PUBLIC DEFENDER SERVICE CORPORATION
Board of Trustees Regular Meeting
May 22, 2012, 12:30PM, PDSC Conference Room

A G E N D A

I. Call to Order

II. Roll Call

III. Determination of Quorum

IV. Proof of Due Notice of Meeting:

A. 5 Working Days Notice:Marianas Variety, Friday, May 11, 2012
B. 48 Hours Notice: Marianas Variety, Friday, May 18, 2012

V. Approval of Minutes: Regular Meeting of April 24, 2012

VI. Old Business:

A. Financial Status Update (PDSC and APD Allotment Releases)
B. Domestic Violence Program Update
C. Alternate Public Defender Update
    1. APD Statistical Reports
    2. APD Fiscal Year 2013 Budget Request
        a. Resolution No. 08-12
D. Trial College (Conference/Training)
E. Committee on APD's Restructuring/Reorganization Report
F. Resolution No. 04-12: Request to Use PDSC Lapsed Funds to Cover Night Differential Payments (4 GCA §6217)
G. Resolution No. 05-12: Request to Use APD Lapsed Funds to Cover Night Differential Payments (4 GCA §6217)
H. Director's Performance Review (5 GCA §43201)
I. Representation of Current Clients in Related Protective Order Cases

VII. New Business:

A. Resolution No. 11-12: Request to Use PDSC Lapsed Funds for the Purchase of a Replication Server
B. Resolution No. 12-12: Request to Lapsed Funds for Fiscal Year 2011 Laserfiche Software Assurance Plan Services

VIII. Public Discussion

IX. Adjournment and Next Meeting Date

'Yap Robo Day' features robotics competition

YAP (YSG) – High school students in Yap, Micronesia held an inaugural robotics exhibition last week, ushering in a new era in math, science and engineering education on the remote Pacific island.

Student teams from Yap Catholic High School and Yap SDA school designed and built robots from VEX robotics over the course of the 2011-2012 school year. The kits were a gift from the Habele Outer Island Education Fund. The schools also received instructional materials from Habele as well as remote technical support from U.S. students attending Chaminade Prep in California.

"Yap Robo Day," as it was called, was held at the Community Center in Colonia, Yap. Nearly 100 parents, students, educators, and public officials came to watch and support the teams. Their robots were able to pick up plastic rings, carry these across the arena, and carefully position the rings onto small poles of different heights.

Despite weeks of careful planning and preparation, both teams faced a range of minor technical challenges on the day of the event. Motors overheated, remote control frequencies overlapped and certain robot parts did not function exactly as planned. Still, the exhibit provided both teams a chance to show their families and members of the community all their hard work.

"This was a great day for the students," explained Larry Raigetal of Habele. "We saw real science on display as both teams used reasoning and experimental observation to identify problems, make corrections, and integrate new knowledge into what they'd already learned."

Rev. Michael P. Corcoran, S.J., the principal at Yap Catholic High School, echoed Raigetal's excitement. "Looking back on the whole experience, I must say that it was excellent for our students."

Habele has already begun to solicit donations in order to fund the program for the 2012-2013 school year.

1st MI deaf student graduates with 4-year degree

By Giff Johnson
for Variety

◀ Mela Langinbelang in Washington D.C. Dial Keju

MAJURO – Marshall Islander Mela Langinbelang has done something no one else from the Marshall Islands has done: She graduated this week with a Bachelor's Degree in Deaf Studies from Gallaudet University in Washington D.C.

Langinbelang, who was born and raised on Ebeye Island, is deaf. The key to her success, she said, is having "parents who believed in me and my deaf sister and didn't give us the chance to pity ourselves. The importance of education was always emphasized."

She lived on Ebeye until she was 11, then attended schools in Hawaii before transferring to Gallaudet University in Washington D.C., the only university in which all programs and services are specifically designed to accommodate deaf and hard of hearing students.

Before returning to the Marshall Islands, Langinbelang said she wants to earn a master's degree to be "more confident that I will be able to do what I believe God sent me to the United States to do. It is my objective to become a catalyst for change and progress for deaf and hard of hearing citizens of the Marshall Islands."

She said there are many challenges to improving opportunities for people with disabilities in the Marshall Islands. "We have a long and hard struggle ahead of us in order to liberate ourselves from hopelessness," she said. "We have to find ways to educate those ignorant people who actually made us disabled by their ignorance and narrow mindedness. I would tell them that it is a hard struggle, but it must happen if we are to ensure future generations of deaf and disabled citizens of the Marshall Islands will receive respect and equal access to all aspects of society."

Langinbelang said she was "thrilled to have this opportunity" to be the first deaf citizen of Marshall Islands to earn a university degree.

GUAM ELECTION COMMISSION
Kumision Ileksion Guåhan
414 W. Soledad Ave., GCIC Bldg., Suite 200 Hagatna, Guam 96910
Tel: (671) 477-9791 • Fax: (671) 477-1895
E-Mail: vote@gec.guam.gov, Website: www.gec.guam.gov

GUAM ELECTION COMMISSION MEETING

The Guam Election Commission has scheduled its monthly meeting for Wednesday, May 23, 2012, at 4:00 pm, at the Guam Election Commission Conference room 202, 414 W. Soledad Ave., GCIC Building, Hagåtña, Guam.

The public is invited. For individuals requiring special accommodations, auxiliary aids or services please contact the Guam Election Commission. For more information, you may call Helen M. Atalig at (671) 477-9791 or send an email to vote@gec.guam.gov.

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NOTICE OF PUBLIC MEETING

The Public Defender Service Corporation Board of Trustees will conduct a regular meeting on **Tuesday, May 22, 2012 at 12:30 p.m.** in the Conference Room of the Public Defender Service Corporation, located at the MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910.

Copies of the agenda will be available prior to the meeting at the Public Defender Service Corporation (address above).

Individuals requiring special accommodations are asked to contact Bernadette S. N. Chargualaf at 475-3100.

/s/ CHIEF JUSTICE F. PHILIP CARBULLIDO
Chairman

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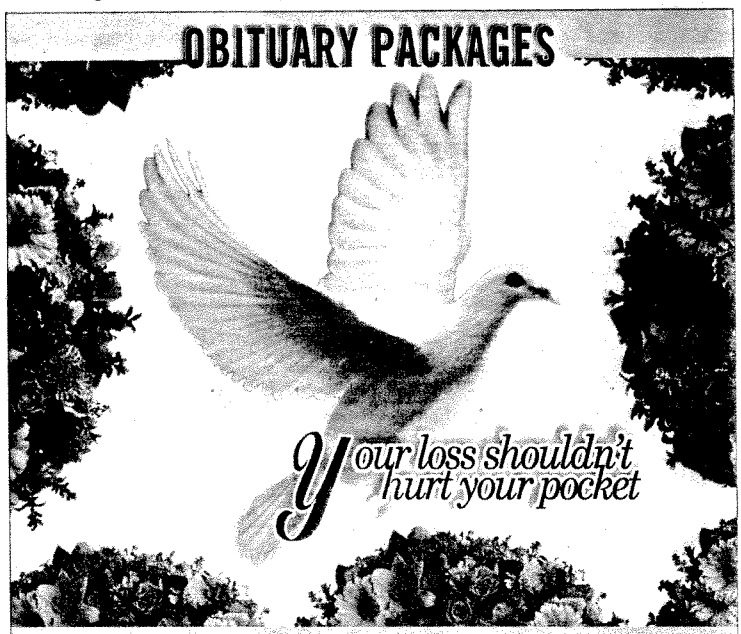

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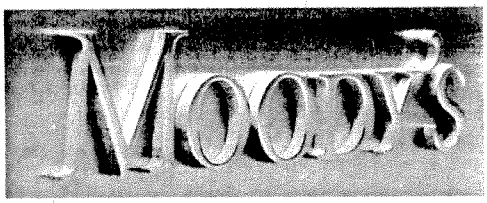
Moody's puts NMI's B2 bond rating under review

By Alexie Villegas Zotomayor
avz@mvariety.com
Variety News Staff



SAIPAN – The Northern Mariana Islands may find it more difficult to issue bonds.

Moody's Investors Service recently reported that it placed the CNMI's B2 rating for Series 2003A General Obligation Bonds on review, affecting $1.7 million in outstanding debt.

Variety learned that Moody's was prompted to make this recent move due to the CNMI's lack of sufficient current financial and operating information.

In 2009, Moody's downgraded the CNMI's bond rating from Ba3 to B2, stating the downgrade reflects the substantial economic deterioration in the CNMI with the demise of the garment industry, population decline, huge unfunded liability of the pension fund, and lack of budget and financial reporting, among other contributing factors. If Moody's fails to obtain this information in the next 60 days, Moody's stated it would take appropriate rating action, which could include the withdrawal or lowering of the rating.

Variety asked experts on what this review or a consequent downgrade would mean to the CNMI.

Daniel Roland, senior vice president of Morgan Stanley Smith Barney, said, "It makes it more difficult to issue bonds."

He told Variety this would cause the CNMI to have to pay a higher rate if they were to issue new bonds.

For Roland, such "watches" are often precursors to downgrades, which the Moody's report intimates.

Economist William Stewart, referencing online sources, told Variety that the CNMI with a B2 rating "currently has the capacity to meet its financial commitments. Adverse business, financial, or economic conditions will likely impair the obligor's (the NMI's) capacity or willingness to meet its financial commitments."

Temporary

The B2 rating, Stewart said, is temporary and subject to revision.

Moody's latest report shows it is mulling a withdrawal or a downgrade of the CNMI's rating if it fails to obtain sufficient financial and operating information within 60 days.

In the event of a rating downgrade, online sources state that for future borrowings, the government will need to pay a higher interest rate than past borrowings, and the existing bonds will lose value because the market will adjust current bond prices so the investor's yield can be matched up with the new ratin

Stewart also said, "Remember a bond is a loan to be repaid, of course, with interest over a specified period. The riskier the rating, the higher the interest on the bond proceeds."

Teetering on the verge of a credit downgrade, the CNMI may even find itself fighting an uphill battle with the issuance of pension obligation bonds, or POB, which of late is being touted as the solution to the Fund crisis.

Roland said that in his opinion, the idea of a POB by the CNMI is a "non-starter."

Stewart himself has stated in several articles in the newspaper that "if the CNMI government doesn't have a good credit rating then a bond can be costly for all taxpayers."

He told Variety in an earlier interview: "The central government's neglect in meeting its financial obligation to the Fund and continued refusal to pay the millions it owes to members can have a long-term, negative effect on all taxpayers. Like everything else – the poorer your reputation in paying your debts, the higher the cost of raising money will be in the end."

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/s/ CHIEF JUSTICE F. PHILIP CARBULLIDO
Chairman

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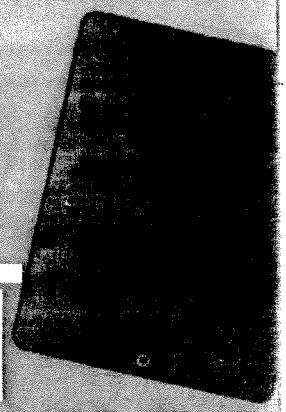

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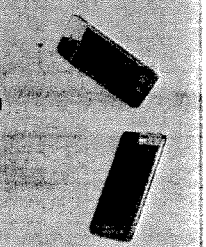

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PUBLIC DEFENDER SERVICE CORPORATION
BOARD OF TRUSTEES
Regular Meeting of
Tuesday, April 24, 2012
12:30 PM
PDSC Conference Room

MINUTES

I. CALL TO ORDER: This meeting was called to order by the Chairman, Chief Justice F. Philip Carbullido at 12:46 PM.

II. ROLL CALL:

Present were:
Chief Justice F. Philip Carbullido, Chairman
Presiding Judge, Alberto C. Lamorena III
Attorney Cynthia V. Ecube, GBA President
Cathy Ann C. Gogue, Member
Donna Muna-Quinata, Member

Others present were:
Attorney Eric D. Miller, PDSC Executive Director
Bernadette S.N. Chargualaf, Administrative Director
Attorney Anna Maria Gayle, APD Attorney Supervisor
Cecilia A. T. Lizama, Chief Fiscal Officer
Edbert J. Quintanilla, Personnel Specialist IV
Cecilia M. Fernandez, Administrative Assistant
Norma L. Salas, APD Investigator II

III. PROOF OF DUE NOTICE OF MEETING:

"Notice of Public Meeting" was published in Marianas Variety on Friday, April 13, 2012 and Friday, April 20, 2012.

IV. DETERMINATION OF QUORUM: With the presence of all five (5) board members, a quorum was determined for this meeting.

V. APPROVAL OF MINUTES: Minutes of the Board Regular Meeting on March 27, 2012 was approved as submitted. (First Motion: Presiding Judge Lamorena; Second Motion: Board Member Gogue)

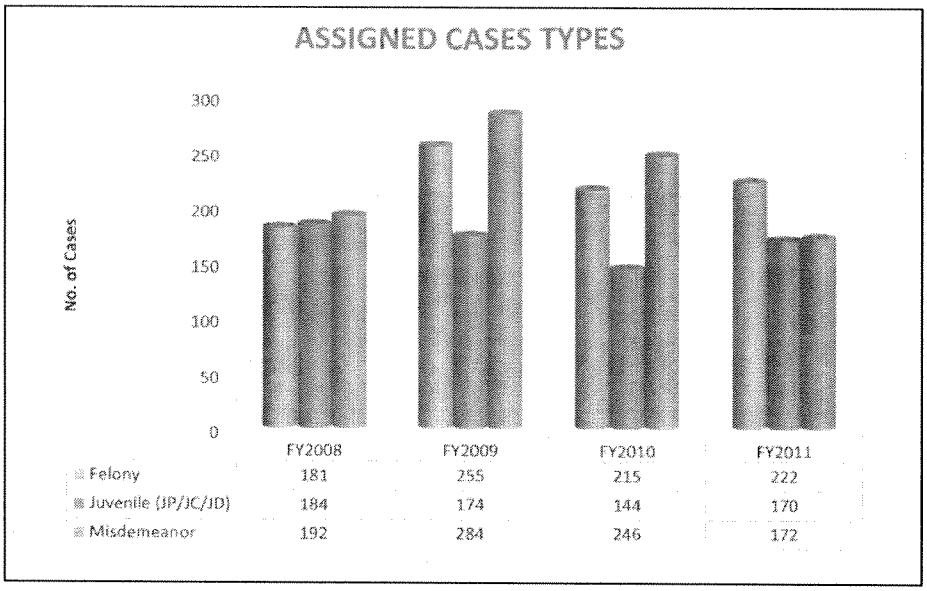
V. OLD BUSINESS:

A. **Financial Status Update:** Chief Fiscal Officer, Cecilia A.T. Lizama, reported that as of April we received PDSC allotments up to through the month of March. Lizama spoke to the Department of Administration that morning and they will try to release the full allotment for the month of April or at least half. As of March, PDSC is at 87% received.

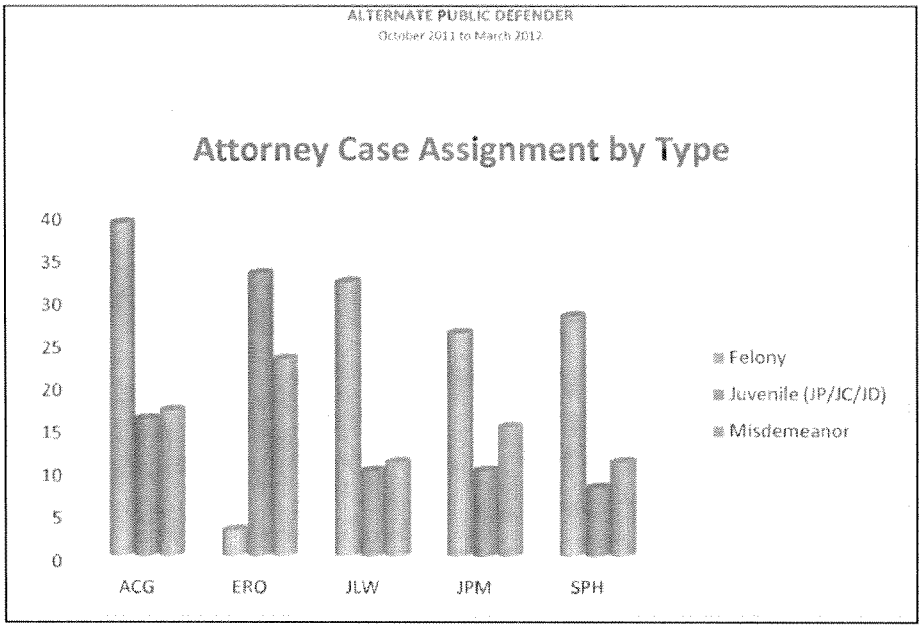
As for APD, we received allotments up through the month of March making it at 87% received as well. Lizama received an email from Tony Meno mentioning that he has given instructions to release one half of April, which is approximately $32,000 or $33,000 rounded up. If we receive the one half of April's allotment, it will bring the percentage up to 92 or 93%.

B. **Domestic Violence Program Update:** Chief Fiscal Officer, Cecilia A.T. Lizama, reported that she finally received the signed Memorandum of Understanding (MOU) / Work Request so she was able to submit the request for reimbursement to the Federal Programs Office, for the months of January through March in the amount of $6,600. Lizama mentioned that this would be the first request for reimbursement submitted under this MOU. The MOU needs to be approved and encumbered prior to submitting any requests for reimbursements.

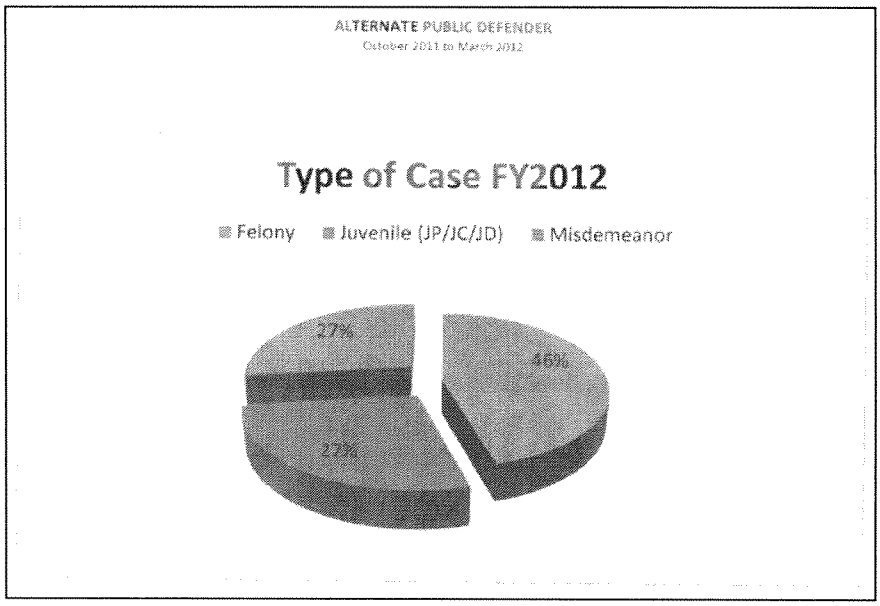
C. **APD Update:** Chief Justice F. Philip Carbullido recalled from the past Board Regular Meeting that APD was to provide a status report on the activities of the office. APD Attorney Supervisor, Ana Maria C. Gayle, prepared and brought the reports showing the case load assignments of the APD and posed the question whether or not the reports should be discussed at that time or during the next board meeting. Chief Justice responded and instructed Gayle to proceed with walking the Board Members through the reports and from there they may be able to determine whether or not the reports should be deferred until the next board meeting. Due to the Board's request of APD to provide statistical reports, APD Investigator II, Norma L. Salas, has been assigned to help with the upkeep of the statistical tracking and reporting for the division with the assistance of MIS Administrator, Julito B. Tingson. Salas and Tingson have compiled the statistical reports from FY2008 through FY2011, according to the types of cases APD received.



APD received an increase in felony cases. During FY2008, APD received 181 felony cases. During FY2011, APD received 222 felony cases. Gayle could not pin point as to why the number of cases assigned in FY2009 were much higher than in comparison with the other years.



Gayle stated that based on the chart above, she needs to revisit the case assignments due to the number of felony cases she handles in comparison with the other APD attorneys.



Of the cases assigned to APD in FY2012 (October 2011 – March 2012), 46% are Felony, 27% are Juvenile and 27% are Misdemeanor cases.

Per Gayle, the charts discussed thus far illustrate a steady rise in the number of cases assigned to APD. These numbers include cases assigned to APD due to conflict or due to more than one defendant in a case and PDSC already defending the other defendant.

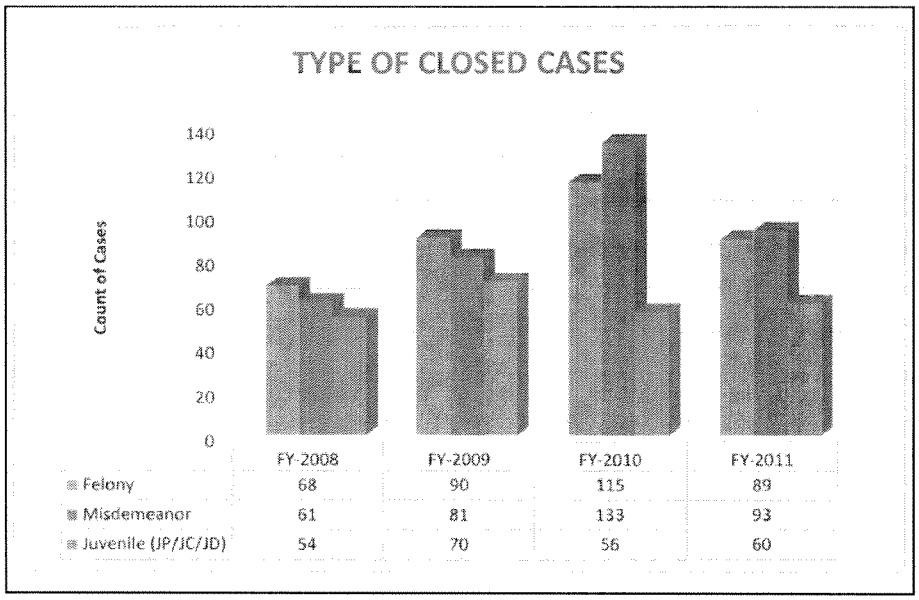
Fiscal Year 2011 APD Adjusted/Weighted Caseloads

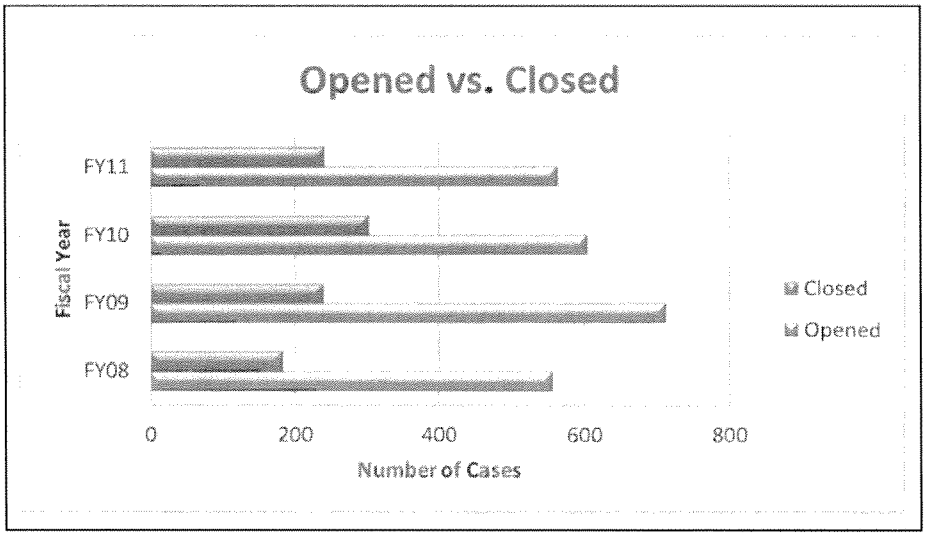
Case Type	No. of Cases x Misdemeanor Equivalent	Adjusted/Weighted Caseload
DOMESTIC	1 x 2	2
CRIMINAL FELONY	482 x 2.7	1301
CRIMINAL MISDEMEANOR	429 x 1	429
JUVENILE	280 x 2	560
OTHER	1 x 1	1

TOTAL: 2293 (Misdemeanor equivalent)

During the last board meeting PDSC Executive Director Eric D. Miller presented how to use the ABA Guidelines to determine the weighted case loads for the division; based on the number of cases handled. Utilizing the ABA Guidelines and weighted case load calculation used by PDSC, APD had 2,293 misdemeanor equivalent cases for the 1,152 actual cases handled. The 2,293 weighted case load figure is then divided by 400 (ABA maximum case load for misdemeanors per year for one attorney). The quotient equates to the ABA required number of full time attorneys based on the weighted case load. APD's required number of full time attorneys, based on the above calculations, is 5.73.

Currently, APD has five (5) attorneys and is requesting an additional Attorney (I) plus two legal secretaries in the FY2013 Budget Request.



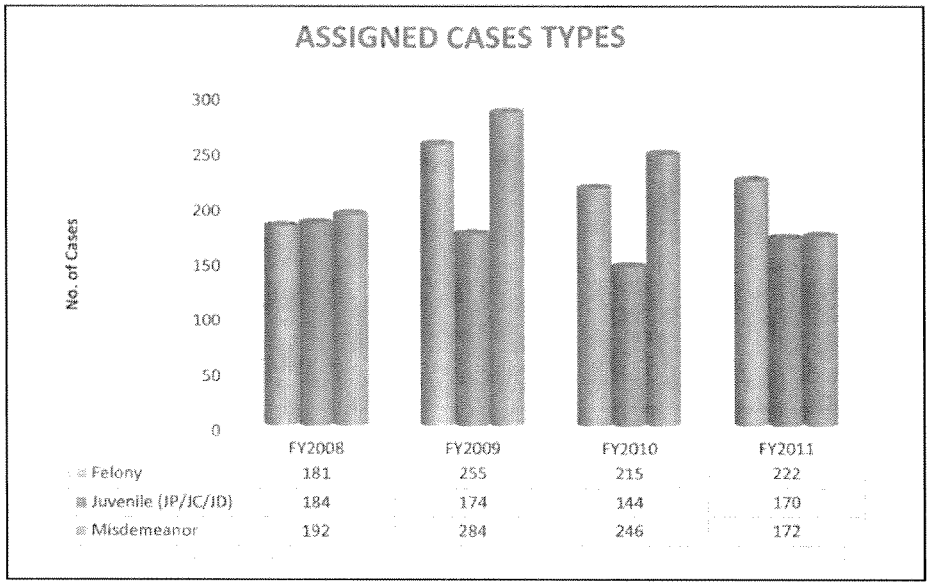


Referring to the amount of closed cases, Gayle's goal is to close out those cases actually "closed" but not reflected in the ABACUS system. In 2009, the ABACUS system 'imploded' resulting in the need for APD employees to reenter the cases into the system. Now that Salas is assigned to handle the statistical data and reporting, APD needs to actually close out those cases which are truly closed so they don't show up as "Open" in the system.

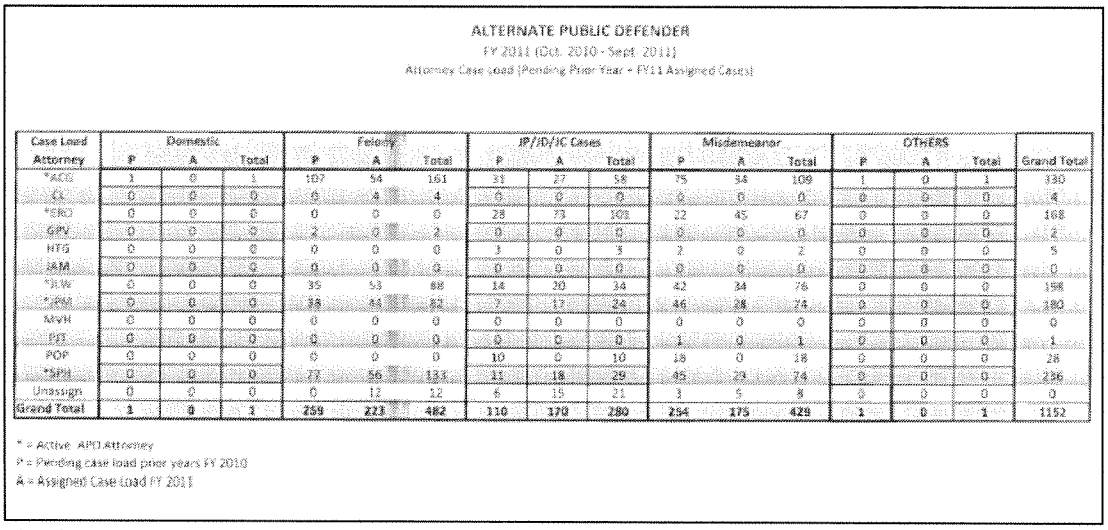
Attorney Case Assignments
October 2011 to March 2012

No. of Cases	Case Types			
Attorney	Felony	Juvenile (JP/JC/JD)	Misdemeanor	Grand Total
ACG	39	16	17	72
ERO	3	33	23	59
JLW	32	10	11	53
JPM	26	10	15	51
SPH	28	8	11	47
Grand Total	**128**	**77**	**77**	**282**

Presiding Judge Alberto C. Lamorena III questioned Gayle as to how the cases are assigned to the attorneys; whether it is random or based on specialized courts. Gayle informed Presiding Judge Lamorena that the cases are *somewhat* assigned randomly and that she needs to revisit the way cases are assigned to the attorneys now that Attorney Eric R. Overton is a level II attorney. Overton was upgraded from Level I to Level II based on his number of years as a practicing attorney. Presiding Judge Lamorena mentioned that the concept which PDSC follows of assigning specific attorneys to specific court rooms seems to be working. Gayle concurred with the statement made by the Presiding Judge, but pointed out that there are seven (7) courtrooms and APD only has five (5) attorneys. Furthermore, Gayle mentioned that if APD had seven (7) attorneys, then that would be ideal.



Board Member, Cathy Ann C. Gogue, questioned whether APD always had five (5) active attorneys during any given fiscal year and Gayle clarified by informing those present that APD regularly had four (4) active attorneys but hired attorney Eric R. Overton in December of 2010. With the number of active attorneys clarified coupled with the chart above, Gogue inferred that in 2009 and 2010, APD had four (4) attorneys and a greater case load than in comparison with 2008 and 2011. Gogue pointed out that APD had five (5) attorneys in 2011 and fewer cases. Going into 2013, if another attorney is added, then APD would have a total of six (6) attorneys. Gogue further stated, "just based on looking at nice figures/diagrams like that, I have a problem." PDSC Executive Director Eric D. Miller added to the discussion by explaining to Gogue that the number depicted on the charts are not the total cases being handled by APD and that the chart she is referring to is actually the number of 'assigned' cases --- it does not include 'pending' cases.



ALTERNATE PUBLIC DEFENDER

FY 2011 (Oct. 2010 - Sept. 2011)

Attorney Case Load (Pending Prior Year + FY11 Assigned Cases)

Case Load Attorney	Domestic			Felony			JP/JD/JC Cases			Misdemeanor			OTHERS			Grand Total
	P	A	Total	P	A	Total	P	A	Total	P	A	Total	P	A	Total	
*ACE	1	0	1	107	54	161	31	27	58	75	34	109	1	0	1	330
CL	0	0	0	0	4	4	0	0	0	0	0	0	0	0	0	4
*ERO	0	0	0	0	0	0	28	73	101	22	45	67	0	0	0	168
GPV	0	0	0	2	0	2	0	0	0	0	0	0	0	0	0	2
HTG	0	0	0	0	0	0	3	0	3	2	0	2	0	0	0	5
JAM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
*JLW	0	0	0	35	53	88	14	20	34	42	34	76	0	0	0	198
*JPM	0	0	0	38	44	82	7	17	24	46	28	74	0	0	0	180
MVH	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PJT	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	1
POP	0	0	0	0	0	0	10	8	18	18	0	18	0	0	0	28
*SPH	0	0	0	77	56	133	11	18	29	65	9	74	0	0	0	236
Unassign	0	0	0	0	12	12	6	15	21	3	5	8	0	0	0	0
Grand Total	1	0	1	259	223	482	110	170	280	254	175	429	1	0	1	1192

* = Active APD Attorney

P = Pending case load prior years FY 2010

A = Assigned Case Load FY 2011

Chief Justice Carbullido questioned Gayle as to why there are pending Felony and Misdemeanor cases. Gayle responded by reiterating to those present that some of those cases open or pending might actually be closed but are not closed in the system due to the ABACUS system issue in 2009. Carbullido stated that based on Gayle's response, the Board

cannot rely on the numbers presented in the charts. Miller commented, to his knowledge, the numbers for active cases shown in the table above are actually accurate numbers.

Chief Justice Carbullido explained to Gayle that he is not sure which charts or numbers to use to justify the need for additional staff. Furthermore, Carbullido reminded Gayle of the government of Guam's financial status and that APD was created to bring indigent defense costs down below $1,000,000. Given the current APD Budget Request for FY2013 is now above one million dollars, there might be a need to reassess the cost-effectiveness of the APD division.

Presiding Judge Lamorena instructed Gayle to provide numbers reflecting the aging of cases in addition to information relating to how the cases are assigned by the next Board Meeting.

Board Member Donna Muna Quinata questioned whether all the data that was stored in ABACUS, when it crashed, is lost and what we can do to prevent this from happening again. Gayle responded by stating that APD still has all the information, but it requires manual data entry into the system. Miller enlightened those present by informing them that, as of two weeks prior, all information stored is now backed up in a vault at the Bank of Guam and it is updated every week.

(This agenda item was tabled until the next Board Meeting, pending updated reports from Gayle.)

D. **Trial College (Conference/Training):** The College is ready to go and scheduled for May 10. Thirty-two attorneys have signed up for the three (3) day event, inclusive of the twenty-five from PDSC/APD. Twenty-five have signed up for the one (1) day event. Miller is hoping to have the numbers double by the day of the event. Board Member, Cynthia V. Ecube, mentioned that they are running into registration issues due to Law Week. Miller called the Saipan Public Defender's office to invite them to the college as well.

E. **Committee on APD's Restructuring / Reorganization Report:** Gogue reported, the committee wanted to right-size the position and not necessarily the individual. With the new opening, that person would be the Managing Director for the APD and would have the necessary skill set to lead the APD. Gogue was opposed to merely reassigning the position and suggested that the Board right-size the position now. However, Chief Justice Carbullido stated that the Board needs to reexamine how they plan on proceeding, whether it would be open-competitive or internal. Furthermore, the Board needs to determine how the position would be funded because it must come from APD's existing funds.

(This agenda item is to be kept on the agenda until resolved.)

F. **Resolution No. 04-12: Request to Use PDSC Lapsed Funds To Cover Night Differential Payments (4 GCA §6217):** Miller reported, he spoke with Assistant Attorney General Monty R. May on Friday, April 20, 2012, and was informed that he has already written up his opinion regarding the Night Differential Payments for government of Guam attorneys, but it is still pending approval from upper management.

(This agenda item was tabled until the next Board Meeting, pending opinion from the Office of the Attorney General.)

G. **Resolution No. 05-12: Request to Use APD Lapsed Funds To Cover Night Differential Payments (4 GCA §6217):**

(This agenda item was tabled until the next Board Meeting, pending opinion from the Office of the Attorney General.)

H. **Director's Performance Review:** Gogue reported, she has already started the evaluation and will send it out to the Board Members in the morning so they may have a private discussion with Miller.

(This agenda item is to be kept on the agenda until resolved.)

VI. NEW BUSINESS:

A. **APD Fiscal Year 2013 Budget Request (Resolution No. 08-12):** Chief Justice Carbullido informed those present that last year $733,000 was received from the legislature to fund APD. Asking for $1,000,000, Carbullido does not see the legislature funding that amount and further states that APD might in fact receive less than the previous year. Carbullido recommends that APD revise the budget request and factor the mandates (increments, benefits, etc.).

Gogue raised the topic of salary increments still being paid to employees. Per Gogue, government of Guam employees are currently not receiving their salary increments. Chief Justice Carbullido reminded Gogue that PDSC and APD are under a different branch of the government and are bound by statute to pay such mandates. However, the legislature does have the authority to not fund the increments.

Office Rental Space for APD comes up to $65,000. Gogue, mentioned that the Department of Chamorro Affairs has recently moved out of the DNA Building and is now located at the Terlaje Building. The cost per square foot at DNA was $1.90 and the cost per square foot at Terlaje is $1.25. All renovations were completed at the cost of the landlord and the square footage cost is inclusive of utilities. Gogue suggested that APD pose the cost disparity to the DNA building and possibly negotiate lower rates. The Department of Chamorro affairs is hosting an open house / wine tasting event on Thursday, April 26, 2012 and will be $40.00 per person.

(This agenda item was tabled until the next Board Meeting, pending updated reports and budget revisions from Gayle.)

B. **Representation of Current Clients in Related Protective Order Cases:** Presiding Judge Lamorena discussed the topic in advance with Miller and Gayle. The three agreed that if either PDSC or APD represents a client in a family violence case, then the represented client should be kept as a client for Protective Orders.

Adopting such a policy would not create a significant impact to either division since the numbers are minimal and the cases would not be new. Chief Justice Carbullido is in support of the policy suggestion, but requested to review the policy in writing at the next Board Meeting.

(This agenda item is to be kept on the agenda for the next Board Meeting, pending written policy for review and Board signature.)

VII. **ADJOURNMENT AND NEXT MEETING DATE:** There being no further business up for discussion, the meeting was adjourned at 1:37 PM. The next meeting date was agreed upon to be held on May 22, 2012, 12:30 PM.

Respectfully submitted,

EDBERT J. QUINTANILLA
Acting Board Secretary

ALTERNATE PUBLIC DEFENDER
FY2013
BUDGET REQUEST

PUBLIC DEFENDER SERVICE CORP.
FY 2013 APD BUDGET PROJECTION

	ATTYS	INV	LEG SEC	LEG CLER	TOTAL
PERSONNEL COSTS					
SALARIES	383,539	73,378	55,857	28,963	541,737
BENEFITS	141,842	27,949	22,424	11,692	203,907
					0
TOTAL PERSONNEL	**525,381**	**101,327**	**78,281**	**40,655**	**745,644**
#220 OFF-ISLAND TRAVEL/MILEAGE REIMBURSEMENT					
OFF-ISLAND TRAVEL	0	0		0	0
MILEAGE REIMB.		0			0
TOTAL OFF ISL/MILEAGE	**0**	**0**	**0**	**0**	**0**
#230 CONTRACTUAL					
Notary bonding 2 new Leg Sec			0		0
Malpractice ins	4,000				4,000
Equipment Rental- Xerox $480 x 12 =	5,760				5,760
Westlaw Services	7,410				7,410
Annual phone maintenance PDS	1,030				1,030
Additional phone licenses	0	0	0		0
Internet Service est $100 x12 mons	1,200				1,200
Internet Domain renewal	150				150
Abacus Tech Support 1470 x 1.15%	1,700				1,700
Network Security	600				600
Antivirus License	600				600
TOTAL CONTRACTUAL	**22,450**	**0**	**0**	**0**	**22,450**
#233 RENTAL	**65,602**	**0**	**0**	**0**	**65,602**
#240 SUPPLIES AND MATERIAL	**5,000**				**5,000**
#250 EQUIPMENT <$5000					
Office furniture for new staff	0	0	0		0
Client Chairs	0		0		0
2-Drawer Filing Cabinets $250 x 2		0	0		0
4-Drawer Filing Cabinets $400	0				0
Computer Workstations	0		0		0
Shoretel IP230 phones $350 x 3	0	0	0		0
Bookshelf	0		0		0
					0
TOTAL EQUIPMNET < $5000	**0**	**0**	**0**	**0**	**0**
#290 MISCELLANEOUS					
Local Training Attorneys & Staff	3,500				3,500
Guam Bar Dues $350 x 5	1,750				1,750
Temporary Admission new atty	0				0
Publication of job announcements/bids	0				0

PUBLIC DEFENDER SERVICE CORP.
FY 2013 APD BUDGET PROJECTION

	ATTYS	INV	LEG SEC	LEG CLER	TOTAL
Legal Subscriptions	500				500
Annual NACDL Membership renewal Annie	200				200
Process Server fees $50 x 3		100		50	150
					0
TOTAL MISCELLANEOUS	**5,950**	**100**	**0**	**50**	**6,100**

#363 TELEPHONE UTILITIES					
Telephone services	1,800				1,800
Long Distance Phone Calls $25 x 12	300				300
					0
TOTAL UTILITIES	**2,100**	**0**	**0**	**0**	**2,100**

#450 CAPITAL OUTLAY					
				0	0
				0	0
				0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**

TOTAL	**626,483**	**101,427**	**78,281**	**40,705**	**846,896**

825,945
20,951
3%

Note: Rent	**SF**	**Rent**	**Utilities**	**$per SF**	**Amount**
902 A	1,954	1.31	0.69	2.00	3,908.00
902 B	772	0.93	0.97	1.90	1,466.80
	2,726	**2.24**	**1.66**	**3.90**	**5,374.80**

average 5374.8/2726 1.97

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - COMBINED BUDGET DIGEST

		A	B	C	C-B=D	D/B=E
Budget Account Code	Appropriation Classification	FY 2011 Expenditures & Encumbrances	FY 2012 Authorized Level	FY 2013 Proposed Budget	Increase/ (Decrease) in $$	Increase/ (Decrease) in %
	PERSONNEL SERVICES					
111	Regular Salaries/Increments/Special Pay	$478,553	$524,908	$541,737	$16,829	3%
112	Overtime/Special Pay	0	0	0	0	0
113	Benefits	156,517	191,570	203,907	12,337	6%
	TOTAL PERSONNEL SERVICES	$635,070	$716,478	$745,644	$29,166	4%
	OPERATIONS					
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$4,346	$6,000	$0	-$6,000	-100%
230	CONTRACTUAL SERVICES:	20,089	17,745	22,450	4,705	27%
233	OFFICE SPACE RENTAL:	64,498	65,602	65,602	0	0%
240	SUPPLIES & MATERIALS:	4,089	7,000	5,000	-2,000	-29%
250	EQUIPMENT: <$5000.00	715	3,780	0	-3,780	-100%
	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0
290	MISCELLANEOUS:	3,075	6,650	6,100	-550	-8%
	TOTAL OPERATIONS	$96,812	$106,777	$99,152	-$7,625	-7%
	UTILITIES					
	Power	$0	$0	$0	$0	$0
	Water/ Sewer	0	0	0	0	0
363	Telephone/ Toll	1,603	2,690	2,100	-590	-22%
	TOTAL UTILITIES	$1,603	$2,690	$2,100	-$590	-22%
	INDIRECT COST	$0	$0	$0	$0	0%
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0	$0	0%
	TOTAL APPROPRIATIONS	$733,485	$825,945	$846,896	$20,951	3%

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)					
UNCLASSIFIED	0	0	0	0	0%
CLASSIFIED	9	10	10	0	0%
TOTAL FTEs	9	10	10	0	0%

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - COMBINED BUDGET DIGEST

		A	B	C
Budget Account Code	Appropriation Classification	FY 2011 Expenditures & Encumbrances	FY 2012 Authorized Level	FY 2013 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$478,553	$524,908	$541,737
112	Overtime/Special Pay	0	$0	0
113	Benefits	156,517	191,570	$203,907
		$0	0	0
	TOTAL PERSONNEL SERVICES	$635,070	$716,478	$745,644
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$4,346	$6,000	$0
230	CONTRACTUAL SERVICES:	20,089	17,745	22,450
233	OFFICE SPACE RENTAL:	64,498	65,602	65,602
240	SUPPLIES & MATERIALS:	4,089	7,000	5,000
250	EQUIPMENT: <$5000.00	715	3,780	0
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	3,075	6,650	6,100
	TOTAL OPERATIONS	$96,812	$106,777	$99,152
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	1,603	2,690	2,100
	TOTAL UTILITIES	$1,603	$2,690	$2,100
	INDIRECT COST	$0	$0	$0
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0
	TOTAL APPROPRIATIONS	$733,485	$825,945	$846,896

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	9	10	10
TOTAL FTEs	9	10	10

PLEASE REFER TO FOOTNOTES ON FOLLOWING PAGES.

FOOTNOTES:

For Fiscal Year 2013, an increase of $20,951 or 3% is requested over the appropriation level for Fiscal Year 2012. The following are details for the additional requests:

1. **PERSONNEL SERVICES:**

$16,829 **REGULAR SALARIES/INCREMENTS/SPECIAL PAY:** Increase is to pay for mandated attorneys' pay adjustments, employees' salary increments and night differential.

$12,337 **BENEFITS:** Increase is needed to fund for mandated increases in the government's share of retirement contributions from 28.3% to 30.09%. The health, dental and life insurance rates were calculated at current levels. Should the insurance rates increase in FY 2013, we will be requesting a supplemental budget to cover these costs.

$29,166 **SUB-TOTAL FOR PERSONNEL COSTS**

2. **OPERATIONS:**

a. **$(6,000)** **TRAVEL (Off-Island/Local Mileage Reimbursement):**
Due to budgetary constraints, funds for off-island travel and local mileage reimbursement were not requested for FY 2013.

b. **$4,705** **CONTRACTUAL SERVICES:**

- Malpractice Insurance ($4,000)
- Westlaw Services ($7,410)
- Annual Phone Maintenance ($1,030)
- Lease of Copier Machines ($5,760)
- Internet Services ($1,200)
- Internet Domain Name Renewal ($150)
- Abacus Tech Support ($1,700)
- Network Security Services ($600)
- Antivirus Software License ($600)

c. **$0** **OFFICE SPACE RENTAL:** Rental premiums kept at FY 2012 level.

d. **$(2,000)** **SUPPLIES AND MATERIAL:** Please refer to Form 96A for details.

e. **$(3,780)** **SMALL EQUIPMENT:** Funds in this category were not requested for FY 2013.

f. **$(550)** **MISCELLANEOUS:**

- Guam Bar Association Dues ($1,750)
- Professional Dues for NACDL ($200)
- Local Training for Attorneys and Staff ($3,500)
- Legal Subscriptions ($500)
- Process Server Fees ($150)

g. **$(590)** **TELEPHONE UTILITIES:** Costs kept at FY 2012 level.

$(8,215) **SUB-TOTAL FOR OPERATIONAL COSTS**

$20,951 **TOTAL INCREASE FOR FY 2013 OVER FY 2012 AUTHORIZED LEVEL**

Government of Guam
Fiscal Year 2013
Program Budget Digest

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - ATTORNEYS

Budget Account Code	Appropriation Classification	A FY 2011 Expenditures & Encumbrances	B FY 2012 Authorized Level	C FY 2013 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$352,991	$371,613	$383,539
112	Overtime/Special Pay	0		0
113	Benefits	112,632	129,779	141,842
		0	0	0
	TOTAL PERSONNEL SERVICES	$465,623	$501,392	$525,381
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$4,346	$6,000	$0
230	CONTRACTUAL SERVICES:	19,904	17,045	22,450
233	OFFICE SPACE RENTAL:	64,498	65,602	65,602
240	SUPPLIES & MATERIALS:	4,089	7,000	5,000
250	EQUIPMENT: <$5000.00	715	0	0
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	3,075	6,500	5,950
	TOTAL OPERATIONS	$96,627	$102,147	$99,002
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	1,603	2,690	2,100
	TOTAL UTILITIES	$1,603	$2,690	$2,100
	INDIRECT COST	$0	$0	$0
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0
	TOTAL APPROPRIATIONS	$563,853	$606,229	$626,483

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	5	5	5
TOTAL FTEs	5	5	5

Note 1 - Contractual: The request for funds under this category is to pay for Malpractice Insurance ($4,000), lease of copy machine ($5,760), West Law Services ($7,410), maintenance agreement for PDS phones ($1,030), Internet Services ($1,200), and renewal for Internet Domain ($150). The additional request is to pay Abacus tech support ($1,700), to pay for network security ($600) and antivirus software license ($600).

Note 2 - Miscellaneous: The request for funds is to pay for Guam Bar Dues ($1,750), , the registration fees for attorneys/staffs' on-island training/conference ($4,000), annual NACDL dues ($200), legal subscriptions ($500), and publication for job/RFP/Bid announcements($1,200).

Government of Guam
Fiscal Year 2013 Budget
Program Budget Digest

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - INVESTIGATIVE SERVICES

		A	B	C
Budget Account Code	Appropriation Classification	FY 2011 Expenditures & Encumbrances	FY 2012 Authorized Level	FY 2013 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$43,800	$70,016	$73,378
112	Overtime/Special Pay	0	0	0
113	Benefits	11,810	29,998	27,949
		0	0	0
	TOTAL PERSONNEL SERVICES	$55,610	$100,014	$101,327
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$0	$0	$0
230	CONTRACTUAL SERVICES:	0	450	0
233	OFFICE SPACE RENTAL:	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0
250	EQUIPMENT: <$5000.00	0	3,780	0
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	0	100	100
	TOTAL OPERATIONS	$0	$4,330	$100
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	0	0	0
	TOTAL UTILITIES	$0	$0	$0
	INDIRECT COST	$0	$0	$0
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0
	TOTAL APPROPRIATIONS	$55,610	$104,344	$101,427

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	1	2	2
TOTAL FTEs	1	2	2

Note 1- Miscellaneous: The request for funds is to pay for process server fees.

Government of Guam
Fiscal Year 2013 Budget
Program Budget Digest

[BD-1]

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - LEGAL SECRETARIAL SERVICES

		A	B	C
Budget Account Code	Appropriation Classification	FY 2011 Expenditures & Encumbrances	FY 2012 Authorized Level	FY 2013 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$53,426	$55,154	$55,857
112	Overtime/Special Pay		0	0
113	Benefits	21,744	20,917	22,424
		0	0	0
	TOTAL PERSONNEL SERVICES	$75,170	$76,071	$78,281
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$0	$0	$0
230	CONTRACTUAL SERVICES:	185	250	0
233	OFFICE SPACE RENTAL:	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0
250	EQUIPMENT: <$5000.00	0	0	0
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	0	0	0
	TOTAL OPERATIONS	$185	$250	$0
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	0	0	0
	TOTAL UTILITIES	$0	$0	$0
	INDIRECT COST	$0	$0	$0
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0
	TOTAL APPROPRIATIONS	$75,355	$76,321	$78,281

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	2	2	2
TOTAL FTEs	2	2	2

Government of Guam
Fiscal Year 2013 Budget
Program Budget Digest

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - LEGAL CLERICAL SERVICES

Budget Account Code	Appropriation Classification	A FY 2011 Expenditures & Encumbrances	B FY 2012 Authorized Level	C FY 2013 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$28,336	$28,125	$28,963
112	Overtime	0	0	0
113	Benefits	10,331	10,876	11,692
		0	0	0
	TOTAL PERSONNEL SERVICES	$38,667	$39,001	$40,655
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$0	$0	$0
230	CONTRACTUAL SERVICES:	0	0	0
233	OFFICE SPACE RENTAL:	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0
250	EQUIPMENT: <$5000.00	0	0	0
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	0	50	50
	TOTAL OPERATIONS	$0	$50	$50
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	0	0	0
	TOTAL UTILITIES	$0	$0	$0
	INDIRECT COST	$0	$0	$0
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0
	TOTAL APPROPRIATIONS	$38,667	$39,051	$40,705

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	1	1	1
TOTAL FTEs	1	1	1

Note 1- Miscellaneous: The request is to pay for process server fees.

Schedule B- Contractual

Item	Quantity	Unit Price	Total Price	Funded in FY 2012? Yes	No
Malpractice Insurance	1 year		$ 4,000.00	x	
Westlaw Services	1 year		$ 7,410.00	x	
Annual Phone Maintenace	1 year		$ 1,030.00	x	
Lease of Copier Machine	12 mons	480	$ 5,760.00	x	
Internet Services	12 mons	100	$ 1,200.00	x	
Internet - Domain Renewal	1 year		$ 150.00	x	
Abacus Tech Support	1 year		$ 1,700.00		x
Network Security Services	1 year		$ 600.00		x
Antivirus Software License	1 year		$ 600.00		x
Total Contractual			$ 22,450.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2012? Yes	No
Office Supplies (batteries, binders, calling cards,			$ 5,000.00	x	
computer disks, daily appointment calendars,					
computer cdr/disks, daily appointment calendars,					
envelopes, expandable folders, fasteners,					
file folders, file labels, index cards, notary books,					
notary seals, paper clips, pens/pencils, post it,					
stamps for mailing, scotch tape, staplers, staples					
two/three hole perforator, typewriter ribbon,					
correction tape, xerox paper, yellow pads)					
Computer supplies (computer parts, ink/toner					
cartridges)					
Sundries (hand sanitizer, clorox wipes, water).					
Total Supplies & Materials			$ 5,000.00		

Schedule D - Equipment<$5,000.00

Item	Quantity	Unit Price	Total Price	Funded in FY 2012? Yes	No
Total Equipment			0.00		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2012? Yes	No
Guam Bar Dues			$ 1,750.00	x	
Professional Dues for NACDL	1	200	$ 200.00	x	
Legal Subscriptions to be used as References for Attorneys			$ 500.00	x	
Process Server Fees	3	50	$ 150.00	x	
Local Training for Attorneys and Staff			$ 3,500.00	x	
Total Miscellaneous			$ 6,100.00		

Schedule F - Capital Outlay>$5,000.01

[BBMR SP-1]

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: SUMMARY

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 30.09%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	----	ATTORNEYS	----	----	$372,515	$0	$4,236	----	$6,788	$383,539	$115,407	$2,475	$0	$5,561	$765	$16,455	$1,178	$141,841	$525,380
2	----	INVESTIGATIVE SERVICES	----	----	72351	0	0	----	1,027	73,378	22,079	495	0	1,064	306	3,781	224	27,949	101,327
3	----	LEGAL SECRETARIAL	----	----	55637	0	12	----	208	55,857	16,807	495	0	810	306	3,781	224	22,423	78,280
4	----	LEGAL CLERICAL	----	----	27964	0	0	----	999	28,963	8,715	495	0	420	153	1,683	226	11,692	40,655
			Grand Total:	----	$528,467	$0	$4,248	----	$9,022	$541,737	$163,009	$3,960	$0	$7,855	$1,530	$25,700	$1,852	$203,906	$745,643

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2012 GovGuam contribution for Life Insurance is $153 per annum

[BBMR SP-1]

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: ATTORNEYS

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 30.09%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-100	ATTORNEY IV-SUPERVISOR	ANA MARIA C. GAYLE	IV/6(2X)	$86,319	$0	$0	9/27/2014	$0	$86,319	$25,973	$495	$0	$1,252	$153	$3,781	$224	$31,878	$118,197
2	APD-101	ATTORNEY IV	STEPHEN P. HATTORI	IV/6(1X)	83,400	0	2220	12/15/2012	2,433	88,053	26,495	495	0	1,277	153	3,781	224	32,425	120,478
3	APD-102	ATTORNEY IV	JOHN P. MORRISON	IV/4	75,208	0	0	3/16/2013	1,567	76,775	23,102	495	0	1,113	153	4,809	278	29,950	106,725
4	APD-103	ATTORNEY IV	JEFFERY L. WARFIELD, SR.	IV/6	80,580	0	720	5/11/2013	1,175	82,475	24,817	495	0	1,196	153	2,401	226	29,288	111,763
5	APD-108	ATTORNEY II	ERIC R. OVERTON	II/1	47,008	0	1296	3/26/2013	1,613	49,917	15,020	495	0	724	153	1,683	226	18,301	68,218
			Grand Total:	----	$372,515	$0	$4,236	----	$6,788	$383,539	$115,407	$2,475	$0	$5,561	$765	$16,455	$1,178	$141,841	$525,380

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2013 (Proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

2/ FY 2013 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2013 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-100	ATTORNEY IV-SUPERVISOR	ANA MARIA C. GAYLE	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-101	ATTORNEY IV	STEPHEN P. HATTORI	0	2,220	0	0	0	0	0	2,220
3	APD-102	ATTORNEY IV	JOHN P. MORRISON	0	0	0	0	0	0	0	0
4	APD-103	ATTORNEY IV	JEFFERY L. WARFIELD, SR.	0	720	0	0	0	0	0	720
5	APD-108	ATTORNEY II	ERIC R. OVERTON	0	1,296	0	0	0	0	0	1,296
			Grand Total:	$0	$4,236	$0	$0	$0	$0	$0	$4,236

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: INVESTIGATIVE SERVICES

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 30.09%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-104	INVESTIGATOR II	NORMA L. SALAS	M/13	$47,695	$0	$0	3/27/2014	$0	$47,695	$14,351	$0	$0	$692	$153	$0	$0	$15,196	$62,891
2	APD-109	INVESTIGATOR I	JULIE ANN G. SABLAN	K/1	24,656	0	0	2/13/2013	1,027	25,683	7,728	495	0	372	153	3,781	224	12,753	38,436
			Grand Total:	----	$72,351	$0	$0	----	$1,027	$73,378	$22,079	$495	$0	$1,064	$306	$3,781	$224	$27,949	$101,327

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2013 (Proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

2/ FY 2013 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2013 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department				Special Pay Categories						
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-104	INVESTIGATOR II	NORMA L. SALAS	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-109	INVESTIGATOR I	JULIE ANN G. SABLAN	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL SECRETARIAL

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 30.09%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	J/10	$34,414	$0	$12	3/20/2014	$0	$34,426	$10,359	$0	$0	$499	$153	$3,781	$224	$15,016	$49,442
2	APD-106	LEGAL SECRETARY I	TAMMY LYNN D. AMUAN	H/2	21,223	0	0	8/29/2013	208	21,431	6,449	495	0	311	153	0	0	7,407	28,838
			Grand Total:	----	$55,637	$0	$12	----	$208	$55,857	$16,807	$495	$0	$810	$306	$3,781	$224	$22,423	$78,280

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2013 (Proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

2/ FY 2013 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2013 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	$0	$12	$0	$0	$0	$0	$0	$12
2	APD-106	LEGAL SECRETARY I	TAMMY LYNN D. AMUAN	0	0	0	0	0	0	0	0
			Grand Total:	$0	$12	$0	$0	$0	$0	$0	$12

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL CLERICAL

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 30.09%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	H/8	$27,964	$0	$0	10/4/2012	$999	$28,963	$8,715	$495	$0	$420	$153	$1,683	$226	$11,692	$40,655
			Grand Total:	----	$27,964	$0	$0	----	$999	$28,963	$8,715	$495	$0	$420	$153	$1,683	$226	$11,692	$40,655

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2013 (Proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

2/ FY 2013 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2013 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	$0	$0	$0	$0	$0	$0	$0	$0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(CURRENT as of February 29, 2012)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: SUMMARY

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.30%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	----	ATTORNEYS	----	----	$362,776	$0	$1,764	----	$1,810	$366,350	$103,677	$2,475	$0	$5,312	$765	$16,455	$1,178	$129,862	$496,212
2	----	INVESTIGATIVE SERVICES	----	----	70738	0	0	----	941	71,679	20,285	495	0	1,039	306	3,781	224	26,131	97,810
3	----	LEGAL SECRETARIAL	----	----	53240	0	3	----	910	54,153	15,325	495	0	785	306	3,781	224	20,917	75,070
4	----	LEGAL CLERICAL	----	----	27964	0	0	----	0	27,964	7,914	495	0	405	153	1,683	226	10,876	38,840
			Grand Total:	----	$514,718	$0	$1,767	----	$3,661	$520,146	$147,201	$3,960	$0	$7,542	$1,530	$25,700	$1,852	$187,785	$707,931

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2012 GovGuam contribution for Life Insurance is $153 per annum

[BBMR SP-1]

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(CURRENT as of February 29, 2012)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: ATTORNEYS

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.30%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-100	ATTORNEY IV-SUPERVISOR	ANA MARIA C. GAYLE	IV/6(1X)	$83,400	$0	$0	9/27/2012	$243	$83,643	$23,671	$495	$0	$1,213	$153	$3,781	$224	$29,537	$113,180
2	APD-101	ATTORNEY IV	STEPHEN P. HATTORI	IV/6(1X)	83,400	0	927	12/15/2012	0	84,327	23,865	495	0	1,223	153	3,781	224	29,740	114,067
3	APD-102	ATTORNEY IV	JOHN P. MORRISON	IV/3	72,522	0	0	3/16/2012	1,567	74,089	20,967	495	0	1,074	153	4,809	278	27,776	101,865
4	APD-103	ATTORNEY IV	JEFFERY L. WARFIELD, SR.	IV/6	80,580	0	299	5/11/2013	0	80,879	22,889	495	0	1,173	153	2,401	226	27,337	108,216
5	APD-108	ATTORNEY I	ERIC R. OVERTON	I/2	42,874	0	538	12/6/2012	0	43,412	12,286	495	0	629	153	1,683	226	15,472	58,884
			Grand Total:	----	$362,776	$0	$1,764	----	$1,810	$366,350	$103,677	$2,475	$0	$5,312	$765	$16,455	$1,178	$129,862	$496,212

*** Night Differential / Hazardous / Worker's Compensation / etc.**

1/ FY 2012 GovGuam contribution for Life Insurance is $153 per annum

	Input by Department										
	(A)	(B)	(C)	(D)	Special Pay Categories (E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-100	ATTORNEY IV-SUPERVISOR	ANA MARIA C. GAYLE	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-101	ATTORNEY IV	STEPHEN P. HATTORI	0	927	0	0	0	0	0	927
3	APD-102	ATTORNEY IV	JOHN P. MORRISON	0	0	0	0	0	0	0	0
4	APD-103	ATTORNEY IV	JEFFERY L. WARFIELD, SR.	0	299	0	0	0	0	0	299
5	APD-108	ATTORNEY I	ERIC R. OVERTON	0	538	0	0	0	0	0	538
			Grand Total:	$0	$1,764	$0	$0	$0	$0	$0	$1,764

1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(CURRENT as of February 29, 2012)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: INVESTIGATIVE SERVICES

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.30%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-104	INVESTIGATOR II	NORMA L. SALAS	M/12	$46,082	$0	$0	3/27/2012	$941	$47,023	$13,308	$0	$0	$682	$153	$0	$0	$14,142	$61,165
2	APD-109	INVESTIGATOR I	JULIE ANN G. SABLAN	K/1	24,656	0	0	2/13/2013	0	24,656	6,978	495	0	358	153	3,781	224	11,988	36,644
			Grand Total:	----	$70,738	$0	$0	----	$941	$71,679	$20,285	$495	$0	$1,039	$306	$3,781	$224	$26,131	$97,810

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2012 GovGuam contribution for Life Insurance is $153 per annum

	Input by Department										
					Special Pay Categories						
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-104	INVESTIGATOR II	NORMA L. SALAS	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-109	INVESTIGATOR I	JULIE ANN G. SABLAN	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(CURRENT as of February 29, 2012)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER
PROGRAM: LEGAL SECRETARIAL

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.30%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	J/9	$33,266	$0	$3	3/20/2012	$702	$33,971	$9,614	$0	$0	$493	$153	$3,781	$224	$14,264	$48,235
2	APD-106	LEGAL SECRETARY I	TAMMY LYNN D. AMUAN	H/1	19,974	0	0	8/29/2012	208	20,182	5,712	495	0	293	153	0	0	6,652	26,834
			Grand Total:	----	$53,240	$0	$3	----	$910	$54,153	$15,325	$495	$0	$785	$306	$3,781	$224	$20,917	$75,070

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ FY 2012 GovGuam contribution for Life Insurance is $153 per annum

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	$0	$3	$0	$0	$0	$0	$0	$3
2	APD-106	LEGAL SECRETARY I	TAMMY LYNN D. AMUAN	0	0	0	0	0	0	0	0
			Grand Total:	$0	$3	$0	$0	$0	$0	$0	$3

1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
2/ Applies to law enforcement personnels
3/ Applies to solid waste employees
4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday
5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours
6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(CURRENT as of February 29, 2012)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL CLERICAL

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.30%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	H/8	$27,964	$0	$0	10/4/2012	$0	$27,964	$7,914	$495	$0	$405	$153	$1,683	$226	$10,876	$38,840
			Grand Total:	----	$27,964	$0	$0	----	$0	$27,964	$7,914	$495	$0	$405	$153	$1,683	$226	$10,876	$38,840

*** Night Differential / Hazardous / Worker's Compensation / etc.**

1/ FY 2012 GovGuam contribution for Life Insurance is $153 per annum

	Input by Department										
	(A)	(B)	(C)	(D)	Special Pay Categories (E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	$0	$0	$0	$0	$0	$0	$0	$0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

RESOLUTION NO. 08-12

ALTERNATE PUBLIC DEFENDER
FY2013 BUDGET REQUEST

BEFORE THE
BOARD OF TRUSTEES OF THE
PUBLIC DEFENDER SERVICE CORPORATION (PDSC)
RELATIVE TO THE APPROVAL OF THE
ALTERNATE PUBLIC DEFENDER
FISCAL YEAR 2013 BUDGET REQUEST

RESOLUTION NO. PDSC 08-12

WHEREAS, Public Defender Service Corporation (PDSC) Board of Trustees Resolution No. 08-04 established the office of the Alternate Public Defender (APD) as a separate section/division of the PDSC, answerable to the PDSC Board of Trustees and subject to funding by the Judicial Client Service Fund under the stewardship of the Judicial Council of Guam; and

WHEREAS, on June 15, 2004 an Agreement to Provide Attorney Services For Indigent Defendants was executed by and between the PDSC and the Judicial Council of Guam through the Administrator of the Courts, providing funding for this program through Fiscal Year 2004; and

WHEREAS, as provided by Section Four of the above-described Agreement, subsequent instruments were executed by the PDSC and the Judicial Council of Guam thereby funding the office of the APD through Fiscal Year 2012; and

WHEREAS, in order to extend the services rendered by the APD into the next fiscal year, and to allow for the renewal of the Agreement to Provide Attorney Services For Indigent Defendants, a budget plan must be submitted for consideration and approval by the PDSC Board of Trustees; and

WHEREAS, the Alternate Public Defender, by and through its Supervising Attorney, presented the APD's Fiscal Year Budget Request of **$846,896** to the PDSC Board of Trustees; and

WHEREAS, the Board of Trustees finds this budget request appropriate and adequate to carry out the APD's mission for Fiscal Year 2013; now therefore be it

RESOLVED, the Board of Trustees of the Public Defender Service Corporation, in its meeting of May 22, 2012 hereby approves the APD Fiscal Year 2013 Budget Request of $846,896 with all its provisions contained therein being attached hereto and made a part of this resolution.

DULY AND REGULARLY ADOPTED this 22nd day of May, 2012.

DONNA MUNA QUINATA
Chairperson
(Upon Recusal and Appointment By
Chief Justice F. Philip Carbullido, Chairman)

ATTEST:

EDBERT J. QUINTANILLA
Secretary (Acting)

RESOLUTION NO. 04-12

REQUEST TO USE PDSC LAPSED FUNDS TO COVER NIGHT DIFFERENTIAL PAYMENTS

RESOLUTION NO. 05-12

REQUEST TO USE APD LAPSED FUNDS TO COVER NIGHT DIFFERENTIAL PAYMENTS

RESOLUTION NO. 11-12

REQUEST TO USE PDSC LAPSED FUNDS FOR THE PURCHASE OF A REPLICATION BACKUP SERVER

RESOLUTION NO. 12-12

REQUEST TO USE PDSC LAPSED FUNDS FOR FY2011 LASERFICHE SOFTWARE ASSURANCE PLAN SERVICES