

PUBLIC DEFENDER SERVICE CORPORATION
Board of Trustees Regular Meeting
Tuesday, January 26, 2016 – 12:30 p.m.
Conference Room
Public Defender Service Corporation

A G E N D A

- I. Call to Order**
- II. Roll Call**
- III. Proof of Due Notice of Meeting:**
 - A. Notice: 5 Working Days The Post, Friday, January 15, 2016
 - B. Notice: 48 Hours Marianas Variety, Thursday, January 21, 2016
- IV. Determination of a Quorum**
- V. Approval of Minutes:** Regular Meeting of Tuesday, January 5, 2016
- VI. Old Business:**
 - A. Financial Status Update (PDSC and Domestic Violence) Allotment Releases
 - B. Financial Status Update (APD) Allotment Releases
 - C. Alternate Public Defender Update
 - D. APD Attorney Level 5 (Managing Attorney) Performance Evaluation
 - E. Executive Director Search
 - F. Board Composition
 - G. APD Corporate Vehicle Acquisition (Procure/Lease)
- VII. New Business:**
 - A. Shoretel Support & Maintenance Quote
 - B. APD Backup Solution - Carbonite
 - C. APD Retro Pay (John Morrison) – Performance Evaluation
(Lapsed Funds = \$5,431.20)
 - D. Executive Session
- VIII. Public Discussion:**
- IX. Adjournment and Next Meeting Date:**
Thursday, February 25, 2016 at 12:30PM

Three men arrested, charged with theft against tourists

By Jacqueline Perry Guzman
jackie@postguam.com

Three men were arrested recently in connection with two separate incidents in which tourists were robbed.

On Jan. 12 at 3:05 p.m. officers from the Guam Police Department responded to a theft complaint at Westin Guam Resort in Tumon. Officers met with the security manager who stated that he observed a male individual walk to a cabana on the

beach. The male, later identified as Thomas Sablan Demapan, 55, allegedly retrieved a black pouch from the cabana and walked away, according to the magistrate's complaint.

The security manager confronted and detained the defendant, who reportedly relinquished the pouch to him.

The security manager then made contact with the owner of the black pouch who was swimming at the time of the incident. The victim stated that the pouch contained \$200 in U.S. currency and Korean currency equivalent to \$400.

Demapan was charged with theft as a third-degree felony.

In a separate incident, which occurred Jan. 8 at 4:10 p.m., officers from GPD entertained a theft complaint by Yuki Katano. Through a Japanese translator, the victim stated that he was playing

golf at the Guam International Country Club at approximately 2:30 p.m. that afternoon when he observed two male individuals approach his golf cart.

According to the complaint, one of the male individuals allegedly reached into the victim's golf cart, grabbed the victim's Louis Vuitton bag, and fled. The bag is valued at \$800. The bag also contained the victim's Louis Vuitton wallet, also valued at \$800; Japanese currency amounting to \$1,700; a Chanel watch valued at \$10,000; \$200 in U.S. currency; and the victim's Japanese passport.

Police obtained snapshots of surveillance footage from GICC. The two individuals were reportedly seen on a moped. The driver of the moped was identified as Jeremy John Pangelinan, 19. The passenger of the moped was identified as Jerome Peter Weger Ferrer, 20.

Police located Ferrer, who allegedly relinquished custody of the Chanel watch stolen at GICC. Ferrer also allegedly relinquished custody of Japanese yen and various bags that Ferrer said were stolen.

“ Police obtained snapshots of surveillance footage from GICC. The two individuals were reportedly seen on a moped. The driver of the moped was identified as Jeremy John Pangelinan, 19.

Ferrer reportedly told police that he was not at GICC on the day in question and further stated that Pangelinan stole the items from GICC. Ferrer then told police that Pangelinan gave him Japanese currency on Jan. 8. Ferrer then exchanged the yen and received \$995 in U.S. currency. On Jan. 9, Ferrer exchanged more yen and received \$600 in U.S. currency.

Ferrer and Pangelinan were charged with theft as second-degree felonies.

Erratum

Tanguisson Beach Park is open today. It was closed Wednesday, Jan. 13 for the Marine Corps RUTEX training. The article "Marines hold combat training" in the Jan. 8 edition of The Guam Daily Post said the Tanguisson Beach area would also be closed today for the training.

GUAM ELECTION COMMISSION

Kumision Ileksion Guåhan

2nd Floor, Suite 200 GCIC Building
414 West Soledad Avenue, Hagåtña, Guam 96910
Tel: (671) 477-9791 • Fax: (671) 477-1895

E-Mail: vote@gec.guam.gov Website: www.gec.guam.gov

GUAM ELECTION COMMISSION REGULAR MEETING

The Guam Election Commission has scheduled its monthly meeting for **Thursday, January 21, 2016 at 5:30 p.m.**, at the Guam Election Commission Conference Room 200, 414 W. Soledad Ave., GCIC Building, Hagåtña, Guam.

The public is invited. For individuals requiring special accommodations, auxiliary aids or services please contact the Guam Election Commission. For more information, you may call Helen M. Atalig at (671) 477-9791 or send an email to vote@gec.guam.gov.

This advertisement is paid with Government funds.



JUDICIARY OF GUAM

Guam Judicial Center
120 West O'Brien Drive
Hagatna, Guam 96910
www.quamcourts.org

REQUEST FOR PROPOSAL No. 16-03

The Judiciary of Guam is accepting proposals from qualified entities to provide **Proposed Financing** for Judiciary of Guam.

Interested and qualified entities may pick up copies of the RFP at the Procurement Office located in the Guam Judicial Center, 1st floor, 120 West O'Brien Drive Hagatna, Guam beginning **Friday, January 8, 2016** (Guam Standard Time) from 8:00 a.m. to 5:00 p.m. except holidays or visit the Judiciary's website <http://www.quamcourts.org/information/proc.html> to obtain an electronic copy of the RFP for any periodic updates.

All proposals must be submitted to the Procurement Office **no later than 2:00 p.m. (Guam Standard Time), January 29, 2016**. Late proposals will not be considered.

For more information, please contact Mr. Raymond L.G. Taimanglo, Procurement & Facilities Management Administrator at 475-3175/3393 or email at mantonio@quamcourts.org

JOSHUA F. TENORIO
Administrator of the Courts

The Judiciary of Guam is an equal opportunity provider and employer.

NOTICE OF PUBLIC MEETING

The Judicial Council of Guam will conduct its monthly meeting on **Monday, January 25, 2016**, in the Justice Monessa G. Lujan Appellate Courtroom located on the 3rd Floor of the Guam Judicial Center, 120 West O'Brien Drive in Hagåtña at 12:00 p.m. The agenda will be made available prior to the meeting.

Any person(s) needing special accommodations, auxiliary aids or services, please contact the Administrator of the Courts at 475-3544, or Joanna S. McDonald at 475-3300.

/s/ CHIEF JUSTICE ROBERT J. TORRES
Chairman

NOTICE OF PUBLIC MEETING

The Public Defender Service Corporation Board of Trustees will conduct a regular meeting on **Tuesday, January 26, 2016 at 12:30 p.m.** in the Conference Room of the Public Defender Service Corporation, located at the MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910.

Copies of the agenda will be available prior to the meeting at the Public Defender Service Corporation (address above).

Individuals requiring special accommodations are asked to contact Ms. Cathy Gogue at 475-3100.

/s/ CHIEF JUSTICE ROBERT J. TORRES, JR.
Chairman

This public notice is paid for with government funds.

SOE ALUMNI ASSOCIATION
 College of Education Alumni Association
 UNIVERSITY OF GUAM
<http://soealumniassociation.blogspot.com>
 Email: soe.alumni@gmail.com

INCOME EXPENSE REPORT
 January 1, 2015 - December 31, 2015

BALANCE FORWARD	\$ 3,571.17
INCOME	\$ 1,130.00
EXPENSES	\$ 1,115.72
BALANCE	\$ 3,585.45

FAMILY FINANCE CO.

Serving the People of Guam Since 1959

Personal Loan

\$1,000 - \$3,500

Dededo, Ada Commercial Bldg., behind Payless Tel: 633-4473 Fax: 633-4474	Hagåtña 200 South Route 4 Tel: 475-4545 Fax: 477-5662	Upper Tumon, Pacifica Bldg., Marine Drive Tel: 647-5626 Fax: 646-6040
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**subject to credit approval*

GOVERNMENT OF GUAM

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES
 DIPATAMONTON SALUT PUPBLEKO YAN SETBISION SUSIAT

REQUEST FOR PROPOSAL NUMBER: DPHSS DPW/BMS 16-001

The DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES (DPHSS), DIVISION OF PUBLIC WELFARE (DPW), BUREAU OF MANAGEMENT SUPPORT (BMS), is soliciting proposals from QUALIFIED PROFESSIONAL CONSULTING, EDUCATION AND TRAINING INSTRUCTIONAL OFFERORS to provide consultation, education, training, technical assistance and outreach supports and services for Child Care Providers working in center-based and family based settings. Parents and Families, to improve the quality of child care for young children, including those with disabilities, and their families on Guam. The Department of Health & Human Services (DHSS), Administration for Children and Families (ACF), Office of Child Care (OCC), Child Care Development Funds (CCDF) CFDA 93.575 are a part of this Request for Proposal (RFP).

Copies of the RFP must be picked up at the DPHSS DPW BMS CCDF office located in the lower level Legacy Square Bldg. at 123 Chalan Kareta, Mangilao from 9:00 am - 4:30 p.m. Monday through Friday, except on Holidays. A copy of the RFP package is available for public review at the DPHSS DPW BMS website (<http://www.dphss.guam.gov>).

All proposals must be typewritten. An original and three (3) copies of the proposal must be submitted to the attention of the Bureau of Management Support Administrator, DPHSS DPW CCDF office located in the lower level Legacy Square Bldg. at 123 Chalan Kareta, Mangilao from 9:00 am - 4:30 p.m. Monday through Friday, except on Holidays. All proposals must be clearly marked with the respective RFP information and number on the outside of each packet submitted in order to be accepted.

Only RFP packages picked up, registered and signed for at the DPHSS DPW BMS CCDF office will be accepted and allowed to compete.

Deadline for Submission of All Proposals: Friday, February 21, 2016, 4:00 p.m. (Guam Standard Time). Proposals submitted after this time and date will not be considered. A mandatory pre-proposal conference will be held on Monday, February 1, 2016 at 9:00 a.m. at the DPHSS DPW BMS conference room. Failure to attend will result in rejection of proposal.

This advertisement is paid for with 100% Child Care Development Federal Funds.
 JAMES W. GILLAN
 DPW/BMS

NOTICE OF PUBLIC MEETING

The Public Defender Service Corporation Board of Trustees will conduct a regular meeting on **Tuesday, January 26, 2016 at 12:30 p.m.** in the Conference Room of the Public Defender Service Corporation, located at the MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910.

Copies of the agenda will be available prior to the meeting at the Public Defender Service Corporation (address above).

Individuals requiring special accommodations are asked to contact Ms. Cathy Gogue at 475-3100.

/s/ CHIEF JUSTICE ROBERT J. TORRES, JR.
 Chairman

This public notice is paid for with government funds.

Dusit Thani
 GUAM • RESORT



Dusit Thani Guam Resort Job Fair
 Guam Convention Center, 6th floor
 9:00 am - 1:00 pm
 Saturday, January 23, 2016

- | | |
|---------------------------------------|--------------------------------|
| Assistant Director of Food & Beverage | Hygiene Manager |
| Director of Banquet | Butler |
| Assistant Banquet Manager | Front Desk Supervisors |
| Room Services Manager | Front Desk Officer |
| Outlet Manager | Dusit Club Officer |
| Outlet Supervisor | Bellman |
| Audio Video Technician | Doorman |
| Barista | Greeter |
| Bartender | Spa Receptionist |
| Waiters | Spa Therapist |
| Bussers | Room Attendants |
| Banquet chef | Houseman |
| Chef de Cuisine | Public Area Attendants |
| Sous Chef | IT Supervisor |
| Sushi Chef | Purchasing Officer |
| Head Baker | Assistant Director of Engineer |
| Chef de Partie | Duty Engineer |
| Commis Chefs | Plant Operator |
| Stewarding Supervisor | Mechanic |
| Stewards | Painter/Wall Paper installer |
| Buffet Runners | |

Send CV's & resumes to careers.dtgu@dusit.com.
 Dusit Thani Guam Resort is an equal opportunity employer.



Sen. Thomas Ada
Confirmation Hearing, Public Hearing
and Roundtable Notice

Tuesday, January 26, 2016
 I Liheslaturan Guahan, Public Hearing Room

AGENDA

9:00 AM - Confirmation Hearing
 The Executive Appointment of Mr. Michael A. Pangelinan to the Public Utilities Commission as a Community At-large Member to serve a term of six (6) years from November 1, 2015 to October 31, 2021.

Public Hearing on the following bills:

Bill No. 210-33 - F.B. Aguon, Jr.
 An act to rezone Lot No. 6-RI, Block 1, Tract 221, in the municipality of *Barrigada*, Guam from rural-agricultural zone (A) to industrial zone (MI).

Bill No. 225-33 - T.R. Muña Barnes
 An act to authorize *I Mago' Lahen Guahan* to exchange government-owned property in *Asinan, Ordot-Chalan Pago*, reserved for the Department of Public Health and Social Services with government-owned property in *Dededo* owned by the Chamorro Land Trust Commission for the purpose of constructing emergency housing shelters.

Bill No. 226-33 - T.R. Muña Barnes
 An act to authorize the sale of approximately two hundred fifty-eight more or less square meters of a bull-cart that is adjacent to Lot 240-2-4, Municipality of *Asan*, to Geoffrey and Maria Victoria Galgo.

Bill No. 227-33 - T.R. Muña Barnes
 An act to add a new § 40145 to Chapter 40 of Title 5, Guam Code Annotated; Relative to placing Tract 3621 (formerly basic lot No.381-2, Municipality of *Inarajan*, currently leased from the Chamorro Land Trust Commission Under the Administrative Jurisdiction of the *Inarajan* Mayor's Office.

3:00 PM - Roundtable Hearing

Bill No. 162-33 - T.C. Ada
 An act to amend articles 3,9, and 12 of Ch. 5, 5 GCA, relative to source selection, legal and contractual remedies and the appeals process. (**Procurement Reform**)

Individuals requiring special accommodations should submit their request to Blaine Dydasco at 473-3301.

Paid for by funds of the
 Committee on Lands and Infrastructure
www.senatorada.org

**PUBLIC DEFENDER SERVICE CORPORATION
BOARD OF TRUSTEES
Regular Meeting
of
Tuesday, January 5, 2016
12:30PM
Public Defender Service Corporation
Conference Room**

M I N U T E S

I. CALL TO ORDER:

The meeting was called to order by the Chairman, Chief Justice Robert J. Torres, Jr., at 1:15 PM.

II. ROLL CALL:

Present: Chief Justice Robert J. Torres, Jr., Chairman
Presiding Judge Alberto C. Lamorena, III
Mrs. Annette J.U. Ada, Member

Absent: Attorney Jehan'ad G. Martinez, Guam Bar Assoc. President (Excused)
Attorney Donna M. Cruz, Member (Excused)

Others Present: Attorney Eric D. Miller, PDSC Executive Director
Attorney AnaMaria C. Gayle, APD Managing Attorney
Cathy Gogue, Administrative Director
Bernadette L.P. Lizama, Personnel Specialist IV
Michael S. Moreno, Chief Fiscal Officer
Julito B. Tingson, MIS Administrator
Kenneth A. Lim, Computer Systems Analyst
Cecelia M. Fernandez, Administrative Assistant
Attorney Stephen P. Hattori
Robby Call, Chief Investigator
Janet Rosario, Legal Secretary III

III. PROOF OF DUE NOTICE OF MEETINGS:

“Notice of Public Meeting” was published in the Post on Monday, December 28, 2015 and Thursday, December 31, 2015.

IV. DETERMINATION OF QUORUM:

With the presence of three (3) out of the five (5) board members, a quorum was determined for the meeting.

V. APPROVAL OF MINUTES: Minutes of the regular board meeting held on Tuesday, December 1, 2015, were adopted and approved – subject to corrections.

VI.

OLD BUSINESS:

- A. **Financial Status Update (PDSC and APD Allotment Releases):** Chief Fiscal Officer Michael Moreno reported that PDSC releases are at seventy-three percent (73%). At the start of the fiscal year, funds were withheld as a set-aside by DOA, and we have since corrected their interpretation of withholding PDSC funds. DOA has acknowledged the error and we are now trying to collect such funds as well as awaiting receipt of the December allotment. Chief Justice Torres stated that we need to stay on top of DOA relative to receiving timely releases especially considering the fact that there are three pay periods in January and that the government is experiencing a cash shortage. CFO Moreno advised the board that PDSC will continue to request for the release of PDSC funds from DOA.
- B. **Domestic Violence Program Update:** CFO Moreno reported that we are status quo and that program funding is good until March.
- C. **APD Allotment:** We are at 100% funding level, and have just issued an invoice to the Judiciary for the second quarter of FY2016.
- D. **APD Managing Attorney's Performance Evaluation:** Chief Justice Torres tabled this item until the return of Attorney Donna Cruz who is working with Presiding Judge Lamorena in completing Attorney Gayle's review.
- E. **PDSC Executive Director's Search:** There are two (2) qualified applicants who submitted their documents to fill this position. The Trustees have not met to discuss the next course of action; however, Chief Justice Torres believes that the selection committee will interview the two (2) candidates who are both on island applicants. Chief Justice Torres recommended that Trustees meet briefly, after the meeting, to decide the next course of action.
- F. **Board of Trustees Composition:** Executive Director Miller reported that he sent the board an up-dated draft relative to the board composition as suggested at the last meeting. The recommended board composition is as follows:

Section 11107 Board of Trustees

- (a) All powers vested in the Corporation, except as otherwise provided in this Chapter, shall be exercised by the Board. The Board shall consist of five (5) Trustees: The Resident of the Guam Bar Association who shall be Chairman; two members appointed by the Chief Justice of the Guam Supreme Courts, who are members in good standing with the Guam Bar and one of whom shall be on the Private Attorney Panel (Approved list of Lawyers to be appointed on Criminal cases); one member appointed by the Speaker of the Guam Legislature; and one member appointed by the Governor of Guam. The Trustees shall not be the Attorney General or a member of his staff, nor shall they be employees of the Corporation, nor shall they be any Judge or Justices of the Courts of Guam.

Executive Director Miller added the term as to which the Trustees will serve on the board – need to be included in the document that will be given to the board. Chief Justice Torres stated that he did not see the term limitation on the draft provided and suggested that Executive Miller send out the draft to the board members which will include the number of years a Trustee can serve on the board. After the board comes to a consensus on the board composition, Chief Justice Torres recommends meetings with Senators Barnes, Torres and Aguon.

- G. APD Corporate Vehicle Lease (Usage):** Attorney Gayle advised the board of the need for APD to have a vehicle to conduct official business for the organization. There is an immediate need for a vehicle, such as an SUV, for the investigators to perform field work as well as transport witnesses to court.

In identifying such need, three quotes from Nissan, Triple J and Toyota for a corporate vehicle lease with the inclusion of insurance was requested. From the three companies, Nissan and Triple J (Hertz) were able to provide a quote that includes insurance before the specified deadline. As for Toyota, their quote was received the morning of the board meeting, which does not include insurance as a part of their package.

After review of the quotes received, Chief Justice Torres suggested that APD consider buying a car as opposed to leasing. Presiding Judge Lamorena added that buying a car may prove to be more economical than leasing one. Chief Justice Torres inquired if employees are being reimbursed for mileage. Attorney Gayle responded that the employees have not been asking for mileage reimbursement. Attorney Hattori added that the employees' auto insurance coverage, when using their car for company business, is not covered under the employee's insurance.

Chief Justice Torres recommended that APD come up with a written justification for an official vehicle that should include how often the vehicle is being used and the number of miles driven as result of APD business. Additionally, employees should consider mileage reimbursement for in addition to procuring separate insurance that will cover the employee when using their car for official business.

Chief Justice Torres added that he is opposed to leasing a car over purchasing one as the lease amounts are much higher than actually buying a car outright. He continued to say that we need to see documentation that includes the number of trials APD handles, witnesses they transport and miles driven to conduct APD business. As an alternative, the board may consider obtaining insurance policies that will cover employees when they use their personal vehicles. Chief Justice Torres encouraged employees to submit for mileage reimbursement. Consequently, before the board considers a vehicle, Chief Justice Torres suggested that more information be provided that justifies the need for a car.

As there is increased discussion within our community relative to transparency, the board needs to ensure adequate justification is provided relative to the decisions made. Chief Justice Torres recommended that this item be tabled for the February or March meeting.

- H. APD Printer Purchase:** Quotes were requested for the purchase of a printer for APD. Three (3) quotes were received from AllStar, Inc., Xerox and Sanford Technology Group, LLC. Reviewing the quotes, AllStar and Xerox provided maintenance agreements; whereas

Sanford proposed a straight purchase of the copier machine with no other services provided once the transaction was completed. The quotes for AllStar and Xerox are as follows:

AllStar Cost:

Konica Minolta bizhub C350 Copier	\$3,598.99
1-Year Service Maintenance Agreement	\$660.00
Delivery / Installation	\$275.00
Fax and PC Fax	<u>\$299.99</u>
TOTAL COST	\$4,833.98

Xerox Cost:

Xerox WorkCenter 6655	\$2,703.00
1-Year Service Plan (\$23.30) for 1,000 print pages	\$279.60
Misc. Charges for Addition Print and Color	<u>\$1,000.00</u>
TOTAL COST	\$3,982.60

After a cost benefit analysis, Attorney Gayle recommended that the board approve the quote received by Xerox. Action was taken to move and second approval to use lapsed funds in the amount of \$3,982.60 to lease a copier machine with Xerox.

Resolution No. 05-16

- I. **District Court Conference in February:** This item was added to the agenda to take advantage of the early bird registration. A budget was put together for PDSC and APD attorneys to attend the conference, taking advantage of Early Bird Registration (\$150 and CLE Fees) are as follows:

APD Early Bird Registration

\$150 x 5 Attorneys = \$750

PDSC Early Bird Registration

\$150 x 14 Attorneys = \$2,100

Early Bird Registration (\$175 and CLE Fees):

APD Registration

\$175 x 5 Attorneys = \$875

PDSC Registration

\$175 x 14 Attorneys = \$2,450

COST SAVINGS

APD - \$125

PDSC - \$350

Motion was moved and seconded to use lapsed funds in the amount of \$2,850.00 for PDSC and APD attorneys to attend the District Court Conference. Attorneys who miss the early bird registration will be personally responsible for paying the difference in cost.

Resolution No. 06-16

- VII. **PUBLIC DISCUSSION:** None.

- VIII. **ADJOURNMENT AND NEXT MEETING DATE:** The next PDSC board meeting is scheduled for Tuesday, January 26, 2016 at 12:30PM.

PDSC Board Composition: Before adjourning the meeting, Chief Justice Torres reviewed the language for the PDSC Board Composition.

Executive Director Miller suggested that the term for the board members be set for three (3) years. Chief Justice Torres stated that the revision will include an effective date as to when the board composition will change.

Presiding Judge Lamorena asked if language should be included relative to age requirements. Attorney Hattori suggested that possibly having a current or former client as a board members, as it will be beneficial to both PDSC and APD to receive a client's perspective relative to policies affecting the organization. Chief Justice Torres suggested that modification be made to the board composition that will allow the Chief Justice to appoint a member from the Guam Bar and the Presiding Judge to appointment a member from the Private Attorney Panel.

Based on the comments provided, Executive Director Miller will circulate a new draft for the board to review prior to presenting the recommendation to the Legislature. There may be a few senators who believe that the Chief Justice and Presiding Judge are not in support of the restructuring of the board's composition; however, the board is in support of the change. Once the language is finalized, the board will meet with the senators to express their support to restructure the PDSC Board of Trustees' members.

There being no further business to discuss, the meeting adjourned at 1:39PM.

Respectfully submitted,



CATHY GOGUE
Secretary

Old Business
Agenda Item #VI-F

BOARD COMPOSITION

DRAFT#6

An Act to Amend Section 1107 of Title 12 of the Guam Code Annotated Relative to the Composition of the Public Defender Services Corporation Board of Trustees.

Be it enacted by the People of Guam:

Section 1. Section 11107 of Title 12 of the Guam Code Annotated is hereby amended as follows:

Section 11107 Board of Trustees

- (a) All Powers vested in the Corporation, except as otherwise provided in this Chapter, shall be exercised by the Board. The Board shall consist of five (5) Trustees: The President of the Guam Bar Association who shall be Chairman; one member appointed by the Chief Justice of the Guam Supreme Court, who is a member in good standing of the Guam Bar and one member appointed by the Presiding Judge of the Guam Superior Court, who shall be on the Private Attorney Panel (Approved list of Lawyers to be appointed on Criminal cases) and one member appointed by the Speaker of the Guam Legislature, and one member appointed by the Governor of Guam. The Trustees shall not be the Attorney General or a member of his staff, nor shall they be employees of the Corporation, nor shall they be any Judge or Justices of the Courts of Guam.

The term of the Appointed Trustees shall be three (3) years.

The Effective Date of this statute shall be _____

**New Business
Agenda Item #VII-A**

**SHORETEL SUPPORT &
MAINTENANCE QUOTE**



Support and Maintenance Quote

Renewal Quote:	SQ-1313122		
Service Start:	No Coverage currently, Support will begin when a PO is rec'd for one of the terms shown below		
Support Type:	Partner Support - Full Coverage		
Customer:	Customer #705716	Alternate Public Defender (Government of Guam) 238 AFC Flores St. Hagatna, 96910	
Partner:	#50343 Pacific Data Systems		

Supported Products				
SKU	Description	Serial #	Ship Date	Qty
10168	ShoreGear 60 Switch	12CM0433003E5A	9/27/2004	1
10196	IP Phone IP 230 - Black		8/16/2010	4
10196	IP Phone IP 230 - Black		2/24/2012	1
10268	IP Phone IP 230g - Black		2/20/2014	1
30035	Extension & Mailbox License		9/27/2004	8
30035	Extension & Mailbox License		2/20/2014	1
30039	Extension-only License		4/24/2008	2
30039	Extension-only License		9/10/2010	1
30039	Extension-only License		3/1/2012	1
30040	Mailbox-only License		9/10/2010	3
30040	Mailbox-only License		3/30/2012	1
40005	Personal Access License		3/30/2012	1
10196	Shorephone IP230 Black			2
10155	Shorephone IP530			3

Term / SKU	Customer Cost (ShoreTel MSRP)	PDS Discount	Local Tax	Net Maint Cost	Annualized Cost
1-Year (SKU# 94112)	1,369.80	-57.08	45.19	\$ 1,357.91	1,357.91
3-Year (SKU# 94132)	3,024.95	-209.75	107.80	\$ 2,923.00	974.33
5-Year (SKU# 94152)	4,514.25	-385.74	162.52	\$ 4,291.03	858.21

Service Terms and Conditions	
1.	Service to be provided by Partner (Pacific Data Systems)
2.	Service includes the following:
	- On site field service for repair/replacement/troubleshooting
	- Primary Period of Maintenance is 8-5 Mon-Friday
	- Advance replacement of any defective parts
	- Remote Service/Telephone support
	- Customer installable Software Updates as available from ShoreTel
	- Escalation assistance from ShoreTel TAC
	- After hours/emergency service is available as req'd for an add'l labor charge
3.	Payment is due at the beginning of the service term selected.
4.	Termination of service is subject to proration of costs based on actual service period/ETL fees.
5.	A reinstatement fee of 20% will be assessed by ShoreTel on any agreement not renewed prior to service expiration date.

**New Business
Agenda Item #VII-B**

**APD BACKUP SOLUTION –
CARBONITE**



Quote

Date: 01/19/2016
Valid for 15 days from date issued

CUSTOMER INFORMATION

Company Contact:
Company Name:
Street Address:
City, State, Zip Code:
Phone:
User Email:
Accounts Payable Contact:

Julito Tingson
Alternate Public Defender
Suite 902 DNA Bldg
238 AFC Flores Street
671-300-7815
jtingson@guamapd.net

CARBONITE INFORMATION

Sales Contact: Bradley, Christopher
Title: Inside Sales Manager
Phone: 617-927-1980

PRODUCT	UNIT PRICE	QTY	PRICE
Carbonite Server Essentials - 1 Year Subscription, 500GB	899.99	1	\$ 899.99
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
DISCOUNTS		SUBTOTAL \$	899.99
10% Non-Profit Discount			(90.00)
		TOTAL QUOTE \$	809.99

Carbonite Business offers automated, secure and affordable backup to businesses all over the world. Our key features include:



Valet install service

Have Carbonite installed and your backup configured for you for free.



No hardware required

Carbonite Business software automatically encrypts and backs up your data in the cloud.



Unlimited Computers

Back up all of your company's computers for one flat annual fee.



Data Access

Access backed up files from any Web browser –
or from your iPhone, iPad, Android or BlackBerry smartphone.



Support from U.S.-based reps

Contact support via phone, chat and email 7 days a week 8 a.m. - midnight ET.

Even More:

External Hard Drive Backup, Versioning, Mobile Access, Overnight data when needed
Multiyear purchase discounts.
Pricing discounts for Non-Profits, Schools & Municipalities.

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**New Business
Agenda Item #VII-C**

**APD RETRO PAY
(J. MORRISON) –
COMPLETED PE**

John P. Morrison

POSITION TITLE	NATURE OF ACTION	DATES		NO. OF DAYS	NO. OF DAYS - PROPER	Work Hours - Proper	FROM				TO				RATE DIFF	AMOUNT OWE	COMMENTS
		FROM	TO				PAY GRADE	STEP	SALARY	HOURLY RATE	PAY GRADE	STEP	SALARY	HOURLY RATE			
Attorney Level 4	Amendment CWA 2014	01/26/14	03/15/14	35	35	280	L-4	2	\$78,789.00	\$37.88	L-4	2	\$78,489.00	\$37.74	-\$0.14	-\$39.20	Administrative Error on Salary
Attorney Level 4	S/I	03/16/14	03/15/15	260	260	2080	L-4	2	\$78,789.00	\$37.88	L-4	3	\$81,294.00	\$39.08	\$1.20	\$2,496.00	Eval period 03/16/13 - 03/16/14
Attorney Level 4	S/I	03/16/15	01/08/16	215	215	1720	L-4	2	\$78,789.00	\$37.88	L-4	4	\$84,200.00	\$40.48	\$2.60	\$4,472.00	Eval period 03/16/14 - 03/16/15

\$6,928.80