PUBLIC DEFENDER SERVICE CORPORATION
Board of Trustees Regular Meeting
Tuesday, April 24, 2012
Conference Room,
Public Defender Service Corporation
12:30 p.m.

A G E N D A

I. Call to Order

II. Roll Call

III. Proof of Due Notice of Meeting:

5 Working Days Notice:	Marianas Variety, Friday, April 13, 2012
48 Hours Notice:	Marianas Variety, Friday, April 20, 2012

IV. Determination of Quorum

V. Approval of Minutes: (Regular Meeting of March 27 , 2012)

VI. Old/Unfinished Business:

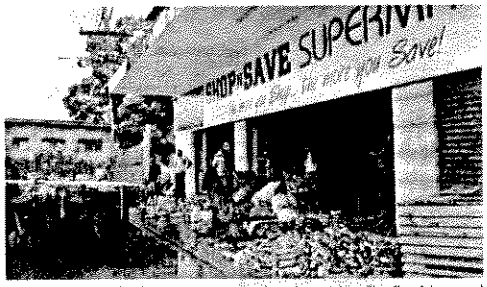
A. Financial Status Update (PDSC and APD Allotment Releases)
B. Domestic Violence Program Update
C. Alternate Public Defender Update
D. Trial College (Conference/Training)
E. Committee on APD's Restructuring/Reorganization Report
F. Resolution No. 04-12: Request to Use PDSC Lapsed Funds To Cover Night Differential Payments (4 GCA §6217)
G. Resolution No. 05-12: Request to Use APD Lapsed Funds To Cover Night Differential Payments (4 GCA §6217)
H. Director's Performance Review

VII. New Business:

A. APD Fiscal Year 2013 Budget Request (Resolution No. 08-12)
B. Representation of Current Clients in Related Protective Order Cases

VIII. Public Discussion

IX. Adjournment and Next Meeting Date



Only 30 percent of Nadi shops are open and most are only selling flood damaged goods. thejetnewspaper.com

Flood-ravaged Nadi sees $200M in losses

SUVA (Pacnews) – The Nadi business community has recorded a staggering loss in the wake of the floods that wreaked havoc on the Western Division recently.

Special administrator Aisea Tuidraki placed a figure of more than $200 million (US$112 million) in losses recorded by businesses in the town.

He said the business community desperately needed assistance to recover from the impact of the natural disaster.

On a positive note, he said the council and stakeholders, including the state, were now looking at ways of controlling flood damage.

"During the 2009 flood, we recorded a loss of $140 million (US$78 million) but this one is much bigger in terms of damage and losses," Tuidraki said.

"All the shops along the main street of Nadi were damaged, including some landmark shops like Tappoo, Jack's Handicraft, Courts, MH and supermarkets," he said.

"This is the biggest loss in the history of Nadi Town and it will take some time for these businesses to fully recover."

Tuidraki said some businesses did not have insurance cover and desperately needed assistance from financial institutions to get them rolling.

"I think it is important for all stakeholders to work together and help these people rebuild the image of Nadi Town because of the market potential it has," he said.

"Once they start operating, they will recover fast."

He said there were multiple issues that needed to be looked at to reduce the damage caused by floods.

"First there is a need to look at the developments made in town and the land use type," Tuidraki said.

"Most of the businesses didn't have proper planning on what needs to be done and precautionary measures to take when a disaster hits," he said.

"We also need to look at integrated water resource management which I think will involve key players such as government departments and other stakeholders.

"We need to involve the Forestry Department on the replanting of trees on grass land to prevent soil erosion," he added.

NOTICE OF PUBLIC MEETING

The Public Defender Service Corporation Board of Trustees will conduct a regular meeting on **Tuesday, April 24, 2012 at 12:30 p.m.** in the Conference Room of the Public Defender Service Corporation, located at the MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910.

Copies of the agenda will be available prior to the meeting at the Public Defender Service Corporation (address above).

Individuals requiring special accommodations are asked to contact Bernadette S. N. Chargualaf at 475-3100.

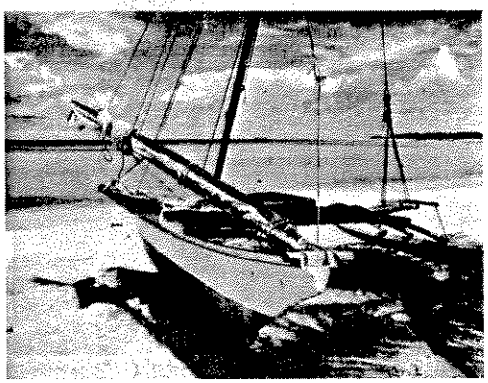
/s/ CHIEF JUSTICE F. PHILIP CARBULLIDO
Chairman

This public notice is paid for with government funds.

MI pres wants to revive use of outrigger canoe

MAJURO (YSG) – President Christopher J. Loeak met Thursday with organizers of the Marshall Islands Canoe Cup Race and discussed the promotion of the Marshallese outrigger canoe, revival of traditional building skills and sailing.

Director of Waan Aelon in Majel (WAM – Canoes of the Marshall Islands) Alson Kelen, Marshall Islands Visitors' Authority Board member Bill Weza, and Majuro Water and Sewer Company's General Manager Hirobo Obeketang, made the courtesy call. The Chief of Staff and Acting Clerk of Cabinet sat in with the President at the meeting.



A traditional canoe on a beach in the Marshall Islands. freewebs.com

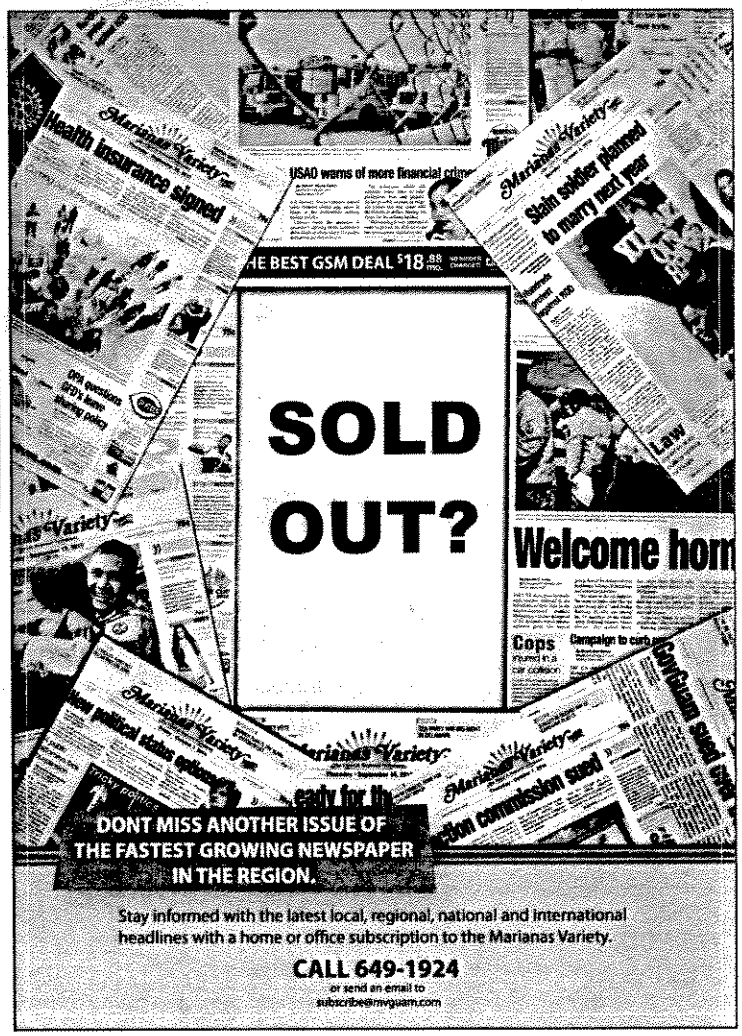
In emphasizing the cultural significance of canoe building and sailing in the Marshall Islands, President Loeak conveyed his full support for the anticipated canoe racing events to take place during Manit Day in September of this year, stated a release from the Office of the President.

This year's Manit Day will feature a variety of races and competitions as well as a range of traditional Marshallese crafts, weaving, and other cultural activities to celebrate Marshallese culture and tradition.

The next Micronesian Chief Executives' Summit will be held in Majuro during the week of the holiday activities.

As a staunch supporter of programs and projects designed to preserve the Marshallese culture, President Loeak acknowledged the WAM program's success in engaging and empowering Marshallese youth with life skills and vocational skills in the context of cultural strengthening.

The President's Cup outrigger canoe racing event was last held in 2005.



Palau President Johnson Toribiong addressed the audience during yesterday's 2012 Island Sustainability Conference at the Hyatt Regency Guam in Tumon. Matt Wiess / Variety

President Toribiong talks about Palau's sustainability programs

By Louella Losinio
louella@mvguam.com
Variety News Staff

PALAU President Johnson Toribiong opened the final day of the Island Sustainability Conference at the Hyatt Regency Hotel. Toribiong spoke about the sustainable programs that have been implemented that enabled Palau to move forward with their long-term plans to create a sustainable island.

The threat posed by rising sea levels to island nations and coastal cities has been acknowledged by the United Nations as a matter of critical importance.

Toribiong recognizes the threat and wants to seek immediate and long-term solutions for the island. Toribiong mentioned some residents of other islands buying lands in other places such as Fiji. He said, "The threat to some sovereign nations create an exodus of people out of the islands."

Toribiong believes one of the solutions to climate change is to transition from the use of fossil fuels, which is a finite energy source, to renewable energy from the sun, wind, and other sources.

He said implementing sustainable methods for energy generation and adopting green initiatives in Palau will not be difficult since the island community embraces a concept called "bul." Palauans adhere to the principle of "bul," which means to "conserve."

Initiatives

Palau has installed solar panels at the Palau International Airport, the National Capitol Building, the Department of Education, Solid Waste Recycling Center, National Development Bank of Palau, and the Palau Energy Office.

According to Toribiong, the government received funding from the European Union, Japan International Cooperation Agency, and the Republic of China to have the panels installed.

The government also installed 120 solar lights along the street of Palau's capital, Koror, and other locations all over the island. To encourage the population to shift from energy-wasting light sources, the government implemented a program allowing residents to exchange their light bulbs to compact fluorescent lights. So far, around 20,000 compact fluorescent lights have been distributed by the program.

Toribiong is also proud of the energy subsidy program implemented in conjunction with the National Development Bank of Palau and funding partners. The subsidy program allows homeowners to install energy-efficient measures in their newly constructed homes.

Toribiong said establishing partnerships with other islands is essential to making change happen. As an example, he cited the Green Energy Micronesia (GEM) movement he created with leaders from the FSM and Marshall Islands.

The island nations under GEM share a common goal of generating 20 percent of power from renewable energy and achieving 30 percent energy efficiency by the year 2020.

High note

The 3rd Sustainability Conference ended on a high note with participants looking forward to a greener future for their respective villages and island communities.

Elvie Tyler, sustainability coordinator of the University of Guam's Center for Island Sustainability program, feels positive about the results of the conference. She said, "The conference allowed everyone to share and learn what they can do to protect the environment and live a sustainable lifestyle on Guam."

Guam Guard on deployment alert

By Zita Y. Taitano
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Variety News Staff

AN ALERT order has been issued to the Guam Army National Guard's 1-294th Infantry Regiment and F Company 29th Base Support Battalion for deployment to Afghanistan in support of Operation Enduring Freedom.

According to a statement from Maj. Gen. Benny Paulino, adjutant general of the Guam National Guard, "This alert order provides us the impetus to refine our plans for preparing our soldiers, along with their families and their employers, with the opportunity to organize their private lives for this upcoming deployment.

"It also allows us to ramp up our training as more resources become available to ensure the overall readiness of our soldiers for the mission."

The alert order is a step in the process that leads to mobilization of the GUARNG.

It also gives the GUARNG's 1-294th INRGT and F Company the time and resources needed to meet training and validation requirements before reporting to its mobilization station. Additionally, the units will complete training before deploying into their area of operations.

The next step is a mobilization order to be issued for the 1-294th IN RGT and F Company. The mobilization order will provide additional details such as date of mobilization, the specific number of soldiers, and the missions for the unit.

The 1-294th IN RGT and F Company are composed of soldiers from Guam and the Commonwealth of the Northern Mariana Islands.

The anticipated activation of the unit can be considered the largest group of reserve component troops to be mobilized and deployed from Guam.

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/s/ CHIEF JUSTICE F. PHILIP CARBULLIDO
Chairman

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GCC to host senatorial forums

By Geraldine Castillo
geraldine@mvguam.com
Variety News Staff

THE Guam Community College announced that students in its Supervision and Management Program will be hosting a senatorial forum at its campus in approximately a week and a half from now.

Candidates in the upcoming senatorial election this November are invited to participate in GCC's Senatorial Forums set to take place at the GCC Multipurpose Auditorium on Monday, April 30 for Democratic candidates, and Tuesday, May 1 for Republican candidates.

Both forums will take place from 6 to 7:30 p.m.

GCC explained that the forums will provide senatorial candidates with the opportunity to present their platforms for the 2012 campaign to the school's population. Candidates will be asked about their stance on issues of importance to GCC students as well as to members of the community.

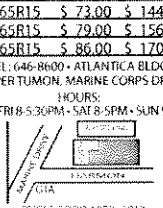
The forum is open to the public. Candidates wishing to take part in the forums, or for more information, may contact students Tanya Santos or Suann Manibusan at 486-0921 or 988-1167, respectively.

GOODYEAR — OPEN ON SUNDAYS

RUNWAY/WESTLAKE — FREE MOUNTING/BALANCING & ROTATION W/PURCHASE

TIRE SALE	EACH	FOR 2	TIRE SALE	EACH	FOR 2
175/70R13	$ 61.00	$ 120.00	205/70R15	$ 102.00	$ 202.00
185/70R14	$ 68.00	$ 134.00	215/70R15	$ 102.00	$ 202.00
205/70R14	$ 96.00	$ 190.00	205/75R15	$ 109.00	$ 216.00
195/75R14	$ 93.00	$ 184.00	235/75R15	$ 124.00	$ 246.00
185/60R14	$ 70.00	$ 138.00	LT31-1050R15	$ 163.00	$ 324.00
195/60R14	$ 73.00	$ 144.00	205/55R16	$ 115.00	$ 228.00
175/65R14	$ 67.00	$ 132.00	215/60R16	$ 101.00	$ 200.00
185/65R14	$ 72.00	$ 142.00	225/60R16	$ 103.00	$ 204.00
195/50R15	$ 82.00	$ 162.00	225/70R16	$ 131.00	$ 260.00
195/60R15	$ 77.00	$ 152.00	235/70R16	$ 141.00	$ 280.00
205/60R15	$ 82.00	$ 162.00	265/70R16	$ 169.00	$ 336.00
185/65R15	$ 73.00	$ 144.00	LT245/75R16	$ 170.00	$ 338.00
195/65R15	$ 79.00	$ 156.00	265/65R17	$ 190.00	$ 378.00
205/65R15	$ 86.00	$ 170.00	265/70R17	$ 188.00	$ 374.00

TEL: 646-8600 • ATLANTICA BLDG. UPPER TUMON, MARINE CORPS DRIVE
HOURS: MON-FRI 8-5:30PM • SAT 8-5PM • SUN 9-4PM



PRICES GOOD APRIL, 2012

GOODYEAR

FREE MOUNTING/BALANCE ROTATION WITH PURCHASE DISPOSAL FEE $4 EACH.

PUBLIC DEFENDER SERVICE CORPORATION
BOARD OF TRUSTEES
Regular Meeting of
Tuesday, March 27, 2012
12:52 p.m.
Conference Room,
Public Defender Service Corporation

MINUTES

I. CALL TO ORDER: This meeting was called to order by the Chairman, Chief Justice F. Philip Carbullido at 12:52 p.m.

II. ROLL CALL:

Present were:
Chief Justice F. Philip Carbullido, Chairman
Presiding Judge Alberto C. Lamorena III, Vice Chairman
Attorney Cynthia V. Ecube, Guam Bar President
Donna Muña Quinata, Member
CathyAnn C. Gogue, Member

Others present were:
Attorney Eric D. Miller, Executive Director
APD Supervising Attorney AnaMaria C. Gayle
Bernadette S.N. Chargualaf
Cecilia A.T. Lizama
Julito T. Tingson, Jr.
Edbert J. Quintanilla
Cecelia M. Fernandez

III. PROOF OF DUE NOTICE OF MEETING:

"Notice of Public Meeting" was published in the Marianas Variety on Friday, March 16, 2012 (5 days), and on Friday, March 23, 2012 (48 hours).

IV. DETERMINATION OF QUORUM: With presence of all five (5) board members, a quorum was determined for this meeting.

V. APPROVAL OF MINUTES: Minutes of the regular meeting held on Tuesday, February 7, 2012 were approved.

VI. OLD/UNFINISHED BUSINESS:

A. **Financial Status Update:** Chief Fiscal Officer Cecilia Lizama reported that the PDSC has received 92% of scheduled allotments (through the first half of March 2012).

Allotments released for the Alternate Public Defender (APD) were at 93% of the amount due as of this date (through the first half of March 2012).

B. **Domestic Violence Program Update:** The Memorandum of Understanding for the STOP VAW 2011 program has been encumbered at the Department of Administration.

C. **Alternate Public Defender Update:** Supervising Attorney Annie Gayle indicated she had nothing to report.

Chief Justice Carbullido instructed Attorney Gayle to have case reports (statistical data) available for presentation at the next board meeting.

D. **Trial College:** Director Miller provided an update on this matter. Plans and preparations are going well. There will be a total of four (4) trainers coming on island for this purpose. Twelve (12) private bar members will be accommodated for the training. The agenda for the first day of the conference is posted on the PDSC website.

E. **Committee on APD's Restructuring/Reorganization Report:** Board member CathyAnn Gogue reported in this regard. Preliminary discussions have led to recommendations involving a change in the title of "Supervising Attorney" to that of "Managing Attorney", and including an additional ten percent (10%) of the salary of the "Managing Attorney" to compensate for his/her administrative duties and responsibilities. Since additional information was forthcoming, action on this matter was deferred until all information is received.

F. **Resolution No. 04-12: Request to Use PDSC Lapsed Funds to Cover Night Differential Payments (4 GCA §6217):** This item was tabled until the April 2012 board meeting pending information from the office of the Attorney General.

G. **Resolution No. 05-12: Request to Use APD Lapsed Funds to Cover Night Differential Payments (4 GCA §6217):** This matter was also tabled for the same reason stated above.

H. **Moratorium Strategic Planning:** Executive Director Eric Miller presented information relative to a more accurate and updated statistical report on the attorney caseload for Fiscal Year 2011. The latest information, based on standards set by the American Bar Association (ABA), justifies the PDSC's need for sixteen (16) full-time attorneys. Therefore, before the Corporation can consider the lifting of the moratorium, issues with the current caseload and staffing level must be addressed.

I. **Director's Performance Review:** Board member CathyAnn Gogue apologized for not having a complete report to present today. Therefore, this matter was tabled until the April meeting.

VII. NEW BUSINESS:

A. **PDSC Fiscal Year 2013 Budget Request (Resolution No. 07-12):** The PDSC Fiscal Year 2013 Budget Request was presented by Director Eric Miller. Summarily, the ten per cent (10%) increase over FY2012's appropriation is due to the Corporation's request for one (1) additional attorney, two (2) legal secretaries, and other mandated increases.

Board members felt that the current economic climate is not conducive to any requests for budgetary items that may be construed as "luxurious". Board Resolution No. 07-12 relative to approving the Corporation's Fiscal Year 2013 Budget Request (after removing one (1) legal secretary and all associated expenditures), was adopted and approved.

B. **APD Fiscal Year 2013 Budget Request (Resolution No. 08-12):** This matter was tabled until the April 2012 meeting.

C. **Resolution No. 09-12 (Request to Use PDSC Lapsed Funds to Cover Shortfall for Medical, Dental and Life Insurance Premiums):** Chief Fiscal Officer Cis Lizama reported on the non-availability of funds for this purpose which, according to Public Law 31-77, was supposed to come from the GWA Reimbursement Fund. Constant contact with the Department of Administration provided information that this particular funding source has yet to be established. Since the government's share of medical, dental and life insurance premiums must be paid, Board Resolution No. 09-12 was adopted and approved, with instructions that the Corporation continue to pursue funding as provided for in PL 31-77.

D. **Resolution No. 10-12 (Request to Use APD Lapsed Funds for Technical Support Services, Case Management Software):** PDSC Management Information Systems Administrator Julito Tingson informed those present that the contract for technical support services for Abacus, APD's case management software has expired. The price quote he received from the vendor was $1,470. Following a brief discussion, Resolution No. 10-12 was adopted and approved.

VIII. **PUBLIC DISCUSSION:** None.

IX. **ADJOURNMENT AND NEXT MEETING DATE:** There being no further business up for discussion, this meeting was adjourned at 1:57 p.m. The next meeting was scheduled for Tuesday, April 24, 2012 at 12:30 p.m. The board secretary will email all members to check their availability on this date, and for calendaring purposes.

Respectfully submitted,

BERNADETTE S.N. CHARGUALAF
Secretary

PUBLIC DEFENDER SERVICE CORP.
FY 2013 APD BUDGET PROJECTION

	ATTYS	INV	LEG SEC	LEG CLER	TOTAL
PERSONNEL COSTS					
SALARIES	435,230	74,701	102,085	29,547	641,563
BENEFITS	162,109	27,949	50,972	11,692	252,722
					0
TOTAL PERSONNEL	**597,339**	**102,650**	**153,057**	**41,239**	**894,285**
#220 OFF-ISLAND TRAVEL/MILEAGE REIMBURSEMENT					
OFF-ISLAND TRAVEL	6,000	3,000		1,500	10,500
MILEAGE REIMB.		0			0
TOTAL OFF ISL/MILEAGE	**6,000**	**3,000**	**0**	**1,500**	**10,500**

#230 CONTRACTUAL					
Notary bonding 2 new Leg Sec			500		500
Malpractice ins	4,000				4,000
Equipment Rental- Xerox $480 x 12 =	5,760				5,760
Westlaw Services	8,900				8,900
Annual phone maintenance PDS	1,030				1,030
Additional phone licenses $300 x 3	300	0	600		900
Internet Service est $100 x12 mons	1,200				1,200
Internet Domain renewal	150				150
Abacus Upgrade V12	6,800				6,800
Network Security	600				600
Antivirus License	600				600

TOTAL CONTRACTUAL	**29,340**	**0**	**1,100**	**0**	**30,440**

#233 RENTAL	**65,602**	**0**	**0**	**0**	**65,602**

#240 SUPPLIES AND MATERIAL	**7,000**				**7,000**

#250 EQUIPMENT <$5000					
Office furniture for new staff	1,400	0	1,800		3,200
Client Chairs	500		500		1,000
2-Drawer Filing Cabinets $250 x 2		0	500		500
4-Drawer Filing Cabinets $400	1,600				1,600
Computer Workstations	1,800		3,600		5,400
Shoretel IP230 phones $350 x 3	350	0	700		1,050
Bookshelf	500		0		500
					0
TOTAL EQUIPMNET < $5000	**6,150**	**0**	**7,100**	**0**	**13,250**

PUBLIC DEFENDER SERVICE CORP.
FY 2013 APD BUDGET PROJECTION

	ATTYS	INV	LEG SEC	LEG CLER	TOTAL
#290 MISCELLANEOUS					
Local Training Attorneys & Staff	3,000				3,000
Guam Bar Dues $300 x 6	1,950				1,950
Temporary Admission new atty	375				375
Publication of job announcements/bids	1,200				1,200
Legal Subscriptions	500				500
Annual NACDL Membership renewal Annie	200				200
Process Server fees $50 x 3		100		50	150
					0
TOTAL MISCELLANEOUS	**7,225**	**100**	**0**	**50**	**7,375**

#363 TELEPHONE UTILITIES					
Telephone services	2,330				2,330
Long Distance Phone Calls $30 x 12	360				360
					0
TOTAL UTILITIES	**2,690**	**0**	**0**	**0**	**2,690**

#450 CAPITAL OUTLAY					
				0	0
				0	0
				0	0
TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**

TOTAL	**721,346**	**105,750**	**161,257**	**42,789**	**1,031,142**

825,945
205,197
25%

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - COMBINED BUDGET DIGEST

Budget Account Code	Appropriation Classification	A FY 2011 Expenditures & Encumbrances	B FY 2012 Authorized Level	C FY 20113 Proposed Budget	C-B=D Increase/ (Decrease) in $$	D/B=E Increase/ (Decrease) in %
	PERSONNEL SERVICES					
111	Regular Salaries/Increments/Special Pay	$478,553	$524,908	$641,563	$116,655	22%
112	Overtime/Special Pay	0	0	0	0	0
113	Benefits	156,517	191,570	252,722	61,152	32%
	TOTAL PERSONNEL SERVICES	$635,070	$716,478	$894,285	$177,807	25%
	OPERATIONS					
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$4,346	$6,000	$10,500	$4,500	75%
230	CONTRACTUAL SERVICES:	20,089	17,745	30,440	12,695	72%
233	OFFICE SPACE RENTAL:	64,498	65,602	65,602	0	0%
240	SUPPLIES & MATERIALS:	4,089	7,000	7,000	0	0%
250	EQUIPMENT: <$5000.00	715	3,780	13,250	9,470	251%
	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0
290	MISCELLANEOUS:	3,075	6,650	7,375	725	11%
	TOTAL OPERATIONS	$96,812	$106,777	$134,167	$27,390	26%
	UTILITIES					
	Power	$0	$0	$0	$0	$0
	Water/ Sewer	0	0	0	0	0
363	Telephone/ Toll	1,603	2,690	2,690	0	0%
	TOTAL UTILITIES	$1,603	$2,690	$2,690	$0	0%
	INDIRECT COST	$0	$0	$0	$0	0%
450	**CAPITAL OUTLAY >$5000.01**	$0	$0	$0	$0	0%
	TOTAL APPROPRIATIONS	$733,485	$825,945	$1,031,142	$205,197	25%

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)					
UNCLASSIFIED	0	0	0	0	0%
CLASSIFIED	9	10	13	3	30%
TOTAL FTEs	9	10	13	3	30%

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - COMBINED BUDGET DIGEST
IMPACT OF 3 NEW STAFF

		A	B	C	B+C=D
Budget Account Code	Appropriation Classification	FY 2012 Authorized Level	FY 2013 10 FTE's	FY 2013 3 New Staff	FY 2013 Proposed Budget
	PERSONNEL SERVICES				
111	Regular Salaries/Increments/Special Pay	$524,908	$554,147	$87,416	$641,563
112	Overtime/Special Pay	0	0	0	0
113	Benefits	191,570	203907	48815	252722
					0
	TOTAL PERSONNEL SERVICES	$716,478	$758,054	$136,231	$894,285
	OPERATIONS				
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$6,000	$10,500	$0	$10,500
230	CONTRACTUAL SERVICES:	17,745	29,040	1,400	30,440
233	OFFICE SPACE RENTAL:	65,602	65,602	0	65,602
240	SUPPLIES & MATERIALS:	7,000	7,000	0	7,000
250	EQUIPMENT: <$5000.00	3,780	1,200	12,050	13,250
	SUB-RECIPIENT/SUBGRANT:	0	0	0	0
290	MISCELLANEOUS:	6,650	6,550	825	7,375
	TOTAL OPERATIONS	$106,777	$119,892	$14,275	$134,167
	UTILITIES				
	Power	$0	$0	$0	$0
	Water/ Sewer	0	0	0	0
363	Telephone/ Toll	2,690	2,690	0	2,690
	TOTAL UTILITIES	$2,690	$2,690	$0	$2,690
	INDIRECT COST	$0	$0	$0	$0
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0	$0
	TOTAL APPROPRIATIONS	$825,945	$880,636	$150,506	$1,031,142
			$54,691	$150,506	$205,197
			7%	18%	25%

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - COMBINED BUDGET DIGEST

		A	B	C
Budget Account Code	Appropriation Classification	FY 2011 Expenditures & Encumbrances	FY 2012 Authorized Level	FY 2013 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$478,553	$524,908	$641,563
112	Overtime/Special Pay	0	$0	0
113	Benefits	156,517	191,570	$252,722
		$0	0	0
	TOTAL PERSONNEL SERVICES	$635,070	$716,478	$894,285
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$4,346	$6,000	$10,500
230	CONTRACTUAL SERVICES:	20,089	17,745	30,440
233	OFFICE SPACE RENTAL:	64,498	65,602	65,602
240	SUPPLIES & MATERIALS:	4,089	7,000	7,000
250	EQUIPMENT: <$5000.00	715	3,780	13,250
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	3,075	6,650	7,375
	TOTAL OPERATIONS	$96,812	$106,777	$134,167
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	1,603	2,690	2,690
	TOTAL UTILITIES	$1,603	$2,690	$2,690
	INDIRECT COST	$0	$0	$0
450	**CAPITAL OUTLAY >$5000.01**	$0	$0	$0
	TOTAL APPROPRIATIONS	$733,485	$825,945	$1,031,142

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	9	10	13
TOTAL FTEs	9	10	13

PLEASE REFER TO FOOTNOTES ON FOLLOWING PAGES.

FOOTNOTES:

For Fiscal Year 2013, an increase of $205,197 or 25% is requested over the appropriation level for Fiscal Year 2012. Out of the increase of $205,197, $150,506 or 18% is due to the proposed three new positions. The following are details for the additional requests:

1. PERSONNEL SERVICES:

$116,655 **REGULAR SALARIES/INCREMENTS/SPECIAL PAY:**

- Mandated attorneys' pay adjustments, employees' salary increments and night differential
- 1 Attorney I-1 - $42,409 (new position)
- 2 Legal Secretary II-2/I-1 - $45,007 (new positions)

Public Law 26-86 provides that upon retirement under the Defined Contribution (DC) Plan, 50% of the employees' unused accumulated sick leave shall be paid in cash. GASB Statement No. 16 requires that a liability be recognized if sick leave or other compensated absences are earned by employees and that it is probable the employer will compensate its employees by cash payments at termination or retirement.
A year end annual leave accrual adjustment (estimated at $9,182) and year end sick leave accrual adjustment (estimated at $7,592) is also proposed to reflect the leave balances at the close of the fiscal year.

$61,152 **BENEFITS:**

- Mandated increases in the government's share of retirement contributions (from 28.3% to 30.09%).
- 1 Attorney I-1 - $20,267 (new position)
- 2 Legal Secretary II-2/I-1- $28,548 (new positions)

$177,807 **SUB-TOTAL FOR PERSONNEL COSTS**

2. OPERATIONS:

a. $4,500 **TRAVEL (Off-Island/Local Mileage Reimbursement):**
Funds are requested to pay for off-island travel for the attorneys' training/conferences. Funds are also requested to reimburse eligible employees for utilizing their personally-owned vehicles for official purposes. The reimbursement rates are based on federal rates as required by local law.

b. $12,695 **CONTRACTUAL SERVICES:**

- Malpractice Insurance ($4,000)
- Westlaw Services ($8,900)
- Annual Phone Maintenance ($1,030)
- Lease of Copier Machines ($5,760)
- Internet Services ($1,200)
- Internet Domain Name Renewal ($150)
- Abacus Software License Upgrade V12 ($6,800)
- Network Security Services ($600)
- Antivirus Software License ($600)
- Additional 3 Phone Licenses for Proposed New Positions ($900)
- Notary Bonding for Proposed Legal Secretary Positions ($500)

c. $0 **OFFICE SPACE RENTAL:** Rental premiums kept at FY 2012 level.

d. $0 **SUPPLIES AND MATERIAL:** Please refer to Form 96A for details.

e. $9,470 **SMALL EQUIPMENT:** Please refer to Form 96A for details.

- Purchase of office equipment/furniture for new positions ($12,050)
- Purchase of office furniture for current positions ($1,200)

f. $725 **MISCELLANEOUS:**

- Guam Bar Association Dues ($1,950)
- Temporary Admission Fees for New Attorney ($375)
- Professional Dues for NACDL ($200)
- Publication for Job Announcements ($1,200)
- Legal Subscriptions ($500)
- Local Training for Attorneys and Staff ($3,000)
- Process Server Fees ($150)

g. $0 **TELEPHONE UTILITIES:** Costs kept at FY 2012 level.

$27,390 **SUB-TOTAL FOR OPERATIONAL COSTS**

$205,197 TOTAL INCREASE FOR FY 2013 OVER FY 2012 AUTHORIZED LEVEL

Government of Guam
Fiscal Year 2013
Program Budget Digest

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - ATTORNEYS

Budget Account Code	Appropriation Classification	A FY 2011 Expenditures & Encumbrances	B FY 2012 Authorized Level	C FY 2013 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$352,991	$371,613	$435,230
112	Overtime/Special Pay	0		0
113	Benefits	112,632	129,779	162,109
		0	0	0
	TOTAL PERSONNEL SERVICES	$465,623	$501,392	$597,339
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$4,346	$6,000	$6,000
230	CONTRACTUAL SERVICES:	19,904	17,045	29,340
233	OFFICE SPACE RENTAL:	64,498	65,602	65,602
240	SUPPLIES & MATERIALS:	4,089	7,000	7,000
250	EQUIPMENT: <$5000.00	715	0	6,150
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	3,075	6,500	7,225
	TOTAL OPERATIONS	$96,627	$102,147	$121,317
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	1,603	2,690	2,690
	TOTAL UTILITIES	$1,603	$2,690	$2,690
	INDIRECT COST	$0	$0	$0
450	**CAPITAL OUTLAY >$5000.01**	$0	$0	$0
	TOTAL APPROPRIATIONS	$563,853	$606,229	$721,346

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	5	5	6
TOTAL FTEs	5	5	6

Note 1- Travel (Off-Island Travel): The request for funds under this category is to pay for the attorneys travel for training/conference.

Note 2 - Contractual: The request for funds under this category is to pay for Malpractice Insurance ($4,000), lease of copy machine ($5,760), West Law Services ($8,900), maintenance agreement for PDS phones ($1,030), Internet Services ($1,200), and renewal for Internet Domain ($150). The additional request is to pay for phone license for the proposed attorney position ($300), to upgrade Abacus software to version 2012 ($6,800), to pay for network security $600) and antivirus software license ($600).

Note 3- Equipment: Funds are requested to purchase desk and chair ($1,400), client chairs ($500), 4-drawer filing cabinet ($400), bookshelf ($500) computer workstation ($1,800), and phone instrument ($350) for the proposed attorney position. In addition, the request is to purchase 3 additional 4-drawer filing cabinets ($1,200).

Note 4 - Miscellaneous: The request for funds is to pay for Guam Bar Dues ($1,950), temporary admission fee for the proposed attorney ($375), the registration fees for attorneys/staffs' on-island training/conference ($3,000), annual NACDL dues ($200), legal subscriptions ($500), and publication for job/RFP/Bid announcements($1,200).

Government of Guam
Fiscal Year 2013 Budget
Program Budget Digest

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - INVESTIGATIVE SERVICES

		A	B	C
Budget Account Code	Appropriation Classification	FY 2011 Expenditures & Encumbrances	FY 2012 Authorized Level	FY 2013 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$43,800	$70,016	$74,701
112	Overtime/Special Pay	0	0	0
113	Benefits	11,810	29,998	27,949
		0	0	0
	TOTAL PERSONNEL SERVICES	$55,610	$100,014	$102,650
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$0	$0	$3,000
230	CONTRACTUAL SERVICES:	0	450	0
233	OFFICE SPACE RENTAL:	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0
250	EQUIPMENT: <$5000.00	0	3,780	0
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	0	100	100
	TOTAL OPERATIONS	$0	$4,330	$3,100
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	0	0	0
	TOTAL UTILITIES	$0	$0	$0
	INDIRECT COST	$0	$0	$0
450	**CAPITAL OUTLAY >$5000.01**	$0	$0	$0
	TOTAL APPROPRIATIONS	$55,610	$104,344	$105,750

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	1	2	2
TOTAL FTEs	1	2	2

Note 1- Travel (Local Mileage Reimb.): The request for funds under this category is to reimburse eligible employees for using their personal vehicles for official purposes. The reimbursement rates are based on federal rates as required by law.

Note 2- Miscellaneous: The request for funds is to pay for process server fees.

Government of Guam
Fiscal Year 2013 Budget
Program Budget Digest

[BD-1]

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program ALTERNATE PUBLIC DEFENDER - LEGAL SECRETARIAL SERVICES

Budget Account Code	Appropriation Classification	A FY 2011 Expenditures & Encumbrances	B FY 2012 Authorized Level	C FY 2013 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$53,426	$55,154	$102,085
112	Overtime/Special Pay		0	0
113	Benefits	21,744	20,917	50,972
		0	0	0
	TOTAL PERSONNEL SERVICES	$75,170	$76,071	$153,057
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$0	$0	$0
230	CONTRACTUAL SERVICES:	185	250	1,100
233	OFFICE SPACE RENTAL:	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0
250	EQUIPMENT: <$5000.00	0	0	7,100
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	0	0	0
	TOTAL OPERATIONS	$185	$250	$8,200
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	0	0	0
	TOTAL UTILITIES	$0	$0	$0
	INDIRECT COST	$0	$0	$0
450	**CAPITAL OUTLAY >$5000.01**	$0	$0	$0
	TOTAL APPROPRIATIONS	$75,355	$76,321	$161,257

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	2	2	4
TOTAL FTEs	2	2	4

Note 1- Contractual: Funds are requested to pay for notary bonding ($500) and phone licenses for the proposed legal secretary postitions ($600).

Note 2- Equipment: Funds are requested to purchase desks and chairs ($1,800), client chairs ($500), 2-drawer filing cabinets ($500), computer workstations ($3,600), and phone instruments ($700) for the proposed legal secretary positions.

[BD-1]

Government of Guam
Fiscal Year 2013 Budget
Program Budget Digest

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - LEGAL CLERICAL SERVICES

		A	B	C
Budget Account Code	Appropriation Classification	FY 2011 Expenditures & Encumbrances	FY 2012 Authorized Level	FY 2013 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$28,336	$28,125	$29,547
112	Overtime	0	0	0
113	Benefits	10,331	10,876	11,692
		0	0	0
	TOTAL PERSONNEL SERVICES	$38,667	$39,001	$41,239
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$0	$0	$1,500
230	CONTRACTUAL SERVICES:	0	0	0
233	OFFICE SPACE RENTAL:	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0
250	EQUIPMENT: <$5000.00	0	0	0
	SUB-RECIPIENT/SUBGRANT:	0	0	0
290	MISCELLANEOUS:	0	50	50
	TOTAL OPERATIONS	$0	$50	$1,550
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	0	0	0
	TOTAL UTILITIES	$0	$0	$0
	INDIRECT COST	$0	$0	$0
450	**CAPITAL OUTLAY >$5000.01**	$0	$0	$0
	TOTAL APPROPRIATIONS	$38,667	$39,051	$42,789

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	1	1	1
TOTAL FTEs	1	1	1

Note 1- Travel (Local Mileage Reimb.): The request for funds under this category is to reimburse eligible employees for using their personal vehicles for official purposes. The reimbursement rates are based on federal rates as required by law.

Note 2- Miscellaneous: The request is to pay for process server fees.

Schedule B- Contractual

Item	Quantity	Unit Price	Total Price	Funded in FY 2012? Yes	No
Malpractice Insurance	1 year		$ 4,000.00	x	
Westlaw Services	1 year		$ 8,900.00	x	
Annual Phone Maintenace	1 year		$ 1,030.00	x	
Lease of Copier Machine	12 mons	480	$ 5,760.00	x	
Internet Services	12 mons	100	$ 1,200.00	x	
Internet - Domain Renewal	1 year		$ 150.00	x	
Abacus Software Upgrade V2012	1 year		$ 6,800.00		x
Network Security Services	1 year		$ 600.00		x
Antivirus Software License	1 year		$ 600.00		x
Additional Phone Licenses for proposed staff	3	300	$ 900.00		x
Notary Bonding for Proposed Legal Secretary Positions	2	250	$ 500.00		x
Total Contractual			$ 30,440.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2012? Yes	No
Office Supplies (batteries, binders, calling cards,			$ 7,000.00	x	
computer disks, daily appointment calendars,					
computer cdr/disks, daily appointment calendars,					
envelopes, expandable folders, fasteners,					
file folders, file labels, index cards, notary books,					
notary seals, paper clips, pens/pencils, post it,					
stamps for mailing, scotch tape, staplers, staples					
two/three hole perforator, typewriter ribbon,					
correction tape, xerox paper, yellow pads)					
Computer supplies (computer parts, ink/toner					
cartridges)					
Sundries (hand sanitizer, clorox wipes, water).					
Total Supplies & Materials			$ 7,000.00		

Schedule D - Equipment<$5,000.00

Item	Quantity	Unit Price	Total Price	Funded in FY 2012? Yes	No
Desks & Chairs for proposed staff	3		$ 3,200.00		x
Bookshelf for proposed staff	2	250	$ 500.00		x
Client Chairs for proposed staff	4	250	$ 1,000.00		x
Computer Workstation for proposed staff	3	1800	$ 5,400.00		x
2-Drawer Filing Cabinets for proposed staff	2	250	$ 500.00		x
4-Drawer Filing Cabinets for proposed staff	1	400	$ 400.00		x
Phone instruments for proposed staff	3	350	$ 1,050.00		x
4-Drawer Filing Cabinets for current staff	3	400	$ 1,200.00		x
Total Equipment			$ 13,250.00		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2012? Yes	No
Guam Bar Dues			$ 1,950.00	x	
Temporary Admission Fees for New Attorney	1	375	$ 375.00		x
Professional Dues for NACDL	1	200	$ 200.00	x	
Publication of Job Announcements	3	400	$ 1,200.00	x	
Legal Subscriptions to be used as References for Attorneys			$ 500.00	x	
Process Server Fees	3	50	$ 150.00	x	
Local Training for Attorneys and Staff			$ 3,000.00	x	
Total Miscellaneous			$ 7,375.00		

Schedule F - Capital Outlay>$5,000.01

Item	Quantity	Unit Price	Total Price	Funded in FY 2012? Yes	No
Total Capital Outlay			0.00		

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: SUMMARY

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 30.09%)	Retire (DBI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	----	ATTORNEYS	----	----	$412,867	$0	$4,236	----	$6,788	$423,891	$127,549	$2,970	$0	$6,147	$918	$22,972	$1,553	$162,109	$586,000
2	----	INVESTIGATIVE SERVICES	----	----	72351	0	0	----	1,027	73,378	22,079	495	0	1,064	306	3,781	224	27,949	101,327
3	----	LEGAL SECRETARIAL	----	----	98337	0	12	----	208	98,557	29,656	1,485	0	1,430	612	16,815	974	50,972	149,529
4	----	LEGAL CLERICAL	----	----	27964	0	0	----	999	28,963	8,715	495	0	420	153	1,683	226	11,692	40,655
			Grand Total:	----	$611,519	$0	$4,248	----	$9,022	$624,789	$187,999	$5,445	$0	$9,061	$1,989	$45,251	$2,977	$252,722	$877,511

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2012 GovGuam contribution for Life Insurance is $153 per annum

[BBMR SP-1]

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: ATTORNEYS

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 30.09%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-100	ATTORNEY IV-SUPERVISOR	ANA MARIA C. GAYLE	IV/6(2X)	$86,319	$0	$0	9/27/2014	$0	$86,319	$25,973	$495	$0	$1,252	$153	$3,781	$224	$31,878	$118,197
2	APD-101	ATTORNEY IV	STEPHEN P. HATTORI	IV/6(1X)	83,400	0	2220	12/15/2012	2,433	88,053	26,495	495	0	1,277	153	3,781	224	32,425	120,478
3	APD-102	ATTORNEY IV	JOHN P. MORRISON	IV/4	75,208	0	0	3/16/2013	1,567	76,775	23,102	495	0	1,113	153	4,809	278	29,950	106,725
4	APD-103	ATTORNEY IV	JEFFERY L. WARFIELD, SR.	IV/6	80,580	0	720	5/11/2013	1,175	82,475	24,817	495	0	1,196	153	2,401	226	29,288	111,763
5	APD-108	ATTORNEY II	ERIC R. OVERTON	II/3	47,008	0	1296	3/26/2013	1,613	49,917	15,020	495	0	724	153	1,683	226	18,301	68,218
6	APD-112	ATTORNEY I	NEW	I/1	40,352	0	0		0	40,352	12,142	495	0	585	153	6,517	375	20,267	60,619
			Grand Total:		$412,867	$0	$4,236		$6,788	$423,891	$127,549	$2,970	$0	$6,147	$918	$22,972	$1,553	$162,109	$586,000

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2013 (Proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

2/ FY 2013 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2013 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
					Special Pay Categories						
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-100	ATTORNEY IV-SUPERVISOR	ANA MARIA C. GAYLE	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-101	ATTORNEY IV	STEPHEN P. HATTORI	0	2,220	0	0	0	0	0	2,220
3	APD-102	ATTORNEY IV	JOHN P. MORRISON	0	0	0	0	0	0	0	0
4	APD-103	ATTORNEY IV	JEFFERY L. WARFIELD, SR.	0	720	0	0	0	0	0	720
5	APD-108	ATTORNEY II	ERIC R. OVERTON	0	1,296	0	0	0	0	0	1,296
			Grand Total:	$0	$4,236	$0	$0	$0	$0	$0	$4,236

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: INVESTIGATIVE SERVICES

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 30.09%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-104	INVESTIGATOR II	NORMA L. SALAS	M/13	$47,695	$0	$0	3/27/2014	$0	$47,695	$14,351	$0	$0	$692	$153	$0	$0	$15,196	$62,891
2	APD-109	INVESTIGATOR I	JULIE ANN G. SABLAN	K/1	24,656	0	0	2/13/2013	1,027	25,683	7,728	495	0	372	153	3,781	224	12,753	38,436
			Grand Total:		$72,351	$0	$0		$1,027	$73,378	$22,079	$495	$0	$1,064	$306	$3,781	$224	$27,949	$101,327

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2013 (Proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

2/ FY 2013 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2013 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-104	INVESTIGATOR II	NORMA L. SALAS	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-109	INVESTIGATOR I	JULIE ANN G. SABLAN	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL SECRETARIAL

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 30.09%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	J/10	$34,414	$0	$12	3/20/2014	$0	$34,426	$10,359	$0	$0	$499	$153	$3,781	$224	$15,016	$49,442
2	APD-106	LEGAL SECRETARY I	TAMMY LYNN D. AMUAN	H/2	21,223	0	0	8/29/2013	208	21,431	6,449	495	0	311	153	0	0	7,408	28,839
3	APD-110	LEGAL SECRETARY II	NEW	I/2	22,726	0	0		0	22,726	6,838	495	0	330	153	6,517	375	14,708	37,434
4	APD-111	LEGAL SECRETARY I	NEW	H/1	19,974	0	0		0	19,974	6,010	495	0	290	153	6,517	375	13,840	33,814
			Grand Total:	---	$98,337	$0	$12	---	$208	$98,557	$29,656	$1,485	$0	$1,430	$612	$16,815	$974	$50,972	$149,529

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2013 (Proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

2/ FY 2013 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2013 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
					Special Pay Categories						
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	$0	$12	$0	$0	$0	$0	$0	$12
2	APD-106	LEGAL SECRETARY I	TAMMY LYNN D. AMUAN	0	0	0	0	0	0	0	0
3	APD-110	LEGAL SECRETARY II	NEW	0	0	0	0	0	0	0	0
4	APD-111	LEGAL SECRETARY I	NEW	0	0	0	0	0	0	0	0
			Grand Total:	$0	$12	$0	$0	$0	$0	$0	$12

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5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

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[BBMR SP-1]

Government of Guam
Fiscal Year 2013
Agency Staffing Pattern
(PROPOSED)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL CLERICAL

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 30.09%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	H/8	$27,964	$0	$0	10/4/2012	$999	$28,963	$8,715	$495	$0	$420	$153	$1,683	$226	$11,692	$40,655
			Grand Total:		$27,964	$0	$0		$999	$28,963	$8,715	$495	$0	$420	$153	$1,683	$226	$11,692	$40,655

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2013 (Proposed) GovGuam contribution rate of 30.09% for the Government of Guam Retirement is subject to change.

2/ FY 2013 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2013 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	$0	$0	$0	$0	$0	$0	$0	$0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

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2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(CURRENT as of February 29, 2012)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: SUMMARY

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.30%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	---	ATTORNEYS	---	---	$362,776	$0	$1,764	---	$1,810	$366,350	$103,678	$2,475	$0	$5,312	$765	$16,455	$1,178	$129,863	$496,213
2	---	INVESTIGATIVE SERVICES	---	---	70738	0	0	---	941	71,679	20,286	495	0	1,040	306	3,781	224	26,132	97,811
3	---	LEGAL SECRETARIAL	---	---	53240	0	3	---	910	54,153	15,326	495	0	786	306	3,781	224	20,918	75,071
4	---	LEGAL CLERICAL	---	---	27964	0	0	---	0	27,964	7,914	495	0	405	153	1,683	226	10,876	38,840
			Grand Total:	---	$514,718	$0	$1,767	---	$3,661	$520,146	$147,204	$3,960	$0	$7,543	$1,530	$25,700	$1,852	$187,789	$707,935

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2012 GovGuam contribution for Life Insurance is $153 per annum

[BBMR SP-1]

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(CURRENT as of February 29, 2012)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: ATTORNEYS

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.30%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-100	ATTORNEY IV-SUPERVISOR	ANA MARIA C. GAYLE	IV/6(1X)	$83,400	$0	$0	9/27/2012	$243	$83,643	$23,671	$495	$0	$1,213	$153	$3,781	$224	$29,537	$113,180
2	APD-101	ATTORNEY IV	STEPHEN P. HATTORI	IV/6(1X)	83,400	0	927	12/15/2012	0	84,327	23,865	495	0	1,223	153	3,781	224	29,741	114,068
3	APD-102	ATTORNEY IV	JOHN P. MORRISON	IV/3	72,522	0	0	3/16/2012	1,567	74,089	20,967	495	0	1,074	153	4,809	278	27,776	101,865
4	APD-103	ATTORNEY IV	JEFFERY L. WARFIELD, SR.	IV/6	80,580	0	299	5/11/2013	0	80,879	22,889	495	0	1,173	153	2,401	226	27,337	108,216
5	APD-108	ATTORNEY I	ERIC R. OVERTON	I/2	42,874	0	538	12/6/2012	0	43,412	12,286	495	0	629	153	1,683	226	15,472	58,884
			Grand Total:		$362,776	$0	$1,764		$1,810	$366,350	$103,678	$2,475	$0	$5,312	$765	$16,455	$1,178	$129,863	$496,213

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2012 GovGuam contribution for Life Insurance is $153 per annum

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-100	ATTORNEY IV-SUPERVISOR	ANA MARIA C. GAYLE	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-101	ATTORNEY IV	STEPHEN P. HATTORI	0	927	0	0	0	0	0	927
3	APD-102	ATTORNEY IV	JOHN P. MORRISON	0	0	0	0	0	0	0	0
4	APD-103	ATTORNEY IV	JEFFERY L. WARFIELD, SR.	0	299	0	0	0	0	0	299
5	APD-108	ATTORNEY I	ERIC R. OVERTON	0	538	0	0	0	0	0	538
			Grand Total:	$0	$1,764	$0	$0	$0	$0	$0	$1,764

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2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(CURRENT as of February 29, 2012)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: INVESTIGATIVE SERVICES

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt	(E+F+G+I) Subtotal	Retirement (J * 28.30%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-104	INVESTIGATOR II	NORMA L. SALAS	M/12	$46,082	$0	$0	3/27/2012	$941	$47,023	$13,308	$0	$0	$682	$153	$0	$0	$14,143	$61,166
2	APD-109	INVESTIGATOR I	JULIE ANN G. SABLAN	K/1	24,656	0	0	2/13/2013	0	24,656	6,978	495	0	358	153	3,781	224	11,989	36,645
			Grand Total:		$70,738	$0	$0		$941	$71,679	$20,286	$495	$0	$1,040	$306	$3,781	$224	$26,132	$97,811

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2012 GovGuam contribution for Life Insurance is $153 per annum

	Input by Department										
	(A)	(B)	(C)	(D)	Special Pay Categories (E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-104	INVESTIGATOR II	NORMA L. SALAS	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-109	INVESTIGATOR I	JULIE ANN G. SABLAN	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

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3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(CURRENT as of February 29, 2012)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL SECRETARIAL

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.30%)	Retire (DDI) ($19.62*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	J/9	$33,266	$0	$3	3/20/2012	$702	$33,971	$9,614	$0	$0	$493	$153	$3,781	$224	$14,265	$48,236
2	APD-106	LEGAL SECRETARY I	TAMMY LYNN D. AMUAN	H/1	19,974	0	0	8/29/2012	208	20,182	5,712	495	0	293	153	0	0	6,653	26,835
			Grand Total:	----	$53,240	$0	$3	----	$910	$54,153	$15,326	$495	$0	$786	$306	$3,781	$224	$20,918	$75,071

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2012 GovGuam contribution for Life Insurance is $153 per annum

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	$0	$3	$0	$0	$0	$0	$0	$3
2	APD-106	LEGAL SECRETARY I	TAMMY LYNN D. AMUAN	0	0	0	0	0	0	0	0
			Grand Total:	$0	$3	$0	$0	$0	$0	$0	$3

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5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

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[BBMR SP-1]

Government of Guam
Fiscal Year 2012
Agency Staffing Pattern
(CURRENT as of February 29, 2012)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL CLERICAL

Input by Department															Input by Department			
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
							Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J * 28.30%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	H/8	$27,964	$0	$0	10/4/2012	$0	$27,964	$7,914	$495	$0	$405	$153	$1,683	$226	$10,876	$38,840
		Grand Total:			$27,964	$0	$0		$0	$27,964	$7,914	$495	$0	$405	$153	$1,683	$226	$10,876	$38,840

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2012 GovGuam contribution for Life Insurance is $153 per annum

Input by Department										
			Special Pay Categories							
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
				1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	$0	$0	$0	$0	$0	$0	$0	$0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm- 6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

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BEFORE THE
BOARD OF TRUSTEES OF THE
PUBLIC DEFENDER SERVICE CORPORATION (PDSC)
RELATIVE TO THE APPROVAL OF THE
ALTERNATE PUBLIC DEFENDER
FISCAL YEAR 2013 BUDGET REQUEST

RESOLUTION NO. PDSC 08-12

WHEREAS, Public Defender Service Corporation (PDSC) Board of Trustees Resolution No. 08-04 established the office of the Alternate Public Defender (APD) as a separate section/division of the PDSC, answerable to the PDSC Board of Trustees and subject to funding by the Judicial Client Service Fund under the stewardship of the Judicial Council of Guam; and

WHEREAS, on June 15, 2004 an Agreement to Provide Attorney Services For Indigent Defendants was executed by and between the PDSC and the Judicial Council of Guam through the Administrator of the Courts, providing funding for this program through Fiscal Year 2004; and

WHEREAS, as provided by Section Four of the above-described Agreement, subsequent instruments were executed by the PDSC and the Judicial Council of Guam thereby funding the office of the APD through Fiscal Year 2012; and

WHEREAS, in order to extend the services rendered by the APD into the next fiscal year, and to allow for the renewal of the Agreement to Provide Attorney Services For Indigent Defendants, a budget plan must be submitted for consideration and approval by the PDSC Board of Trustees; and

WHEREAS, the Alternate Public Defender, by and through its Supervising Attorney, presented the APD's Fiscal Year Budget Request of **$1,031,142** to the PDSC Board of Trustees; and

WHEREAS, the Board of Trustees finds this budget request appropriate and adequate to carry out the APD's mission for Fiscal Year 2012; now therefore be it

RESOLVED, the Board of Trustees of the Public Defender Service Corporation, in its meeting of March 27, 2012 hereby approves the APD Fiscal Year 2012 Budget Request of $1,031,142 with all its provisions contained therein being attached hereto and made a part of this resolution.

DULY AND REGULARLY ADOPTED this 27th day of March, 2012.

_____
DONNA MUNA QUINATA
Chairperson
(Upon Recusal and Appointment By
Chief Justice F. Philip Carbullido, Chairman)

ATTEST:

_____
BERNADETTE S.N. CHARGUALAF
Secretary