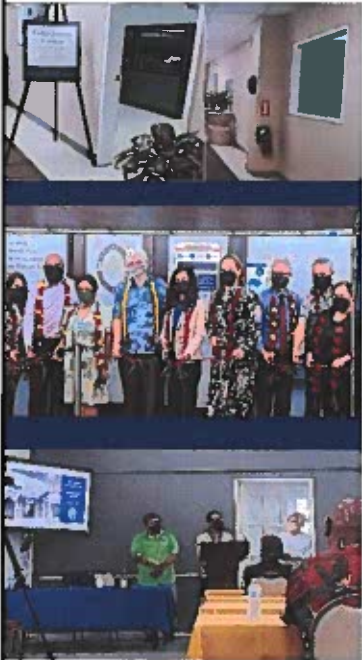
With no further matters to discuss, **motion was made by Presiding Judge Lamorena and seconded by Attorney Ecube to adjourn the meeting. Approved by acclamation.**

The next BOT meeting is scheduled for Tuesday, September 28, 2021, at 12:30 p.m. in the PDSC conference room via Zoom/YouTube.

Respectfully submitted,

/s/

CATHY GOGUE
Board Secretary



ELDER JUSTICE CENTER PILOT PROGRAM

SUMMARY REPORT TO THE PDSC BOARD OF TRUSTEES

August 24, 2021



EJC PILOT PROGRAM

Resolution No. 06-20 - July 28, 2020

Resolution No. 07-20 - October 27, 2020

Official Opening – March 15, 2021

Pilot Program Ends – September 15, 2021

**CRITICAL NEED
FOR CIVIL
LEGAL
SERVICES**

**Increase in Demand in 4 Months: 357
from the Original Waitlist to 548**

**SUPPORT FOR
THE EJC
PROGRAM**

- **Advisory Council**
- **Community**
- **Client Satisfaction Surveys**

**EJC ADVISORY
COUNCIL**



**The Honorable
Anita A. Sukola**

**EJC ADVISORY
COUNCIL**



**The Honorable
Jesse L.G. Alig**

**EJC ADVISORY
COUNCIL**



**Attorney Kathy Long
Campbell**

- Founder of Elder Solutions, LLC, Los Angeles, CA
- Elder Law Expert
- Guam Daughter

**EJC ADVISORY
COUNCIL**



Lourdes "Lou" Sanchez

**Industry Leader in Banking,
Marketing and Sales**

EJC ADVISORY COUNCIL



Delores J. Lee, M.D.

- Family Medicine, Internist
- Guam/Micronesia Geriatrics Workforce Enhancement Program
- Advisory Council, American Cancer Society

EJC ADVISORY COUNCIL: ALTERNATE MEMBERS

- Mr. Tom Devlin , Advocate for Guam's Veterans
- The Honorable Paul McDonald, Mayor of Agana Heights

- Dr. Jason S. Biggs, Chair of the Yona Mayor's Municipal Planning Council
- Mayor Allan R.G. Ungacta and Vice Mayor Kevin A.N. Delgado and the 10 members of the Mangilao Municipal Planning Council
- Mayor Jesse Alig and the Piti Municipal Planning Council
- Mayor June Blas and Vice Mayor Jessie Bautista and the Barrigada Municipal Planning Council
- Mayor Rudy Paco, the Municipal Planning Council and the tri-village community of Mongmong-Toto-Maite
- Mayor Anthony Sanchez and the Yigo Municipal Planning Council

COMMUNITY SUPPORT

VILLAGE MUNICIPAL PLANNING COUNCILS

CLIENT SATISFACTION SURVEYS

*So happy about the services. Hope someday
will expand more services.*

Direct Quote from Client Survey

DPHSS SUPPORT



Arthur U. San Agustin, MHR
DPHSS Director

EJC PROGRAM: PRE-SCREENING

- **547 Cases Processed**
- **356 Cases: Waitlist 1**
- **191 Cases: New, Urgent, Emergency (Referrals/Outreach)**

Cases Terminated: 281 of the 547 WL-1

- Senior did not need services
- Senior had passed away
- Senior had relocated
- Senior could not be located
- Requested services were beyond the scope of our work in which case referrals were made
 - Guam Bar Association Lawyer Referral Service
 - Guam Legal Services Corporation-Disability Law Center
 - Micronesia Legal Services Corporation
 - Office of the Public Guardian

EJC PROGRAM: CASES TERMINATED

EJC PROGRAM: INTAKE

Before any of the remaining 266 cases are to be opened, intake must occur.

- Client-centered services
- Establish rapport and trust
- Determine if the Senior may need and qualify for other services and make proper referrals (e.g., food/nutrition services, transportation, adult protective services)
- If Senior's legal needs are beyond the scope of our services, proper referrals are made.

EJC PROGRAM: OPEN AND CLOSED CASES

Cases Processed – 547

Cases Terminated – 281

Cases Opened – 266

Cases Closed – 37

Cases Pending – 229 (as of July 30, 2021)

SUMMARY

	Wait-List 1	New Emergency Urgent	Total
Cases	356	191	547
Terminated	259	22	281
Opened	97	169	266
Closed	23	14	37
Pending	74	155	229
(As of July 30, 2021)			

RESOURCES NEEDED TO OPERATE EFFICIENTLY

A. Personnel: Salary & Fringe Benefits • 2 Attorney IV • 1 Special Projects Coordinator • 1 Advocate/Social Worker • 2 Legal Secretaries • 1 Legal Clerk	C. Equipment (continued) • Software: BambooHR Advantage
B. Contractual • Interpreters • Malpractice Insurance • Copier Lease and Maintenance • Vehicle Lease, Insurance, Gas • Office Lease with Utilities • Internet Service • Telephone Service • Training/Memberships • M.I.S. Administrative Support • Fiscal Administrative Support	D. Supplies • Folders, legal pads, paper, ink pads, labels, file prongs, post-its, paper clips, envelopes, and other basic office supplies, PPE
C. Equipment • 7 Desktop Computers/Workstations • 7 Desks/Cubicles • 7 Chairs • 8 File Cabinets • 7 Telephone Units • 2 Laptops with Carrying Bag • 1 Portable Printer/Scanner • 1 Shredder • 1 Label Maker with Labels • Software: Case Management System • Software: E-Mail Service	E. Miscellaneous • Title Company Contract • Notary Bond • Guam Bar Dues • Contents Insurance

BREAKDOWN OF COSTS

A. Personnel: Salary and Fringe Benefits	\$612,154.00
B. Contractual	\$113,318.00
C. Equipment	\$38,107.00
D. Supplies	\$2,400.00
E. Miscellaneous	\$6,235.00
TOTAL	\$772,214.00
DPHSS GRANT	192,144.00
LOCAL FUNDS REQUESTED	\$580,070.00

WHAT LIES AHEAD

- **Legal Clinics**
- **Address Gaps and Expand Services to include Guardianship Cases over Grandchildren and Eviction**
- **Continue Collaborative Activities that address Advance Care Planning and Dementia**

ATTACHMENT 1

Mayors' Councils' Resolution No. 2021-17-001



CERTIFICATION OF THE ADOPTION OF A MAYORS' COUNCIL RESOLUTION

THIS IS TO CERTIFY THAT RESOLUTION NO. 2021-17-001 "RELATIVE TO ENDORSING AND SUPPORTING THE EXTENSION OF THE ELDER JUSTICE CENTER PROGRAM BEYOND SEPTEMBER 2021 AND TO MAKING THE PROGRAM PERMANENT." WAS ADOPTED ON THE 16TH DAY OF AUGUST 2021.

MAYOR LOUISE C. RIVERA
SECRETARY and MAYOR OF TAMUNING



MAYORS' COUNCIL OF GUAM

Resolution No. 2021-17-001

Introduced By:

J L.G. Alig
R RDC Hofmann
L. C. Rivera
K. J.T. Susuico
J P. Bautista
D E. Alvarez
P J.S. Benavente
J U. Blas
A P. Chargualaf
E T. Chargualaf
J A. Cruz
K AN Delgado
C J. Fejeran
J C. Gogue
R D. Iriarte
L V. Leones
P M. McDonald
R A. Paco
B A. Quenga
J A. Quinata
F A. Salas
A P. Sanchez
M B. Savares
V S. Taitague
A M. Toves
A R.G. Ungacta

RELATIVE TO ENDORSING AND SUPPORTING THE EXTENSION OF THE ELDER JUSTICE CENTER PROGRAM BEYOND SEPTEMBER 2021 AND TO MAKING THE PROGRAM PERMANENT.

1 **BE IT RESOLVED BY THE MAYORS' COUNCIL OF GUAM:**

2 **WHEREAS**, the Board of Trustees of the Public Defender Service Corporation (PDSC) authorized
3 the PDSC to engage in a six-month pilot program to provide certain civil legal services to the elderly at
4 the Elder Justice Center (EJC); and

5 **WHEREAS**, the broad purpose of the EJC is to focus outreach and services particularly directed
6 toward the most socially or economically disadvantaged elders by increasing their understanding of
7 their rights and maintaining those rights which are promised and protected by the law; and

8 **WHEREAS**, the EJC provides Title III-B supportive legal services to the Division of Senior
9 Citizens, Department of Public Health and Social Services (DPHSS) pursuant to the Older Americans
10 Act; and

11 **WHEREAS**, the EJC has strived to provide avenues for civil legal aid and other services that will
12 assist Guam's elderly population; and

13 **WHEREAS**, the EJC six-month trial period ends in September 2021; now, therefore be it

14 **RESOLVED**, that the Mayors' Council of Guam unequivocally supports the partnership between
15 the PDSC and the Division of Senior Citizens of DPHSS to administer civil legal services to our *manāmkō'*;
16 and, be it further

17 **RESOLVED**, that the Mayors' Council of Guam fully supports the extension of the EJC program
18 and allowing it to be a permanent service provided to our elders; *and, be it further*

19 **RESOLVED**, the President certify to, and the Secretary attest to the adoption hereof, and that
20 copies of the same be thereafter transmitted to the Honorable F. Philip Carbullido, Chief Justice, Guam
21 Supreme Court, the Honorable Lourdes A. Leon Guerrero, *I Maga'hagan Guåhan*, the Honorable Therese
22 M. Terlaje, Speaker of *I Mina Tren'tai Sais Na Liheslaturan Guåhan*, the Honorable Amanda S. Shelton,

- 1 Chairperson, Committee on Senior Citizens of *I Mina Tren'tai Sais Na Liheslaturan Guåhan*, and to the
- 2 Chairman of the PDSC Board of Trustees.

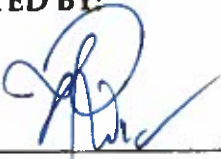
DULY ADOPTED ON THE 16TH DAY OF AUGUST 2021 IN THE CITY OF HAGÅTÑA, GUAM

CERTIFIED BY:



THE HONORABLE JESSE L.G. ALIG
President and Mayor of Piti

ATTESTED BY:



THE HONORABLE LOUISE C. RIVERA
Secretary and Mayor of Tamuning

ATTACHMENT 2

Endorsement Letters from Village

Municipal Planning Councils



MUNICIPALITY OF YONA Mayors' Council of Guam

Konschelon Mahot Juahan

P.O. Box 786 Agana, Guam 96932

TO: THE HONORABLE F. PHILIP CARBULLIDO, CHAIRMAN, BOARD OF DIRECTORS GUAM PUBLIC DEFENDER CORPORATION

FROM: DR. JASON S BIGGS, PH.D., VICE CHAIR, YOÑA MAYOR'S MUNICIPAL PLANNING COUNCIL

SUBJECT: LETTER OF SUPPORT FOR MCOG RES. No. 2021-17-001

DATE: AUGUST 20, 2021

Buenas Honorable Chairman Carbullido,

I am pleased to relay the Yoña Municipal Planning Council's endorsement of Resolution Number 2021-17-001 "*RELATIVE TO ENDORSING AND SUPPORTING THE EXTENSION OF THE ELDER JUSTICE CENTER PROGRAM BEYOND SEPTEMBER 2021 AND TO MAKING THE PROGRAM PERMANENT*," which has been certified by the Mayors' Council of Guam. With so many changes occurring simultaneously in our society, these efforts to institutionalize a program which perpetuates a central tenet of our culture: to respect and serve our Siana with the dignity and support which they have earned. Institutionalizing mechanisms to provide civil legal services to the elderly represents a unique opportunity for the Board of Trustees of the Public Defender Service Corporation to support and advance the cause of increasing the capacity of Older Americans to understand and protect their legal rights and privileges.

As you know, the Elder Justice Center's six-month trial period ends in September 2021. The Yoña Municipal Planning Council applauds their efforts to provide legal aid and other services to those whose are most socially and economically disadvantaged with Guam's elderly population. Thus, I, on behalf of the YMPC, are intentionally relaying our interest in the continuance of, and willingness to provide whatever expertise and support we can to this very worthwhile public service.

Saina Ma'ase',

Jason S Biggs, Ph.D., Chair, the Yoña Mayor's Municipal Planning Council



"Strength of People United"

YONA MAYOR'S OFFICE
TEL: (671) 789-1525/4798
FAX: (671) 789-1821



Village Flower "Bougainvillea"



August 20, 2021

The Honorable F. Philip Carbullido
Chairman, Board of Directors
Guam Public Defender Corporation
779 Route 4
Sinajana, Guam 96910

Hafa Adai, Chief Justice Carbullido:

The Piti Municipal Planning Council unanimously supports establishing the Elder Justice Center as a permanent program servicing the legal needs of our island's most cherished population, our *man ámko'*.

As our *man ámko'* progress in their years, and the gap between our current technological world and the one they grew up in widens, we feel it is incumbent upon our island's leaders to provide a safe place for them to seek counsel on all legal matters.

While our village mayors do their best to meet the needs of our *man ámko'*, some services are out of their reach and require expertise in the legal realm. Through the Elder Justice Center, our *man ámko'* have somewhere to turn to where they know they are the focal point and not just another number waiting to be seen.

Our Council wholeheartedly believes in this program and we thank you for allowing us to submit this letter of support on its behalf.

Sincerely,

JESSE L.G. ALIG
Chairperson and Mayor

YVETTE L.G. CRUZ
Vice Chairperson



ANTHONY P. SANCHEZ
Honorable Mayor

Municipality of Yigo

Office of the Mayor & Vice Mayor
274 29 West Gayinero Drive, Yigo, Guam, 96929



LORETO V. LEONES
Honorable Vice Mayor

August 20, 2021

To: Honorable F. Phillip Carbullido
Chairman, Board of Directors
Guam Public Defender Corporation

From: Anthony P. Sanchez
Honorable Mayor of Yigo

Loreto V. Leones
Honorable Vice Mayor of Yigo

Buenas yan Håfa Adai Chief Justice Carbullido,

The Yigo Municipal Planning Council unanimously support establishing the Elder Justice Center as a permanent program servicing the legal needs of our island's *man åmko'*.

As village mayors and vice mayors, we do our best to meet the needs of our island seniors, however, some needs and services fall outside our jurisdiction and require the knowledgeable expertise of those within the legal service; the Elder Justice Center provides a safe space for our elderly to seek such services without judgment.

The Yigo Municipal Planning Council believes that this program is beneficial for those most in need of such services and thank you for giving us the opportunity to voice and share our concerns to support making the Elder Justice Center a permanent fixture in our island's community.

Senseramente,


Anthony P. Sanchez
Chairperson & Mayor of Yigo


Loreto V. Leones
Vice Chairperson & Vice Mayor of Yigo



JUNE U. BLAS
MAYOR



OFFICE OF THE MAYOR & VICE MAYOR
124 LUAYAO LANE, BARRIGADA, GUAM 96913



JESSIE P. BAUTISTA
VICE MAYOR

August 20, 2021

Honorable Philip F. Carbullido, Chairman
Board of Directors
Guam Public Defender Corporation
779 Rt. 4
Sinajana, Guam 96910

Buenas Yan Hafa Adai!

This letter is relative to endorse and support the extension of the Elder Justice Center Program.

As leaders in the community, we protect the health and welfare of both young and old. Our elders are vulnerable and most especially seek much needed care and assistance. Majority of our elders, are on fixed incomes and rely on public assistance, such as this. Legal assistance has become a demand for elders as they are required to obtain documentation to be able to sustain their livelihood when applying for subsidies.

On behalf of Vice Mayor Jessie P. Bautista, the Barrigada Municipal Planning Council and I that we are in full support of the initiative for Elder Justice Center Program to be permanent for our manamko to receive Legal Services they may require.

Saina Ma'ase,



June U. Blas
Mayor



Jessie P. Bautista
Vice Mayor



Therese Mazzei
Secretary
Barrigada Municipal Planning Council



Office of the Mayor
Municipality of
Mongmong-Toto-Maite
P.O. Box 786 • Hagatna • Guam 96932
mtmmayorpaco17@gmail.com



Mayor Rudy A. Paco

Telephone: (671) 477-9090/6758
Fax: (671) 472-6494

August 20, 2021

The Honorable F. Philip Carbullido
Chairman, Board of Directors
Guam Public Defender Corporation
779 Route 4
Sinajana, Guam 96910



RE: Support for the Elder Justice Center Program

Dear Judge Carbullido:

Buenas yan Hafa Adai! I am writing to you on behalf of the Municipal Planning Council and the tri-village community of Mongmong-Toto-Maite who are in full support of making the Elder Justice Center a permanent program. This will truly provide our island Manamko' an avenue to obtain civil legal services on a continuous basis. I truly believe that this program will serve as a positive relief for our Manamko'.

Should you have any questions or need further information, please feel free to contact me at the numbers listed above.

Your approval to make this program permanent is greatly appreciated.

Si Yu'os Ma'ase'

RUDY A. PACO
Mayor
Municipality of Mongmong-Toto-Maite



Office of the Mayor Municipality of Mangilao



P.O. Box 786 Hagatna, Guam 96921 • Phone: (671) 734-2163 / 5731 • Fax: (671) 734-4130 • Email: mangilao96913@gmail.com

Rock Rose

Allan G. Ungacta, Mayor

Kevin AN Delgado, Vice Mayor

August 20, 2021

Buenas yan Hafa Adai!

On behalf of Mayor Allan R.G. Ungacta and Vice Mayor Kevin AN Delgado, the members of the Mangilao Municipal Planning Council offers its support in making permanent the Elder Justice Center Program. We are hopeful that these much-needed services would extend beyond September 2021. We support the efforts of the Elder Justice Center, as it focuses on outreach and services particularly directed toward our most socially and economically disadvantaged elders. They now have greater access to information about their rights and protections.

We hope that these services would be made permanent in order that our manamko' feel more safe, informed, and supported.

Sincerely,

Members of the Mangilao Municipal Planning Council

Elizabeth Acfalle

Juan Aguon

Raymond Blas

Ben Carbullido

Tomas Chargualaf

Simforoso Galindez

Arthur Mariano

Dominic Muna

Eric Palacios

Darlene Taitano

Rosita Tosco

ATTACHMENT 3

Client Surveys



ELDER JUSTICE CENTER

Client Satisfaction Survey

Hafa Adail

In an effort to continuously improve the quality of our services at the Elder Justice Center (EJC), we kindly ask that you complete this client satisfaction survey.

Please rate the following statements using the scale of 1 to 5.

(1- Strongly Disagree, 2- Somewhat Disagree, 3- Neutral, 4 – Somewhat Agree, 5- Strongly Agree)

The EJC Team was professional and compassionate.	1 2 3 4 (5)
The EJC Team explained the legal process and made me feel comfortable with understanding the legal services provided to me.	1 2 3 4 (5)
I am satisfied with the services / assistance I've received from the EJC Team.	1 2 3 4 (5)

Comments / Suggestions for Improvement

Please provide your feedback on how we can improve our services and address your unmet legal needs.

So happy to know that these services are available and in the future I am hoping that they provide more legal services such as trust and other money programs to help the members.

Thank you for taking the time to complete the survey.

EJC 11-21



ELDER JUSTICE CENTER

Client Satisfaction Survey

Hafa Adail!

In an effort to continuously improve the quality of our services at the Elder Justice Center (EJC), we kindly ask that you complete this client satisfaction survey.

Please rate the following statements using the scale of 1 to 5.

(1- Strongly Disagree, 2- Somewhat Disagree, 3- Neutral, 4 – Somewhat Agree, 5- Strongly Agree)

The EJC Team was professional and compassionate.	1 2 3 4 (5)
The EJC Team explained the legal process and made me feel comfortable with understanding the legal services provided to me.	1 2 3 4 (5)
I am satisfied with the services / assistance I've received from the EJC Team.	1 2 3 4 (5)

Comments / Suggestions for Improvement

Please provide your feedback on how we can improve our services and address your unmet legal needs.

SO HAPPY ABOUT THE SERVICES. HOPE SOMEDAY WILL EXPAND MORE SERVICES.

ESC 12-21

Thank you for taking the time to complete the survey.



ELDER JUSTICE CENTER

Client Satisfaction Survey

Hafa Adai!

In an effort to continuously improve the quality of our services at the Elder Justice Center (EJC), we kindly ask that you complete this client satisfaction survey.

Please rate the following statements using the scale of 1 to 5.

(1 - Strongly Disagree, 2 - Somewhat Disagree, 3 - Neutral, 4 - Somewhat Agree, 5 - Strongly Agree)

The EJC Team was professional and compassionate.	1 2 3 4 5
The EJC Team explained the legal process and made me feel comfortable with understanding the legal services provided to me.	1 2 3 4 5
I am satisfied with the services / assistance I've received from the EJC Team.	1 2 3 4 5

Comments / Suggestions for Improvement

Please provide your feedback on how we can improve our services and address your unmet legal needs.

They were very helpful and professional
with what they do. Helping seniors...
Please keep them with the company

Thank you for taking the time to complete the survey.



ELDER JUSTICE CENTER

Client Satisfaction Survey

Hafa Adail

In an effort to continuously improve the quality of our services at the Elder Justice Center (EJC), we kindly ask that you complete this client satisfaction survey.

Please rate the following statements using the scale of 1 to 5.

(1 - Strongly Disagree, 2 - Somewhat Disagree, 3 - Neutral, 4 - Somewhat Agree, 5 - Strongly Agree)

The EJC Team was professional and compassionate.	1	2	3	4	5
The EJC Team explained the legal process and made me feel comfortable with understanding the legal services provided to me.	1	2	3	4	5
I am satisfied with the services / assistance I've received from the EJC Team.	1	2	3	4	5

Comments / Suggestions for Improvement

Please provide your feedback on how we can improve our services and address your unmet legal needs.

They were nice helpful to family
help my mom, Please keep up the
good work.

Thank you for taking the time to complete the survey.

W.L. 1-35



ELDER JUSTICE CENTER

Client Satisfaction Survey

Hafa Adail

In an effort to continuously improve the quality of our services at the Elder Justice Center (EJC), we kindly ask that you complete this client satisfaction survey.

Please rate the following statements using the scale of 1 to 5.

(1- Strongly Disagree, 2- Somewhat Disagree, 3- Neutral, 4 – Somewhat Agree, 5- Strongly Agree)

The EJC Team was professional and compassionate.	1 2 3 4 <u>5</u>
The EJC Team explained the legal process and made me feel comfortable with understanding the legal services provided to me.	1 2 3 4 <u>5</u>
I am satisfied with the services / assistance I've received from the EJC Team.	1 2 3 4 <u>5</u>

Comments / Suggestions for Improvement

Please provide your feedback on how we can improve our services and address your unmet legal needs.

The staff were very helpful & courteous!

Thank you for taking the time to complete the survey.



ELDER JUSTICE CENTER

Client Satisfaction Survey

Hafa Adail!

In an effort to continuously improve the quality of our services at the Elder Justice Center (EJC), we kindly ask that you complete this client satisfaction survey.

Please rate the following statements using the scale of 1 to 5.

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The EJC Team was professional and compassionate.	1 2 3 4 (5)
The EJC Team explained the legal process and made me feel comfortable with understanding the legal services provided to me.	1 2 3 4 (5)
I am satisfied with the services / assistance I've received from the EJC Team.	1 2 3 4 (5)

Comments / Suggestions for Improvement

Please provide your feedback on how we can improve our services and address your unmet legal needs.

*Very nice and professional please
Keep up the good work.*

[Redacted Signature]
W.C. 1-35

Thank you for taking the time to complete the survey.



ELDER JUSTICE CENTER

Client Satisfaction Survey

Hafa Adail!

In an effort to continuously improve the quality of our services at the Elder Justice Center (EJC), we kindly ask that you complete this client satisfaction survey.

Please rate the following statements using the scale of 1 to 5.

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The EJC Team was professional and compassionate.	1	2	3	4	5
The EJC Team explained the legal process and made me feel comfortable with understanding the legal services provided to me.	1	2	3	4	5
I am satisfied with the services / assistance I've received from the EJC Team.	1	2	3	4	5

Comments / Suggestions for Improvement

Please provide your feedback on how we can improve our services and address your unmet legal needs.

Thank you all for your Service.

Thank you for taking the time to complete the survey. EJC 38-20

40 of 48



ELDER JUSTICE CENTER

Client Satisfaction Survey

Hafa Adai!

In an effort to continuously improve the quality of our services at the Elder Justice Center (EJC), we kindly ask that you complete this client satisfaction survey.

Please rate the following statements using the scale of 1 to 5.

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The EJC Team was professional and compassionate.	1 2 3 4 (5)
The EJC Team explained the legal process and made me feel comfortable with understanding the legal services provided to me.	1 2 3 4 (5)
I am satisfied with the services / assistance I've received from the EJC Team.	1 2 3 4 (5)

Comments / Suggestions for Improvement

Please provide your feedback on how we can improve our services and address your unmet legal needs.

Very nice

Thank you for taking the time to complete the survey.



ELDER JUSTICE CENTER

Client Satisfaction Survey

Hafa Adail!

In an effort to continuously improve the quality of our services at the Elder Justice Center (EJC), we kindly ask that you complete this client satisfaction survey.

Please rate the following statements using the scale of 1 to 5.

(1- Strongly Disagree, 2- Somewhat Disagree, 3- Neutral, 4 – Somewhat Agree, 5- Strongly Agree)

The EJC Team was professional and compassionate.	1 2 3 4 <u>5</u>
The EJC Team explained the legal process and made me feel comfortable with understanding the legal services provided to me.	1 2 3 4 <u>5</u>
I am satisfied with the services / assistance I've received from the EJC Team.	1 2 3 4 <u>5</u>

Comments / Suggestions for Improvement

Please provide your feedback on how we can improve our services and address your unmet legal needs.

Thank you for taking the time to complete the survey. EJC 40-2021



ELDER JUSTICE CENTER

Client Satisfaction Survey

Hafa Adail

In an effort to continuously improve the quality of our services at the Elder Justice Center (EJC), we kindly ask that you complete this client satisfaction survey.

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(1- Strongly Disagree, 2- Somewhat Disagree, 3- Neutral, 4 – Somewhat Agree, 5- Strongly Agree)

The EJC Team was professional and compassionate.	1	2	3	4	5
The EJC Team explained the legal process and made me feel comfortable with understanding the legal services provided to me.	1	2	3	4	5
I am satisfied with the services / assistance I've received from the EJC Team.	1	2	3	4	5

Comments / Suggestions for Improvement

Please provide your feedback on how we can improve our services and address your unmet legal needs.

Thank you all for your Service.

Thank you for taking the time to complete the survey. EJC 38-20

43 of 48

ATTACHMENT 4
Proposed Budget 2022FY



ELDER JUSTICE CENTER

130 University Drive
University Castle Mall, Suite 8
Mangilao, Guam 96913
Tel. No. 671-989-9390
support@guamejc.org

August 12, 2021

THE HONORABLE AMANDA L. SHELTON

Legislative Secretary and Assistant Majority Leader
Committee on Air Transportation, Parks, Tourism, Higher
Education, and the Advancement of Women, Youth, and Senior Citizens
Guam Congress Building
163 Chalan Santo Papa
Hagatna, Guam 96910

VIA EMAIL officeofsenatorshelton@guamlegislature.org

Re: Elder Justice Center Proposed Budget

Dear Senator Shelton:

Hafa Adai! Please find enclosed the proposed budget for for the Elder Justice Center (EJC) for FY2022. The total proposed operational budget is \$772,214.00. After applying the applicable federal grant (\$192,144.00), the supplemental local funding needed to successfully operate the EJC is \$580,070.00.

We are pleased that you support the partnership between the Public Defender Service Corporation (PDSC) and the EJC to administer much needed civil legal services to our Seniors. In three months the EJC's client list increased from 252 individuals to nearly 500 clients in need of legal services! Clearly this list alone substantiates the fact that our senior citizens are in desperate need of legal advice relative to managing and distributing their personal assets to their family members.

The demand for our services greatly outweighs our current capacity which is limited by the \$192,144.00 federal grant available. We therefore make this appeal to our Legislature to share the cost of providing legal services to our aging Seniors. We envision establishing legal clinics at our existing Senior Centers to make our services even more accessible. The supplemental local funding can help us accomplish our goals.

We appreciate your continued support of the EJC. and your recognition of the benefits of partnering the PDSC and the Division of Senior Citizens, Department of Public Health and Social Services to fulfill the need to provide civil legal assistance to our Seniors.



Attorney Stephen P. Hattori
Executive Director
Public Defender Service Corporation



Cathynn C. Gogue
Administrative Director
Public Defender Service Corporation



Attorney Kat Siguenza
Managing Attorney
Elder Justice Center

Enclosures

I. BUDGET SUMMARY PROPOSAL

A. Personnel: Salary and Fringe Benefits	\$612,154.00
B. Contractual	\$113,318.00
C. Equipment	\$38,107.00
D. Supplies	\$2,400.00
E. Miscellaneous	\$6,235.00
TOTAL	\$772,214.00
DPHSS GRANT	192,144.00
LOCAL FUNDS REQUESTED	\$580,070.00

A. <u>Personnel: Salary & Fringe Benefits</u> • 2 Attorney IV • 1 Special Projects Coordinator • 1 Advocate/Social Worker • 2 Legal Secretaries • 1 Legal Clerk B. <u>Contractual</u> • Interpreters • Malpractice Insurance • Copier Lease and Maintenance • Vehicle Lease, Insurance, Gas • Office Lease with Utilities • Internet Service • Telephone Service • Training/Memberships • M.I.S. Administrative Support • Fiscal Administrative Support C. <u>Equipment</u> • 7 Desktop Computers/Workstations • 7 Desks/Cubicles • 7 Chairs • 8 File Cabinets • 7 Telephone Units • 2 Laptops with Carrying Bag • 1 Portable Printer/Scanner • 1 Shredder • 1 Label Maker with Labels • Software: Case Management System • Software: E-Mail Service	C. <u>Equipment (continued)</u> • Software: BambooHR Advantage D. <u>Supplies</u> • Folders, legal pads, paper, ink pads, labels, file prongs, post-its, paper clips, envelopes, and other basic office supplies, PPE E. <u>Miscellaneous</u> • Title Company Contract • Notary Bond • Guam Bar Dues • Contents Insurance
---	--

II. BUDGET DETAIL

A. PERSONNEL (See attached Staffing Pattern)		
Salary		
<u>Position</u>	<u>Computation</u>	<u>Cost</u>
2 Attorney IV	\$89,057.00 x 2	\$178,114.00
1 Special Projects Coordinator III	\$39,350.00	\$39,350.00
1 Advocate/Social Worker III	\$52,235.00	\$52,235.00
1 Legal Secretary III	\$36,061.00	\$36,061.00
1 Legal Secretary I	\$26,520.00	\$26,520.00
1 Legal Clerk II	\$30,774.00	\$30,774.00
Total Salary:		\$363,054.00
Fringe Benefits		
<u>Position</u>	<u>Computation</u>	<u>Cost</u>
2 Attorney IV	\$51,735.00 x 2	\$103,470.00
1 Special Projects Coordinator III	\$30,152.00	\$30,152.00
1 Advocate/Social Worker III	\$35,746.00	\$35,746.00
1 Legal Secretary III	\$28,724.00	\$28,724.00
1 Legal Secretary I	\$24,581.00	\$24,581.00
1 Legal Clerk II	\$26,428.00	\$26,428.00
Total Fringe Benefits:		\$249,100.00
TOTAL PERSONNEL:		\$612,154.00

B. CONTRACTUAL	
<u>Item/Service</u>	<u>Cost</u>
Interpreters	\$1,200
Malpractice Insurance	\$1,400
Copier Lease & Maintenance	\$3,300
Vehicle Lease	\$5,640
Vehicle Insurance	\$1,400
Vehicle Gasoline	\$2,700
Office Lease with Utilities	\$66,096
Internet Service	\$5,184
Telephone Service	\$7,548
Training/Memberships	\$5,000
M.I.S. Administrative Support	\$7,600
Fiscal Administrative Support	\$6,250
TOTAL CONTRACTUAL:	\$113,318.00

C. EQUIPMENT		
<u>Item</u>	<u>Computation</u>	<u>Cost</u>
7 Desktop Computers/Workstations	\$2,000.00 x 7	\$14,000.00
7 Desks/Cubicles	\$1,000.00 x 7	\$7,000.00
7 Chairs	\$300.00 x 7	\$2,100.00
8 File Cabinets	\$350.00 x 8	\$2,800.00
7 Telephone Units	\$120.00 x 7	\$840.00
2 Laptops with Carrying Bag	\$900.00 x 2	\$1,800.00
1 Portable Printer/Scanner	\$200.00	\$200.00
1 Shredder	\$800.00	\$800.00
1 Label Maker with Labels	\$300.00	\$300.00
Software: Case Management System	\$6,000.00	\$6,000.00
Software: Email Service	\$1,500.00	\$1,500.00
Software: BambooHR Advantage	\$767.00	\$767.00
TOTAL EQUIPMENT:		<u>\$38,107.00</u>

D. SUPPLIES	
<u>Item</u>	<u>Cost</u>
Folders, legal pads, paper, ink pads, labels, fasteners, post-its, paper clips, envelopes, other office supplies	\$2,400.00
TOTAL SUPPLIES:	<u>\$2,400.00</u>

E. MISCELLANEOUS		
<u>Purpose</u>	<u>Computation</u>	<u>Cost</u>
Title Company Contract	\$300.00 per occurrence x 12	\$3,600.00
Notary Bond		\$1,200.00
Guam Bar Dues		\$600.00
Contents Insurance		\$835.00
TOTAL MISCELLANEOUS:		<u>\$6,235.00</u>