PUBLIC DEFENDER SERVICE CORPORATION
Board of Trustees Regular Meeting
Wednesday, June 04, 2014
Conference Room,
Public Defender Service Corporation
12:30 p.m.

A G E N D A

I. Call to Order

II. Roll Call

III. Proof of Due Notice of Meeting:

5 Working Days Notice:	Marianas Variety, Wednesday, May 28, 2014
48 Hours Notice:	Marianas Variety, Monday, June 02, 2014

IV. Determination of Quorum

V. Approval of Minutes: (Regular Meeting of March 21, 2014) and Special Meeting of April 28, 2014)

VI. Old/Unfinished Business:

A. Financial Status Update (PDSC and APD Allotment Releases)
B. Domestic Violence Program Update
C. Alternate Public Defender Update
D. PDSC Director's Performance Review
E. 2014 Competitive Wage Act: Financial Impact on PDSC
F. PDSC Investigators and the Law Enforcement Pay Plan: (Correspondence submitted to Senator Ben Pangelinan)
G. Executive Director's Attendance at the National Center for State Courts' "Evidence-Based/Smarter Sentencing Workshop" in Baltimore, MD
H. PDSC Fiscal Year 2015 Budget Request
    1. Informational Purposes: Meeting with Director of the Office of Finance & Budget on 06-04-14
    2. FY2015 Budget Hearing set for 06-06-14 at 10:45 a.m.

VII. New Business:

A. Alternate Public Defender's Fiscal Year 2015 Budget Request

Resolution No. 14-14: Approval of APD's FY2015 Budget Request

B. Executive Director's Attendance at the National Association of Criminal Defense Lawyers' "Let Freedom Ring: Persuasion Techniques to Preserve Your Client's Liberty" Seminar on July 30-August 02, 2014 in Philadelphia, Pennsylvania

C. PDSC Drug-Free Workplace Policy (Memorandum of Understanding With the Department Of Administration)

VIII. Public Discussion

IX. Executive Session (Director's Performance Review)

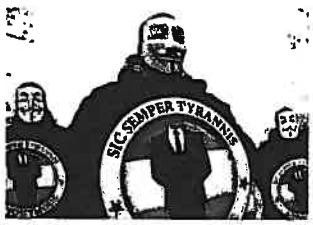
X. Adjournment and Next Meeting Date

Hacker helped thwart 300 cyberattacks

NEW YORK (AP) – A prolific computer hacker who infiltrated the servers of major corporations later switched sides and helped the government disrupt hundreds of cyberattacks on Congress, NASA and other sensitive targets, according to federal prosecutors.

New York prosecutors detailed the cooperation of Hector Xavier Monsegur for the first time in court papers while asking a judge to reward him with leniency at his sentencing Tuesday. They credited Monsegur with helping them cripple Anonymous, the notorious crew of hacktivists who stole confidential information, defaced websites and temporarily put some victims out of business.

Working around the clock with FBI agents at his side, Monsegur "provided, in real time, information about then-ongoing computer hacks and vulnerabilities in significant computer systems," prosecutors wrote. The FBI estimates he helped detect at least 300 separate hacks, preventing millions of dollars in losses, they added.



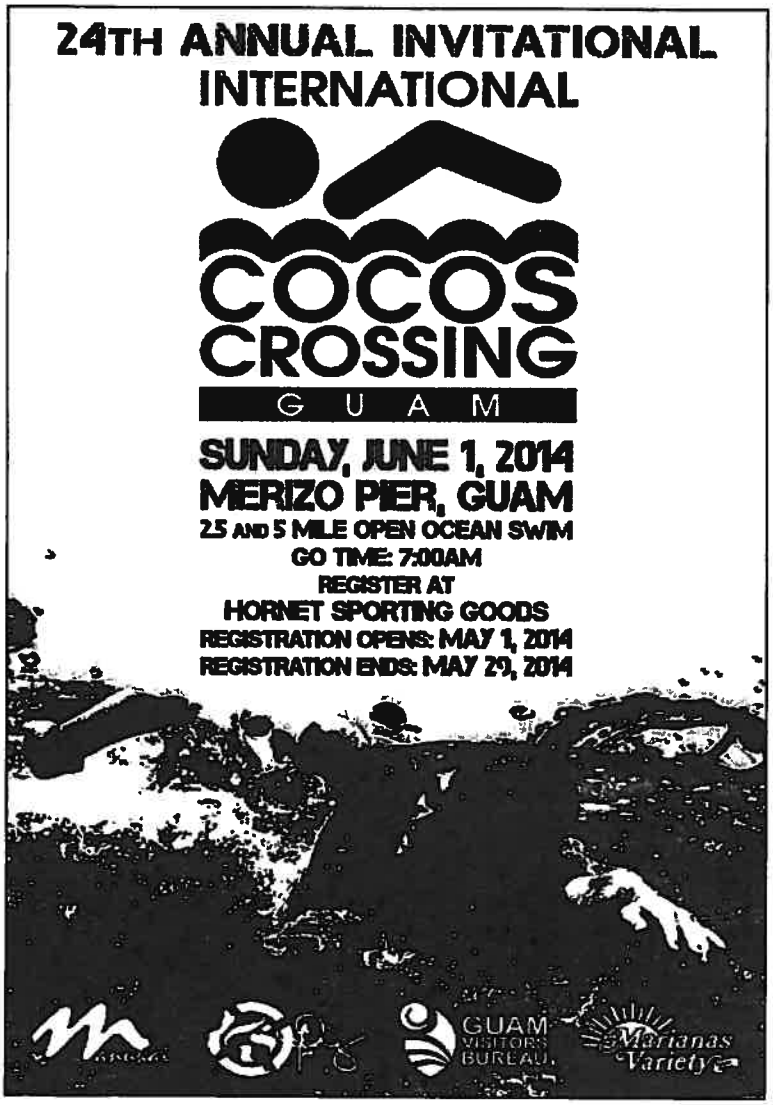
In this Feb. 11, 2012, file photo, protestors wearing Guy Fawkes masks hold the logos of the international hacker group Anonymous during a demonstration against Anti-Counterfeiting Trade Agreement in Budapest, Hungary. Citing his co-operation with the U.S. government in helping to prevent at least 300 computer hacks against targets in the United States, federal prosecutors will ask for leniency when former hacker Hector Xavier Monsegur is sentenced in New York on May 27. AP

After his arrest and guilty plea in 2011, Monsegur faced more than two decades behind bars. But because of his cooperation, the sentence could be two years or less.

Court papers say Monsegur first began hacking in a Manhattan apartment in the early 2000s. His aim then was to steal credit card information, then sell it or use it to pay his own bills.

In a 2011 interview with an online magazine, Monsegur said he decided to join forces with Anonymous because he was upset over the arrest of WikiLeaks founder Julian Assange.

Starting in early 2011 and using the alias Sabu, Monsegur led an Anonymous splinter group called Lulz Security, or LulzSec, which hacked computer systems of Fox television, Nintendo, PayPal and other businesses, stole private information and then bragged about it online. The group was loosely affiliated with Jeremy Hammond, the FBI's most wanted cybercriminal whose stated objective was to cause mayhem with the attacks, prosecutors said.



Pacific Region Investment Conference in November

(PRIC) – The 14th Annual Pacific Region Investment Conference will be held Nov. 13 and 14 at the New World Hotel Makati City in Manila, Philippines. The annual event brings fiduciaries, financial leaders and investment experts together from across the globe in order to share information and help exercise prudent fiscal stewardship.

In addition to the 14th Pacific Region Investment Conference, patrons will have the opportunity to participate in two FI360 fiduciary training programs: Fiduciary Essentials certificate training program slated on Nov. 10; and the Accredited Investment Fiduciary training program on Nov. 11 and 12.

Both programs will also be held at the New World Hotel Makati.

These programs aim to bring small groups of trustees and other stewards responsible for public and private funds to learn the highest standards adopted globally for the process of prudent investment. Notably, successful completion of the AIF prepares interested participants to take the examination and enable them to earn the AIF designation.

Report: Pork DNA found in 2 Cadbury Malaysia products

NEW YORK (Reuters) – Chocolate maker Cadbury Malaysia, a part of Mondelez International Inc., on Monday recalled two chocolate products after they tested positive for traces of pork DNA, the Nikkei Asian Review website reported.

The traces were found during a periodic check for non-halal ingredients in food products by the Ministry of Health, which on Saturday said two of three samples of the company's products contained pork traces, the website said.

The two products, Cadbury Dairy Milk Hazelnut and Cadbury Dairy Milk Roast Almond, were readily available in stores throughout the country, Nikkei said.

Cadbury Malaysia, like most food makers in the country where Muslims make up more than 60 percent of the population, has all of its products certified halal to conform with Islam's dietary restrictions, one of which is a prohibition on pork.

The company said it was undertaking a full review of its supply chain to ensure halal standards, according to the report.

GPTAC workshop on 'Pricing Matters'

(GPTAC) – The Guam Procurement Technical Assistance Center is offering a no fee workshop entitled "Pricing Matters" on Thursday, May 29, 9 a.m. at the UOG School of Business and Public Administration room 129.

Do you know the difference between price and cost when it comes to federal contracting? The Guam PTAC will explain how correctly pricing your product or service is extremely important in federal contracting. Topics include types of contracts, types of costs, and accounting systems.

To register, call Therese at 735-2596 or email admin@guamptac.com. You can also register on our website at www.guamptac.com.

NOTICE OF PUBLIC MEETING

The Public Defender Service Corporation Board of Trustees will conduct a regular meeting on **Wednesday, June 04, 2014 at 12:30 p.m.** in the Conference Room of the Public Defender Service Corporation, located at the MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910.

Copies of the agenda will be available prior to the meeting at the Public Defender Service Corporation (address above).

Individuals requiring special accommodations are asked to contact Mrs. Bernadette S.N. Chargualaf at 475-3100.

/s/ CHIEF JUSTICE ROBERT J. TORRES, JR.
Chairman

This public notice is paid for with government funds administered by the Public Defender Service Corporation.

Public defender to be off-island, meth mailing trial rescheduled

By Gina Tabonares-Reilly
gina@mvguam.com
Variety News Staff

THE trial of one female and four male individuals who were part of three groups indicted for conspiracy to distribute methamphetamine, money laundering and unlawful use of the mail to distribute drugs will be postponed for another three weeks.

The June 17 trial of Francisco Arias, 31, of Las Vegas; Eder or Edgar J. Cortez-Zelaya, 31, also of Las Vegas; David Quinata, 52, of Merizo; and a couple from Agat, Lawrence and Corinna Concepcion; will be continued for three weeks because Public Defender John T. Gorman will be off-island for personal and business reasons.

Gorman is the counsel of Corinna Concepcion and said he also needs more time to review the 4,000 pages of discovery.

Arias, Cortez-Zelaya, Quinata and the Concepcion couple are the only remaining defendants out of the 12 indicted by a federal grand jury on March 19.

Joseph Moye and Joseph Mansapit pleaded guilty to information charging each of them with conspiracy to distribute methamphetamine while Brian Quinata, Ken Nangauta, Florentina Deparnaylo, Richard Borja and Johnny Quenga have each signed a plea agreement and are awaiting change of plea hearings.

Aside from the 12, three unindicted co-conspirators, Fernando Barcinas, Joe Davy Benavente and Anthony J. Santos, have entered guilty pleas for their respective roles in the conspiracy. Norman Concepcion, one of the group leaders pleaded guilty to the offense of conspiracy to distribute more than 50 grams of methamphetamine.

According to the indictment, the 12 conspired to distribute, deliver and transfer more than 50 grams of methamphetamine from 2010 to March 1, 2014.

Arias and Cortez-Zelaya allegedly sent parcels in the mail from Nevada to Guam containing methamphetamine. They allegedly received payment from their co-conspirators through Western Union wire transfers, cash deposits at First Hawaiian Bank, or cash sent from Guam.

The 12 allegedly operated through three groups, namely: the Norman Concepcion Group, the David G. Quinata Group (aka Dirt Group) and the Corinna Concepcion Group.

Norman Concepcion Group

According to court documents, Norman Concepcion was introduced to Arias by Concepcion's nephew on or about 2009 or 2010. Concepcion's nephew owed Arias $12,000 for methamphetamine he allegedly sold to Concepcion's nephew on consignment.

Concepcion agreed with Arias that he would sell methamphetamine for Arias in order to reduce his nephew's drug debt as Arias threatened to kill Concepcion's nephew if he didn't pay the debt.

The two agreed that Arias would send Concepcion methamphetamine via United States mail.

Concepcion estimated that he sent well over $100,000 in drug proceeds to Arias prior to his arrest on May 6, 2011.

David Quinata Group

David Quinata allegedly purchased meth from Arias and Cortez-Zelaya. Quinata would often act as a middleman between Cortez-Zelaya and other persons in Guam who wanted to purchase meth, including Mansapit. Quinata allegedly received as many as 11 packages containing meth from Arias.

David Quinata allegedly told Brian Quinata, Mansapit, Quenga, Nangauta and another man to transfer money using Western Union and cash deposits into Cortez-Zelaya's First Hawaiian Bank account in order to pay for the drugs.

Court documents state that David Quinata paid approximately $100,000 to Arias and Cortez-Zelaya for the supply of the illegal drugs.

Quinata was arrested on March 24 and told agents he had ordered more than 15 packages of meth from Arias and Cortez-Zelaya and continued ordering meth from the two after his residence had been searched by federal agents but did he did not receive any additional packages through the mail.

Corinna M. Concepcion Group

Corinna Concepcion allegedly purchased methamphetamine from Arias by telephone. She allegedly would have family and friends receive packages containing meth and would pay for the drugs personally or through third parties by sending money to Arias via Western Union.

Another man resided with Concepcion and her husband, Lawrence Concepcion. He allegedly sold plates of meth for Corinna Concepcion and agreed that she could tell Arias to send packages of meth to Guam in his name.

GTA phone records show that a telephone registered to Corinna Marie E Concepcion called Aria's cell several times per month between February and June 2012.

Western Union records indicated that Moye and Corinna Concepcion sent money to Cortez-Zelaya and Arias to send packages to Santos, her husband Lawrence, her nephew by marriage Joshua Moye and Deparnaylo.

Federal agents have been able to corroborate through bank records and Customs and Border Patrol records, that during the course of the conspiracy Arias and Cortez-Zelaya were paid at least $263,775 by way of Western Union wire transfers and $106,000 cash deposits into Cortez-Zelaya's First Hawaiian Bank account and $10,0000 U.S. currency sent in U.S. Express Mail packages.

Postal Inspectors obtained video security footage from the post office in Nevada depicting Arias sending meth to Guam on June 21, 2012. The package was seized and meth was recovered from the package.

Similar video footage from the post office was recovered depicting Cortez-Zelaya sending an illegal substance to Guam on Nov. 16, 2012 and Dec. 20, 2012. The package was also seized and recovered from the packages.

After his arrest in his Nevada residence, Arias consented to the search where agents recovered mailing labels for packages Arias sent to people in Guam including Corinna Concepcion, Rick Borja and Kristin Nangauta.

Agents also recovered various text messages with the names and address of several co-conspirators that packages were mailed to.

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/s/ CHIEF JUSTICE ROBERT J. TORRES, JR.
Chairman

This public notice is paid for with government funds administered by the Public Defender Service Corporation.

GHURA

Guam Housing and Urban Renewal Authority
Aturidat Giniha' Yan Rinueban Siudat Guahan
117 Bien Venida Avenue • Sinajana, Guam 96910
Phones: (671) 477-9851 • Fax: (671) 300-7565 TTY# (671) 472-3701

EQUAL HOUSING OPPORTUNITY

Eddie B. Calvo, Governor — Ray Tenorio, Lieutenant Governor

NOTICE TO THE PUBLIC
Use of HUD Community Planning and Development (CPD) Funds
Proposed Program Year (PY) 2014 Annual Action Plan
For the Fiscal Year 2015 (PY 2014)

The Guam Housing and Urban Renewal Authority (GHURA) announces the use of $4,029,304 in U.S. Dept. of Housing and Urban Development, (HUD) Community Planning and Development (CPD) funds – Community Development Block Grant (CDBG), HOME Investment Partnership Grant (HOME), and Emergency Solutions Grant (ESG) – for the following projects.

Grant Activities Community Development Block Grant	Project Sponsor		Amount
1. Address Barriers to Accessibility	GHURA		$150,000
2. Guma Trankilidat ADA and Section 504 Compliance	GHURA		$200,000
3. Sinajana Community Recreational Facility	Sinajana Mayor's Office		$459,606
4. Astumbo Community Recreational Facility	Dededo Mayor's Office		$509,607
5. Agafu Gumas Community Recreational Facility	Yigo Mayor's Office		$409,607
6. Dededo Staff Housing Rental Rehabilitation	GHURA		$450,000
7. The Opportunity Initiative	Big Brothers Big Sisters of Guam		$68,159
8. Homeless Management Information System	The Salvation Army		$28,988
9. Lighthouse Recovery Center	The Salvation Army		$177,326
10. Family Services Center	The Salvation Army		$30,000
11. Administrative Activities	GHURA		$272,337
12. Planning Activities	GHURA		$272,337
		CDBG Total	$3,025,967

Grant Activities HOME Investment Partnership Grant	Project Sponsor		Amount
13. Acquisition & Rehabilitation	GHURA		$669,909
14. Administrative & Planning Activities	GHURA		$118,219
		HOME Total	$788,128

Grant Activities Emergency Solutions Grant	Project Sponsor		Amount
15. Homeless Prevention & Rapid Re-Housing Services	The Salvation Army		$199,109
16. Administrative Activities	GHURA		$16,100
		ESG Total	$215,209

Guam will prioritize the use of CPD funds unexpended upon the successful completion of activities or the postponement of approved projects. Priority is established to support the need for additional funding of ongoing approved projects (as necessary). Upon availability of funds and HUD low/moderate area data, GHURA may revisit applications submitted during the PY2014 funding cycle.

Guam's application for the use of CPD funds for the period from October 1, 2014 through September 30, 2015 is submitted to HUD as Guam's PY14 Annual Action Plan (AAP). GHURA selected projects for consideration in the PY14 from proposals received on or before March 14, 2014 in response to Notices of Funding published on January 13, 2014, February 11, 2014 and March 3, 2014. GHURA is inviting the public to comment on the proposed use of funds. A public hearing will be held on Tuesday, July 1, 2014 at 10:00 a.m., in the CPD Conference Room, 3rd Floor, GCIC Building, 414 W. Soledad Avenue, Suite 306A, Hagatna.

Copy of the AAP is available on GHURA website at www.ghura.org and at GCIC CPD Office. Written comments should be submitted no later than 5:00 p.m., July 17, 2014 at GHURA CPD, GCIC Bldg. Ste. 306, 414 W. Soledad Ave., Hagatna. For additional information or special accommodations to attend the public hearing, please contact GHURA Chief Planner Katherine E. Tolano at 475-1322 or via email at Katherine@ghura.org.

/S/ MICHAEL J. DUENAS, Executive Director

PUBLIC DEFENDER SERVICE CORPORATION
BOARD OF TRUSTEES
Regular Meeting
of
Friday, March 21, 2014
12:50 p.m.
PDSC Conference Room

MINUTES

I. CALL TO ORDER:

This meeting was called to order by the Chairman, Chief Justice Robert J. Torres at 12:50 p.m.

II. ROLL CALL:

Present:
Chief Justice Robert J. Torres, Chairman
Presiding Judge Alberto C. Lamorena III
Attorney Cynthia Ecube, Guam Bar Association President
Attorney Donna M. Cruz, Member
Mrs. Annette J. U. Ada, Member

Others Present:
Attorney Eric D. Miller, PDSC Executive Director
Attorney AnaMaria C. Gayle, Alternate Public Defender
Bernadette S.N. Chargualaf, PDSC Administrative Director
Michael S. Moreno, Chief Fiscal Officer
Bernadette L.P. Lizama, Personnel Specialist IV
Julito B. Tingson, MIS Administrator
Kenneth A. Lim, Computer Systems Analyst
Cecelia M. Fernandez, Administrative Assistant
Attorney Richard S. Dirkx
Attorney Mikaela J.S. Henderson
Robbie T. Call, Chief Investigator
Séa C. Alvarez, Investigator II

III. PROOF OF DUE NOTICE OF MEETING:

"Notice of Public Meeting" was published in Marianas Variety Friday, March 14, 2014 and Wednesday, March 19, 2014.

IV. DETERMINATION OF QUORUM:

With the presence of all board members, a quorum was determined for this meeting.

V. APPROVAL OF MINUTES: Minutes of the regular board meeting held on Friday, February 21, 2014 were adopted and approved, subject to corrections.

VI. OLD BUSINESS:

A. Financial Status Update (PDSC and APD Allotment Releases): Chief Fiscal Officer Michael S. Moreno reported that PDSC has received allotments through the first half of February 2014; allotments for the Alternate Public Defender (APD) were received through the month of March 2014 (2nd quarter).

B. Domestic Violence Program Update: The current program year ends on March 31, 2014; applications for extensions through 2015 have been submitted.

C. Alternate Public Defender Update: APD Supervising Attorney Annie Gayle had nothing to report at this meeting.

D. PDSC Director's Performance Review: Attorney Donna Cruz presented this item. She has reviewed previous PDSC Directors' Performance Reviews, and having met with Chief Justice Torres, now has direction as to how to proceed.

E. 2014 Competitive Wage Act--Financial Impact on PDSC: Chief Fiscal Officer Michael Moreno reported that PDSC continues to receive checks in the amount of $4,441 every pay period, but as mentioned at the previous board meeting, this amount falls extremely short of that required for the mandated implementation of the 2014 Competitive Wage Act. PDSC Personnel Specialist IV Bernadette Lizama is assessing the proper slotting of PDSC and APD personnel.

Chief Justice Torres indicated that the Judiciary has communicated with its legislative oversight chairperson as to the effects of the Act, including the necessary funding to ensure implementation.

At the Chief Justice's recommendation, PDSC will submit a written request to Senator Ben Pangelinan apprising him of the funding shortfall for this subject. Detailed numbers as to the funding required by the Corporation for compliance with this act are to be transmitted as well.

The office of the Attorney General has already implemented this mandate. PDSC was directed to send a letter to Attorney General Rapadas requesting a legal opinion on the implementation of the Government Competitive Wage Act of 2014, particularly the legal basis used by his office to carry out the provisions of this statute.

F. PDSC Investigators and the Law Enforcement Pay Plan: Administrative Director Bennette Chargualaf reported that communication has occurred between Senator Ben Pangelinan's office and herself on this issue. Documents have been submitted detailing the affected PDSC personnel and their transition from the Unified Pay Plan to the Law Enforcement Pay Plan.

VII. NEW BUSINESS:

A. Resolution No. 08-14: Request To Use PDSC Lapsed Funds for Partial Reimbursement of Air Fare re: Executive Director Eric Miller's Attendance at the National Center for State Courts' (NCSC) "Evidence-Based/Smarter Sentencing Workshop" Scheduled for March 24-25 in Baltimore, Maryland: Administrative Director Bennette Chargualaf informed board members that Executive Director Miller was nominated to attend this forum. However, the NCSC will only cover a maximum of $700.00 for air fare. Thus, she requested that the difference between Mr. Miller's actual airline ticket ($1765.49) and the $700.00 paid by the NCSC, amounting to $1,065.49 be reimbursed to him.

All nominees have been notified of the need to provide training on this matter, and to share information received from this event upon their return.

Following a brief discussion, this resolution was adopted and approved.

B. Resolution No. 09-14: Request To Use PDSC Lapsed Funds to Enable PDSC Investigators to Attend the Criminal Defense Investigation Training Council's (CDITC) 40-Hour Training Academy Program from June 16-20, 2014 in Jensen Beach, Florida: Chief Investigator Robbie Call provided information relating to the Criminal Defense Investigation Training Council's 40-hour Training Academy Program, which, upon meeting other requirements, would enable PDSC investigator to become Board Certified Criminal Defense Investigators.

A session will be conducted from June 16-20, 2014 in Jensen Beach, Florida. Chief Investigator Call requested approval for $6,439.38 in lapsed funds in order for Investigator II Séa C. Alvarez, and Investigator I Randolph F. Rivera to attend. Chief Justice Torres as to the number of PDSC investigators, and how these two were selected for attendance. Mr. Call opined that one (1) seasoned investigator and one (1) new investigator were chosen for career development purposes.

Chief Justice Torres asked Robbie Call to work with Attorney Donna Cruz toward developing a program at the Guam Community College similar to the CDITC academy. Attorney Cruz indicated that once a need is established, efforts toward developing such a program can begin.

Attorney Cynthia Ecube stated her support of this training, as well as other "Continuing Education Units" for investigators. However, she wanted to see a written commitment from attendees relative to their continued employment with the Corporation.

The PDSC Administrative Director will ensure that a "Contract" on this matter is executed between Mrs. Alvarez and Mr. Rivera prior to their departure to Florida.

Resolution No. 09-14 was then amended to include this provision, and thereafter adopted and passed.

C. **Resolution No. 10-14: Request to Use PDSC Lapsed Funds to Rectify Error in Promotional Slotting of MIS Administrator:** Personnel Specialist IV Bernadette L.P. Lizama reported that upon reviewing the personnel records of MIS Administrator Julito B. Tingson, Jr. for his upcoming Salary Increment, she discovered that an error had been made when he was promoted to his current position; he was slotted at one step lower than where he should have been.

Spreadsheets detailing her analysis and the necessary corrections were distributed. Mr. Tingson is owed backpay in the amount of $14,920.56.

Resolution No. 10-14 was subsequently adopted and approved.

D. **Resolution No. 11-14: Request to Use APD Lapsed Funds to Rectify Errors in Pay Grade/Step Upon Initial Hiring and Pay Adjustments of Attorney Eric Overton:** Personnel Specialist IV Bernadette Lizama also presented this item. When Attorney Overton began his employment with the APD, he was slotted at the pay grade and step that was budgeted for the fiscal year. However, this was contradictory to statutory provisions which provide that attorneys are to be paid based on their experience as lawyers. Again, documents were provided reflecting the assessment conducted by Mrs. Lizama. Attorney Overton is owed backpay totaling $2,139.28.

Chief Justice Torres asked how these errors were discovered, to which Bernadette Lizama replied that she was reviewing ALL employees' personnel jackets prior to preparing documents for salary increments/pay adjustments as they become due.

VIII. **PUBLIC DISCUSSION:** None.

IX. **ADJOURNMENT AND NEXT MEETING DATE:** Although originally scheduled for April 22, 2014 the next board meeting will take place on Wednesday, April 23, 2014 in order to accommodate a conflict in Attorney Donna Cruz's schedule.

There being no further business up for discussion, this meeting was adjourned at 1:50 p.m.

Respectfully submitted,

BERNADETTE S.N. CHARGUALAF
Secretary

PUBLIC DEFENDER SERVICE CORPORATION
BOARD OF TRUSTEES
Special Meeting
of
Monday, April 28, 2014
3:09 p.m.
PDSC Conference Room

MINUTES

I. CALL TO ORDER:

This meeting was called to order by the Chairman, Chief Justice Robert J. Torres at 3:09 p.m.

II. ROLL CALL:

Present:
Chief Justice Robert J. Torres, Chairman
Attorney Cynthia Ecube, Guam Bar Association President
Attorney Donna M. Cruz, Member
Mrs. Annette J. U. Ada, Member

Others Present:
Attorney Eric D. Miller, PDSC Executive Director
Bernadette S.N. Chargualaf, PDSC Administrative Director
Michael S. Moreno, Chief Fiscal Officer
Bernadette L.P. Lizama, Personnel Specialist IV
Julito B. Tingson, MIS Administrator
Cecelia M. Fernandez, Administrative Assistant
Robbie T. Call, Chief Investigator
Séa C. Alvarez, Investigator II

III. Resolution No. 12-14 AGENCY'S DECLARATION OF EMERGENCY:

Pursuant to §8108, Chapter 8 of Title 5, Guam Code Annotated, an agency may declare an emergency so as to waive the Public Notice requirements in order to conduct special, emergency meetings.

The PDSC Board of Trustees was unable to conduct an official meeting on April 23, 2014 due to the lack of a quorum. Since the PDSC's Fiscal Year 2015 Budget Request was due to the legislature on May 1, 2014 a special meeting was necessary in order for the Board to review and approve the agency's budget request.

Resolution No. 12-14 was passed and approved.

IV. DETERMINATION OF QUORUM:

With the presence of four board members, a quorum was determined for this meeting.

V. **NEW BUSINESS:**

A. PDSC **Fiscal Year 2015 Budget Request:** Executive Director Eric Miller presented this matter, assisted by Administrative Director Bennette Chargualaf and Chief Fiscal Officer Michael Moreno.

The largest increases for next budget year are in the object category of Personnel Services.

- Attorneys' pay adjustments and the staff's salary increments must be based on the pay plans implemented through the Competitive Wage Act (CWA) of 2014.
- Prior Year Obligations address the shortfall relative to the implementation of the CWA and the Law Enforcement Pay Plan from January 26 through September 30, 2014.
- In the object category of "Equipment", the acquisition of laptops and docking stations are requested to provide PDSC attorneys with convenient and immediate access to the case management software in order to update information in each client's file. In addition, a majority of the attorneys as well as the administrative staff presently utilize XP workstations; notice has been received that these units are obsolete and no longer eligible for technicial support. For FY2015 the PDSC is seeking funding to replace these.

Attorney Ecube, while recognizing the importance of promoting efficiency, called our attention to the practicality of replacing all equipment, and acquiring laptops for all attorneys simultaneously. After some discussion, it was agreed that a better approach would be to obtain the needed equipment in "phases" (i.e., one-half in FY2015 and the other half in FY2016).

Therefore, approval was given to request funding for the acquisition of seven (7) laptops and docking stations for FY2015.

A motion was then made to adopt Resolution No. 13-14 with the amendment involving the decrease in the number of computer equipment to be purchased. This motion was adopted and approved.

VI. **ADJOURNMENT AND NEXT MEETING DATE:** Although originally scheduled for May 27, 2014 the next board meeting will take place on Tuesday, June 3, 2014 since Executive Director Eric Miller will be off-island on the 27th of May.

This meeting was adjourned at 3:44 p.m.

Respectfully submitted,

BERNADETTE S.N. CHARGUALAF
Secretary

Agenda Item #VII (A)

Alternate Public Defender
Fiscal Year 2015
Budget Request

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - COMBINED BUDGET DIGEST

					C-B	D/B
		A	B	C	D	E
Budget Account Code	Appropriation Classification	FY 2013 Expenditures & Encumbrances	FY 2014 Authorized Level	FY 2015 Proposed Budget	Increase/ (Decrease) in $$	Increase/ (Decrease) in %
	PERSONNEL SERVICES					
111	Regular Salaries/Increments/Special Pay	$511,206	$571,327	$646,200	$74,873	13%
112	Overtime/Special Pay	0	0	0	0	0
113	Benefits	192,533	233,781	252,544	18,763	8%
	TOTAL PERSONNEL SERVICES	$703,739	$805,108	$898,744	$93,636	12%
	OPERATIONS					
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$0	$0	$0	$0	0%
230	CONTRACTUAL SERVICES:	16,544	24,006	25,156	1,150	5%
233	OFFICE SPACE RENTAL:	64,498	65,602	65,602	0	0%
240	SUPPLIES & MATERIALS:	1,275	5,000	5,000	0	0%
250	EQUIPMENT: <$5000.00	0	3,200	12,500	9,300	291%
271	DRUG TESTING	0	1,000	1,000	0	0%
290	MISCELLANEOUS:	4,315	6,100	7,350	1,250	20%
	TOTAL OPERATIONS	$86,632	$104,908	$116,608	$11,700	11%
	UTILITIES					
	Power	$0	$0	$0	$0	$0
	Water/ Sewer	0	0	0	0	0
363	Telephone/ Toll	1,278	2,100	3,060	960	46%
	TOTAL UTILITIES	$1,278	$2,100	$3,060	$960	46%
	INDIRECT COST	$0	$0	$0	$0	0%
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0	$0	0%
	TOTAL APPROPRIATIONS	$791,649	$912,116	$1,018,412	$106,296	12%

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)					
UNCLASSIFIED	0	0	0	0	0%
CLASSIFIED	9	11	11	0	0%
TOTAL FTEs	9	11	11	0	0%

FOOTNOTES:

For Fiscal Year 2015, an increase of $**106,296** or 12% is requested over the appropriation level for Fiscal Year 2014. The following are details for the additional requests:

1. PERSONNEL SERVICES:

$74,873 **REGULAR SALARIES/INCREMENTS/SPECIAL PAY:** Increase is to pay for mandated attorneys' pay adjustments, employees' salary increments, night differential based on the salaries/wages amount through the implementation of the Competitive Wage Act of 2014 and the Public Safety & Law Enforcement Pay scale.

$18,763 **BENEFITS:** Increase is needed to fund for mandated government's share of retirement contributions of 30.03%. The health, dental and life insurance rates were calculated at current levels. Should the insurance rates increase in FY 2015, we will be requesting a supplemental budget to cover these costs.

$93,636 **SUB-TOTAL FOR PERSONNEL COSTS (12%)**

2. OPERATIONS:

a. $0 **TRAVEL (Off-Island/Local Mileage Reimbursement):**
Due to budgetary constraints, funds for off-island travel and local mileage reimbursement were not requested for FY 2015.

b. $1,150 **CONTRACTUAL SERVICES:**

- Malpractice Insurance ($4,000)
- Westlaw Services ($7,410)
- Annual Phone Maintenance ($1,536)
- Lease of Copier Machines ($5,760)
- Internet Services ($1,200)
- Internet Domain Name Renewal ($150)
- Abacus Tech Support ($1,700)
- Network Security Services ($600)
- Antivirus Software License ($600)
- Upgrade of Internet Speed ($1,800)
- Notary Bonding ($40)

c.	**$0**	**OFFICE SPACE RENTAL:** Rental premiums kept at FY 2014 level.
d.	**$0**	**SUPPLIES AND MATERIAL:** Please refer to Form 96A for details.
e.	**$9,300**	**SMALL EQUIPMENT:** Please refer to Form 96A for details. • Replacement of computers for 4 stations
f.	**$1,250**	**MISCELLANEOUS:** Please refer to Form 96A for details
g.	**$0**	**DRUG TESTING:** Costs kept at FY 2014 level.
h.	**$960**	**UTILITIES:** Increase in telecom services.
	$12,660	**SUB-TOTAL FOR OPERATIONAL COSTS (12%)**
	$106,296	**TOTAL INCREASE FOR FY 2015 OVER FY 2014 AUTHORIZED LEVEL**

Government of Guam
Fiscal Year 2015
Program Budget Digest

[BD-1]

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - ATTORNEYS

Budget Account Code	Appropriation Classification	A FY 2013 Expenditures & Encumbrances	B FY 2014 Authorized Level	C FY 2015 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$366,557	$389,517	$415,541
112	Overtime/Special Pay	0	0	0
113	Benefits	135,356	146,400	155,311
		0	0	0
	TOTAL PERSONNEL SERVICES	$501,912	$535,917	$570,852
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$0	$0	$0
230	CONTRACTUAL SERVICES:	16,544	22,956	24,756
233	OFFICE SPACE RENTAL:	64,498	65,602	65,602
240	SUPPLIES & MATERIALS:	1,275	5,000	5,000
250	EQUIPMENT: <$5000.00	0	0	10,500
271	DRUG TESTING	0	1,000	1,000
290	MISCELLANEOUS:	4,315	5,950	7,150
	TOTAL OPERATIONS	$86,632	$100,508	$114,008
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	1,278	2,100	3,060
	TOTAL UTILITIES	$1,278	$2,100	$3,060
	INDIRECT COST	$0	$0	$0
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0
	TOTAL APPROPRIATIONS	$589,823	$638,525	$687,920

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	5	5	5
TOTAL FTEs	5	5	5

Note 1 - Contractual: The request for funds under this category is to pay for Malpractice Insurance ($4,000), lease of copy machine ($5,760), West Law Services ($7,410), maintenance agreement for PDS phones ($1,536), Internet Services ($1,200), and renewal for Internet Domain ($150), Abacus tech support ($1,700), to pay for network security ($600) and antivirus software license ($600). . The additional request is to pay upgrade of internet speed

Note 2 - Equipment: The request for funds is to pay for replacement computers for 3 attorneys ($10,500).

Note 3 - Miscellaneous: The request for funds is to pay for Guam Bar Dues ($1,750), , the registration fees for attorneys/staffs' on-island training/conference ($4,000), annual NACDL dues ($200), legal subscriptions ($500), and publication for job/RFP/Bid announcements($1,200).

Government of Guam
Fiscal Year 2015 Budget
Program Budget Digest

[BD-1]

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - INVESTIGATIVE SERVICES

Budget Account Code	Appropriation Classification	A FY 2013 Expenditures & Encumbrances	B FY 2014 Authorized Level	C FY 2015 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$71,887	$77,458	$109,238
112	Overtime/Special Pay	0	0	0
113	Benefits	27,278	30,501	39,148
		0	0	0
	TOTAL PERSONNEL SERVICES	$99,164	$107,959	$148,386
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$0	$0	$0
230	CONTRACTUAL SERVICES:	0	0	400
233	OFFICE SPACE RENTAL:	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0
250	EQUIPMENT: <$5000.00	0	0	0
271	DRUG TESTING	0	0	0
290	MISCELLANEOUS:	0	100	100
	TOTAL OPERATIONS	$0	$100	$500
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	0	0	0
	TOTAL UTILITIES	$0	$0	$0
	INDIRECT COST	$0	$0	$0
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0
	TOTAL APPROPRIATIONS	$99,164	$108,059	$148,886

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	1	2	2
TOTAL FTEs	1	2	2

Note 1- Miscellaneous: The request for funds is to pay for process server fees.

Government of Guam
Fiscal Year 2015 Budget
Program Budget Digest

[BD-1]

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program ALTERNATE PUBLIC DEFENDER - LEGAL SECRETARIAL SERVICES

		A	B	C
Budget Account Code	Appropriation Classification	FY 2013 Expenditures & Encumbrances	FY 2014 Authorized Level	FY 2015 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$44,377	$56,311	$65,705
112	Overtime/Special Pay		0	0
113	Benefits	18,454	29,393	30,541
		0	0	0
	TOTAL PERSONNEL SERVICES	$62,831	$85,704	$96,246
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$0	$0	$0
230	CONTRACTUAL SERVICES:	0	0	0
233	OFFICE SPACE RENTAL:	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0
250	EQUIPMENT: <$5000.00	0	0	0
271	DRUG TESTING	0	0	0
290	MISCELLANEOUS:	0	0	0
	TOTAL OPERATIONS	$0	$0	$0
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	0	0	0
	TOTAL UTILITIES	$0	$0	$0
	INDIRECT COST	$0	$0	$0
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0
	TOTAL APPROPRIATIONS	$62,831	$85,704	$96,246

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	2	2	2
TOTAL FTEs	2	2	2

Government of Guam
Fiscal Year 2015 Budget
Program Budget Digest

[BD-1]

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - LEGAL CLERICAL SERVICES

Budget Account Code	Appropriation Classification	A FY 2013 Expenditures & Encumbrances	B FY 2014 Authorized Level	C FY 2015 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$28,385	$48,041	$55,716
112	Overtime	0	0	0
113	Benefits	11,445	27,487	27,544
		0	0	0
	TOTAL PERSONNEL SERVICES	$39,831	$75,528	$83,260
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$0	$0	$0
230	CONTRACTUAL SERVICES:	0	1,050	0
233	OFFICE SPACE RENTAL:	0	0	0
240	SUPPLIES & MATERIALS:	0	0	0
250	EQUIPMENT: <$5000.00	0	3,200	2,000
271	DRUG TESTING	0	0	0
290	MISCELLANEOUS:	0	50	100
	TOTAL OPERATIONS	$0	$4,300	$2,100
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	0	0	0
	TOTAL UTILITIES	$0	$0	$0
	INDIRECT COST	$0	$0	$0
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0
	TOTAL APPROPRIATIONS	$39,831	$79,828	$85,360

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	1	2	2
TOTAL FTEs	1	2	2

Note 1- Miscellaneous: The request is to pay for process server fees.
Note 2 - Contractual and Equipment<$5000: For replacement of computer

JUDICIARY
Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - COMBINED BUDGET DIGEST

		A	B	C
Budget Account Code	Appropriation Classification	FY 2013 Expenditures & Encumbrances	FY 2014 Authorized Level	FY 2015 Proposed Budget
	PERSONNEL SERVICES			
111	Regular Salaries/Increments/Special Pay	$511,206	$571,327	$646,200
112	Overtime/Special Pay	0	$0	0
113	Benefits	192,533	233,781	$252,544
		$0	0	0
	TOTAL PERSONNEL SERVICES	$703,739	$805,108	$898,744
	OPERATIONS			
220	TRAVEL - Off-Island/Local Mileage Reimburs.	$0	$0	$0
230	CONTRACTUAL SERVICES:	16,544	24,006	25,156
233	OFFICE SPACE RENTAL:	64,498	65,602	65,602
240	SUPPLIES & MATERIALS:	1,275	5,000	5,000
250	EQUIPMENT: <$5000.00	0	3,200	12,500
271	DRUG TESTING	0	1,000	1,000
290	MISCELLANEOUS:	4,315	6,100	7,350
	TOTAL OPERATIONS	$86,632	$104,908	$116,608
	UTILITIES			
	Power	$0	$0	$0
	Water/ Sewer	0	0	0
363	Telephone/ Toll	1,278	2,100	3,060
	TOTAL UTILITIES	$1,278	$2,100	$3,060
	INDIRECT COST	$0	$0	$0
450	CAPITAL OUTLAY >$5000.01	$0	$0	$0
	TOTAL APPROPRIATIONS	$791,649	$912,116	$1,018,412

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)			
UNCLASSIFIED	0	0	0
CLASSIFIED	9	11	11
TOTAL FTEs	9	11	11

PLEASE REFER TO FOOTNOTES ON FOLLOWING PAGES.

ALTERNATE PUBLIC DEFENDER FORM 96A

Schedule B- Contractual

Item	Quantity	Unit Price	Total Price	Funded in FY 2014? Yes	No
Malpractice Insurance	1 year		$ 4,000.00	x	
Westlaw Services	1 year		$ 7,410.00	x	
Annual Phone Maintenace	1 year		$ 1,536.00	x	
Lease of Copier Machine	12 mons	480	$ 5,760.00	x	
Internet Services	12 mons	100	$ 1,200.00	x	
Internet - Domain Renewal	1 year		$ 150.00	x	
Abacus Tech Support	1 year		$ 1,700.00	x	
Network Security Services	1 year		$ 600.00	x	
Antivirus Software License	1 year		$ 600.00	x	
Notary Bond	1 year		$ 400.00		x
Upgrade Internet Speed	1 year		$ 1,800.00		x
Total Contractual			**$ 25,156.00**		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2014? Yes	No
Office Supplies (batteries, binders, calling cards,			$ 5,000.00	x	
computer disks, daily appointment calendars,					
computer cdr/disks, daily appointment calendars,					
envelopes, expandable folders, fasteners,					
file folders, file labels, index cards, notary books,					
notary seals, paper clips, pens/pencils, post it,					
stamps for mailing, scotch tape, staplers, staples					
two/three hole perforator, typewriter ribbon,					
correction tape, xerox paper, yellow pads)					
Computer supplies (computer parts, ink/toner					
cartridges)					
Sundries (hand sanitizer, clorox wipes, water).					
Total Supplies & Materials			**$ 5,000.00**		

Schedule D - Equipment<$5,000.00

Item	Quantity	Unit Price	Total Price	Funded in FY 2014? Yes	No
Workstation @$2000	4		$ 8,000.00		x
Network Attached Storage	1		$ 2,500.00		x
Upgrade Network Switch	1		$ 2,000.00		x
Total Equipment			**$ 12,500.00**		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2014? Yes	No
Guam Bar Dues			$ 1,750.00	x	
Professional Dues for NACDL	1	200	$ 200.00	x	
Legal Subscriptions to be used as References for Attorneys			$ 500.00	x	
Process Server Fees	3	50	$ 200.00	x	
Local Training for Attorneys and Staff			$ 3,500.00	x	
Publication of job announcements/bids			$ 1,200.00		x
Total Miscellaneous			**$ 7,350.00**		

Schedule F - Capital Outlay>$5,000.01

Item	Quantity	Unit Price	Total Price	Funded in FY 2014? Yes	No
Total Capital Outlay			**0.00**		

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
Summary
(PROPOSED)

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: SUMMARY

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *30.03%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	—	ATTORNEYS	—	—	$406,181	$0	$2,200	-	$7,160	$415,541	$124,126	$2,475	$0	$6,025	$765	$20,564	$1,355	$155,311	$570,852
2	—	INVESTIGATIVE SERVICES	—	—	107,943	-	-	-	1,295	109,238	32,804	495	-	1,584	306	3,496	463	39,148	148,386
3	—	LEGAL SECRETARIAL	—	—	64,952	-	-	-	753	65,705	19,731	495	-	953	306	8,441	615	30,541	96,246
4	—	LEGAL CLERICAL	—	—	55,111	-	-	-	605	55,716	16,732	990	-	808	306	8,082	627	27,544	83,260
			Grand Total:	—	$634,187	$0	$2,200	—	$9,813	$646,200	$193,393	$4,455	$0	$9,370	$1,683	$40,583	$3,060	$252,544	$898,744

* 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

[BBMR SP-1]

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
(PROPOSED)

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: ATTORNEYS

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *30.03%)	Retire (DDI) ($19.02*26PP)	ocial Securi (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-100	ATTORNEY-SUPERVISOR	ANA MARIA C. GAYLE	V-3	$92,204	$0	$0	9/27/2015	$25	$92,229	$ 27,696	$495	$0	$ 1,337	$153	$3,781	$224	$ 33,687	$125,916
2	APD-101	ATTORNEY IV	STEPHEN P. HATTORI	IV-5	89,057	0	1200	12/15/2014	3,952	94,209	27,930	495	0	1,366	153	3,781	224	33,949	$128,158
3	APD-102	ATTORNEY IV	JOHN P. MORRISON	IV-3	81,294	0	0	3/16/2015	1,509	82,803	24,866	495	0	1,201	153	4,809	278	31,801	$114,604
4	APD-103	ATTORNEY IV	VACANT	IV-4	84,200	0	0	10/1/2016	0	84,200	25,285	495	0	1,221	153	6,510	403	34,067	$118,267
5	APD-108	ATTORNEY II	ERIC R. OVERTON	II-1	59,426	0	1000	12/6/2014	1,675	62,101	18,349	495	0	900	153	1,683	226	21,806	$83,907
6					0	0	0		0	0	-	0	0	-	0	0	0	-	$0
			Grand Total:	—	$406,181	$0	$2,200	----	$7,160	$415,541	$ 124,126	$2,475	$0	$ 6,025	$765	$20,564	$1,355	$155,311	570,852

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2015 (Proposed) GovGuam contribution rate of 30 03% for the Government of Guam Retirement is subject to change.

2/ FY 2015 (Proposed) GovGuam contribution rate of $19 02 (bi-weekly) for DDI is subject to change.

3/ FY 2015 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
					Special Pay Categories						
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	+E+F+G+H+I+J) Subtotal
1	APD-100	ATTORNEY IV-SU	ANA MARIA C. GAYLE	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-101	ATTORNEY IV	STEPHEN P. HATTORI	0	1,200	0	0	0	0	0	2,220
3	APD-102	ATTORNEY IV	JOHN P. MORRISON	0	0	0	0	0	0	0	0
4	APD-103	ATTORNEY IV	Vacant	0	0	0	0	0	0	0	720
5	APD-108	ATTORNEY II	ERIC R. OVERTON	0	1,000	0	0	0	0	0	1,296
			Grand Total:	$0	$2,200	$0	$0	$0	$0	$0	$4,236

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: INVESTIGATIVE SERVICES

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *30.03%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-104	INVESTIGATOR II	NORMA L. SALAS	ML04-14	$69,110	$0	$0	3/27/2016	$0	$69,110	20,754	$0	$0	1,002	$153	$1,924	$240	$24,072.83	$93,183
2	APD-109	INVESTIGATOR I	JULIE ANN G. SABLAN	KL04-3	38,833	0	0	2/13/2015	1,295	40,128	12,050	495	0	582	153	1,572	223	15,075	55,203
3																			
4																			
5																			
			Grand Total:	—	$107,943	$0	$0	—	$1,295	$109,238	32,804	$495	$0	1,584	$306	$3,496	$463	$39,148	$148,386

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2015 (Proposed) GovGuam contribution rate of 30 03% for the Government of Guam Retirement is subject to change

2/ FY 2015 (Proposed) GovGuam contribution rate of $19 02 (bi-weekly) for DDI is subject to change

3/ FY 2015 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	+E+F+G+H+I+J) Subtotal
1	APD-104	INVESTIGATOR II	NORMA L. SALAS	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-109	INVESTIGATOR I	JULIE ANN G. SABLAN	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL SECRETARIAL

FUND:

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *30.03%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	J-6	$37,427	$0	$0	3/20/2015	$709	$38,136	$11,452	$0	$0	$553	$153	$1,924	$240	$14,322	$52,458
2	APD-106	LEGAL SECRETARY I	FELICIA M. CRUZ	H-2	27,525	0	0	8/26/2015	44	27,569	$8,279	495	0	$400	153	6,517	375	16,219	43,788
			Grand Total:	—	$64,952	$0	$0	—	$753	$65,705	$19,731	$495	$0	$953	$306	$8,441	$615	$30,541	$96,246

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2015 (Proposed) GovGuam contribution rate of 30.03% for the Government of Guam Retirement is subject to change.

2/ FY 2015 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2015 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	$0	$12	$0	$0	$0	$0	$0	$12
2	APD-106	LEGAL SECRETARY I	Vacant	0	0	0	0	0	0	0	0
			Grand Total:	$0	$12	$0	$0	$0	$0	$0	$12

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL CLERICAL

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *30.03%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	H-6	$31,940	$0	$0	4/4/2015	$605	$32,545	$9,773	$495	$0	$472	$153	$1,572	$224	$12,689	$45,234
2		LEGAL CLERK I	VACANT	F-1	23,171	0	0	10/1/2015	0	23,171	$6,958	$495	0	$336	153	6,510	403	14,855	38,026
			Grand Total:	—	$55,111	$0	$0	----	$605	$55,716	$16,732	$990	$0	$808	$306	$8,082	$627	$27,544	$83,260

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2015 (Proposed) GovGuam contribution rate of 30.03% for the Government of Guam Retirement is subject to change.

2/ FY 2015 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2015 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	D+E+F+G+H+I+J) Subtotal
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	$0	$0	$0	$0	$0	$0	$0	$0
2	0	LEGAL CLERK I	NEW	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: SUMMARY

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *30.03%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	—	ATTORNEYS	—	—	$378,122	$0	$3,000	—	$2,575	$383,697	$114,323	$2,475	$0	$5,630	$765	$16,722	$1,227	$141,142	$524,839
2	—	INVESTIGATIVE SERVICE	—	—	72,351	0	0	—	1,771	74,122	22,259	495	0	1,147	306	3,496	240	27,943	102,065
3	—	LEGAL SECRETARIAL	—	—	54,388	0	0	—	698	55,086	16,542	495	0	790	306	3,496	464	22,093	77,179
4	—	LEGAL CLERICAL	—	—	46,598	0	0	—	461	47,059	14,132	990	0	683	306	8,082	630	24,823	71,882
			Grand Total:	—	$551,459	$0	$3,000	—	$5,505	$559,964	$167,256	$4,455	$0	$8,250	$1,683	$31,796	$2,561	$216,001	$775,965

*** Night Differential / Hazardous / Worker's Compensation / etc.**

1/ FY 2014 GovGuam contribution for Life Insurance is $153 per annum

[BBMR SP-1]

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
(CURRENT)

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: ATTORNEYS

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *30.03%)	Retire (DDI) ($19.02*26PP)	ocial Securit (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-100	ATTORNEY IV-SUPERVISOI	ANA MARIA C. GAYLE	IV/6(2X)	$86,320	$0	$0	9/27/2014	$23	$86,343	$ 25,929	$495	$0	$ 1,295	$153	$3,940	$240	$32,051.87	$118,395
2	APD-101	ATTORNEY IV	STEPHEN P. HATTORI	IV/6(1X)	86,320	0	1200	12/15/2014	0.00	87,520	25,922	495	0	1227	153	$3,940	$240	31,977	119,497
3	APD-102	ATTORNEY IV	JOHN P. MORRISON	IV/5	77,894	0	0	3/16/2016	0.00	77,894	23,392	495	0	1129	153	4,688	299	30,156	108,050
4	APD-103	ATTORNEY IV	JEFFERY L. WARFIELD, SR	IV/6	80,580	0	800	5/11/2014	1,190	82,570	24,555	495	0	1197	153	2,582	224	29,206	111,776
5	APD-108	ATTORNEY II	ERIC R. OVERTON	III/1	47,008	0	1000	3/26/2014	1,362	49,370	14,525	495	0	782	153	1,572	224	17,751	67,121
			Grand Total:	—	$378,122	$0	$3,000	—	$2,575	$383,697	$ 114,323	$2,475	$0	$ 5,630	$765	$16,722	$1,227	$141,142	$524,839

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2014 (Proposed) GovGuam contribution rate of 30.03% for the Government of Guam Retirement is subject to change.

2/ FY 2014 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2014 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+ G+H+I+J) Subtotal
1	APD-100	ATTORNEY IV-SUPERVISOI	ANA MARIA C. GAYLE	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-101	ATTORNEY IV	STEPHEN P. HATTORI	0	1,200	0	0	0	0	0	1,200
3	APD-102	ATTORNEY IV	JOHN P. MORRISON	0	0	0	0	0	0	0	0
4	APD-103	ATTORNEY IV	JEFFERY L. WARFIELD, SR	0	0	0	0	0	0	0	0
5	APD-108	ATTORNEY II	ERIC R. OVERTON	0	1,000	0	0	0	0	0	1,000
			Grand Total:	$0	$2,200	$0	$0	$0	$0	$0	$2,200

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: INVESTIGATIVE SERVICES

FUND:

	Input by Department														Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *30.03%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-104	INVESTIGATOR II	NORMA L. SALAS	M/13	$47,695	$0	$0	3/27/2014	$841	$48,536	14,575	$0	$0	$730	$153	$1,924	$240	$17,622	$66,158
2	APD-109	INVESTIGATOR I	JULIE ANN G. SABLAN	K/1	24,656	0	0	2/13/2014	931	25,587	7,684	495	0	417	153	1,572	0	10,321	35,907
			Grand Total:	---	$72,351	$0	$0	----	$1,771	$74,122	$22,259	$495	$0	$1,147	$306	$3,496	$240	$27,943	$102,065

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2014 (Proposed) GovGuam contribution rate of 30.03% for the Government of Guam Retirement is subject to change.

2/ FY 2014 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2014 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	)+E+F+G+H+I+J) Subtotal
1	APD-104	INVESTIGATOR II	NORMA L. SALAS	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-109	INVESTIGATOR I	JULIE ANN G. SABLAN	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL SECRETARIAL

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *30.03%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	J/10	$34,414	$0	$0	3/20/2014	$607	$35,021	10,517	$0	$0	$499	$153	$1,924	$240	$13,333	$48,353
2	APD-106	LEGAL SECRETARY I	FELICIA M. CRUZ	H/1	19,974	0	0	8/26/2014	91	20,065	6,026	495	0	291	153	$1,572	$224	8,761	28,826
			Grand Total:	—	$54,388	$0	$0	—	$698	$55,086	$16,542	$495	$0	$790	$306	$3,496	$464	$22,093	$77,179

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2014 (Proposed) GovGuam contribution rate of 30.03% for the Government of Guam Retirement is subject to change.

2/ FY 2014 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2014 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
					Special Pay Categories						
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	D+E+F+G+H+I+J) Subtotal
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	$0	$0	$0	$0	$0	$0	$0	$0
2	APD-106	LEGAL SECRETARY I	FELICIA M. CRUZ	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

[BBMR SP-1]

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
(CURRENT)

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL CLERICAL

FUND:

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *30.03%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	H/9	$28,963	$0	$0	4/4/2014	$461	$29,424	$8,836	$495	$0	$427	$153	$1,572	$226	$11,709	$41,133
2		LEGAL CLERK I	NEW	F-1	17,635	0	0	10/1/2014	0	17,635	$5,296	$495	0	256	153	6,510	404	13,114	30,749
			Grand Total:	----	$46,598	$0	$0	----	$461	$47,059	$14,132	$990	$0	$683	$306	$8,082	$630	$24,823	$71,882

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2014 (Proposed) GovGuam contribution rate of 30 03% for the Government of Guam Retirement is subject to change.

2/ FY 2014 (Proposed) GovGuam contribution rate of $19 02 (bi-weekly) for DDI is subject to change.

3/ FY 2014 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	+E+F+G+H+I+J) Subtotal
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	$0	$0	$0	$0	$0	$0	$0	$0
2	0	LEGAL CLERK I	NEW	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL CLERICAL

FUND:

	Input by Department															Input by Department			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
								Increment			Benefits								
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Date	Amt.	(E+F+G+I) Subtotal	Retirement (J *30.03%)	Retire (DDI) ($19.02*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	H/9	$28,963	$0	$0	4/4/2014	$461	$29,424	$8,836	$495	$0	$427	$153	$1,572	$226	$11,709	$41,133
2		LEGAL CLERK I	NEW	F-1	17,635	0	0	10/1/2014	0	17,635	$5,296	$495	0	256	153	6,510	404	13,114	30,749
			Grand Total:	—	$46,598	$0	$0	—	$461	$47,059	$14,132	$990	$0	$683	$306	$8,082	$630	$24,823	$71,882

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2014 (Proposed) GovGuam contribution rate of 30.03% for the Government of Guam Retirement is subject to change.

2/ FY 2014 (Proposed) GovGuam contribution rate of $19.02 (bi-weekly) for DDI is subject to change.

3/ FY 2014 (Proposed) GovGuam contribution rate of $153 (per annum) for Life Insurance is subject to change.

	Input by Department										
				Special Pay Categories							
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
					1/	2/	3/	4/	5/	6/	
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	+E+F+G+H+I+J) Subtotal
1	APD-107	LEGAL CLERK II	MICHAEL S. BORRETA	$0	$0	$0	$0	$0	$0	$0	$0
2	0	LEGAL CLERK I	NEW	0	0	0	0	0	0	0	0
			Grand Total:	$0	$0	$0	$0	$0	$0	$0	$0

1/ 10% of reg. rate, applicable from 6pm- 6am, ~~employee must work 4 hours consecutive after 6pm for entitlement of the pay~~

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

BEFORE THE
BOARD OF TRUSTEES OF THE
PUBLIC DEFENDER SERVICE CORPORATION (PDSC)
RELATIVE TO THE APPROVAL OF THE
ALTERNATE PUBLIC DEFENDER
FISCAL YEAR 2015 BUDGET REQUEST

RESOLUTION NO. PDSC 14-14

WHEREAS, Public Defender Service Corporation (PDSC) Board of Trustees Resolution No. 08-04 established the office of the Alternate Public Defender (APD) as a separate section/division of the PDSC, answerable to the PDSC Board of Trustees and subject to funding by the Judicial Client Services Fund under the stewardship of the Judicial Council of Guam; and

WHEREAS, on June 15, 2004 an Agreement to Provide Attorney Services for Indigent Defendants was executed by and between the PDSC and the Judicial Council of Guam through the Administrator of the Courts, providing funding for this program through Fiscal Year 2004; and

WHEREAS, as provided by Section Four of the above-described Agreement, subsequent instruments were executed by the PDSC and the Judicial Council of Guam thereby funding the office of the APD through Fiscal Year 2014; and

WHEREAS, in order to extend the services rendered by the APD into the next fiscal year, and to allow for the renewal of the Agreement to Provide Attorney Services for Indigent Defendants, a budget plan must be submitted for consideration and approval by the PDSC Board of Trustees; and

WHEREAS, the Alternate Public Defender, by and through its Supervising Attorney, presented the APD's Fiscal Year 2015 Budget Request of **$1,018,412** to the PDSC Board of Trustees; and

WHEREAS, the Board of Trustees finds this budget request appropriate and adequate to carry out the APD's mission for Fiscal Year 2015; now therefore be it

RESOLVED, the Board of Trustees of the Public Defender Service Corporation, in its meeting of June 04, 2014 hereby approves the **APD Fiscal Year 2015 Budget Request of $1,018,412** with all its provisions contained therein being attached hereto and made a part of this resolution.

DULY AND REGULARLY ADOPTED this 4th day of June, 2014.

Presiding Judge ALBERTO C. LAMORENA III
Chairperson
(Upon Recusal and Appointment By
Chief Justice Robert J. Torres, Jr., Chairman)

ATTEST:

BERNADETTE S.N. CHARGUALAF
Secretary

Agenda Item #VII (B)

Executive Director's Attendance At the National Association of Criminal Defense Lawyers' "Let Freedom Ring: Persuasion Techniques to Preserve Your Clients' Liberty" Seminar on July 30-August 02, 2014 in Philadelphia, PA

NACDL

Home > Legal Education > Live CLE

Registration Fees

Home | Agenda | Faculty | Hotel | Sponsor/Exhibitor | Scholarships | Register

REGISTRATION FEES

NACDL MEMBER RATES

REGISTRATION CATEGORY	PRICE
Regular, Life, and Sustaining Members	$399
Associate, Professor, and "New Lawyer" Members	$269
ALL Pennsylvania Lawyers (Residents Only)	$269
ALL Public Defenders	$269
Regional Affiliate Lawyers (DC, MD, NJ, NY, OH, VA, WV)	$299
1-Day Seminar	$225
Groups of (4) or more PDs from same office (*Must register at same time with one payment; no changes, cancellations, or refunds allowed)	$229

NON-MEMBER RATES

REGISTRATION CATEGORY	PRICE
Non-Member Private Practice	$549
ALL Pennsylvania Lawyers (Residents Only)	$269
ALL Public Defenders	$269
Regional Affiliate Lawyers (DC, MD, NJ, NY, OH, VA, WV)	$299
Join NACDL Regular Member & Attend the Seminar (first-time members only)	$499
Join NACDL (PD) Member & Attend the Seminar (first-time members only)	$369

SOCIAL EVENTS/MATERIALS ONLY

REGISTRATION CATEGORY	PRICE
NACDL Member Events Only Package	$100
Guest/Spouse of NACDL Member Events Package	$100
Child Events Package (under 16)	$100

NACDL

Home > Legal Education > Live CLE

Agenda

Home | Agenda | Faculty | Hotel | Sponsor/Exhibit | Scholarships | Register

PROGRAM AGENDA - (subject to change)

Wednesday, July 30, 2014

3:30 pm	Early Registration & Exhibits
5:15 pm	**GROUP EVENT**: Private After Hours Tour of the Independence Hall - **RSVP Required** (Please RSVP by June 27 to tkalacevic@nacdl.org)
7:00 pm	**Welcome to Philadelphia Reception** - Philadelphia City Hall Courtyard (with access to the William Penn Observatory Deck) *Sponsored by the Law Offices of Theodore Simon*

Thursday, July 31, 2014

7:15 am	Registration, Exhibits & Continental Breakfast
8:10 am	**Welcoming Remarks** - NACDL President Jerry Cox, President-Elect Theodore Simon, & Program Chairs Stacey Richman, Jeff Thoma, and Deja Vishny
8:15 am	***Persuasive Storytelling*** - Cliff Gardner (Berkeley, CA)
9:10 am	***Making the Case for Bail... and Convincing Your Client to Behave*** - Edward T.M. Garland (Atlanta, GA) and John A. Garland (Atlanta, GA)
10:05 am	Exhibitor, Networking & Refreshment Break
10:20 am	***Public Relations: Effectively Communicating Your Case In and To the Media*** - William W. Hamilton, Jr. (Washington, DC)
11:15 am	***Pre-Trial Negotiations, and Negotiations*** – Keith Belzer (La Crosse, WI)
12:10 pm	Lunch on your own
12:20 pm	**Public Defender Luncheon Gathering** - Enjoy a casual networking lunch with your colleagues (pay your own way) **RSVP is Required** as seating is limited. Please contact CeCelia Valentine for more details: valentinec003@mail.maricopa.gov Location: Cuba Libre Restaurant, 10 S. 2nd Street
1:40 pm	***Ringing the Pre-Trial Motion Bell*** – James W. Smith, III (Orlando, FL)
2:35 pm	***All That Jazz:*** **Persuasively Arguing the Evidence** – Prof. Michele LaVigne (Madison, WI)
3:30 pm	Exhibitor, Networking & Refreshment Break
3:45 pm	***Learning to Crawl: The Underrated Art of Connecting With Your Jury on Day One*** – Kelli M. Childress (Saint Charles, IL)
4:40 pm	***Opening Statements*** – Sean Maher (New York, NY)
5:35 pm	Adjourn for the day
5:45 pm	**GROUP EVENT**: Private After Hours Tour of the Independence Hall - **RSVP Required** (Please RSVP by June 27 to tkalacevic@nacdl.org)
6:15 pm	Opening Reception

Co-Sponsored by our friends at:

Friday, August 1, 2014

7:15 am	Registration, Exhibits & Continental Breakfast
8:10 am	**Morning Announcements** - Program Chairs
8:15 am	***Judicial Panel:*** **Persuading the Bench** – **Moderator:** Rick Jones (New York, NY) **Panelists:** Hon. Elizabeth T. Hey (Philadelphia, PA); Hon. Luis Felipe Restrepo (Philadelphia, PA); Hon. Timothy T. Savage (Philadelphia, PA)
9:00 am	**NACDL Committee Meetings Throughout the Day** (Please pick-up a detailed schedule at the NACDL registration desk or check the schedule in our NACDLcle+ app)
9:35 am	Exhibitor, Networking & Refreshment Break
9:55 am	***Demonstrative Evidence:*** **Pictures of Winning**– Iris Eytan (Denver, CO)
10:50 am	***Clear as a Bell?*** **Zealous Advocacy and the Limits of Ethical Defense** – Prof. Ronald Tyler (Stanford, CA)
12:00 pm	Lunch on your own
12:10 pm	**Diversity Luncheon Gathering** (pay your own way) **RSVP is Required** as seating is limited. Please RSVP with Geneva Vanderhorst at: genevalaw@yahoo.com Location: Cuba Libre Restaurant, 10 S. 2nd Street
1:30 pm	***Supreme Court Update*** – Panelists: Jeffrey L. Fisher (Stanford, CA), Neal Katyal (Washington, DC), and Jeffrey Rosen (Philadelphia, PA)
3:00 pm	Exhibitor, Networking & Refreshment Break
3:15 pm	***Creating a Compelling and Effective Closing Argument*** – Katy O'Donnell (Baltimore, MD)
4:10 pm	***Persuasive Arguments at Sentencing:*** **Using AG Policies, Pending Legislation, Proposed Guideline Amendments & Other Evidence**– Amy Baron-Evans (Boston, MA)
5:05 pm	Seminar Adjourns
5:30 pm	**GROUP EVENT**: Private After Hours Tour of the Independence Hall - **RSVP Required** (Please RSVP by June 27 to tkalacevic@nacdl.org)
7:00 pm	**Foundation for Criminal Justice 2014 Awards Dinner:** ***Celebrating Liberty's Last Champions™ - Guardians of the Constitution*** **Featured Speaker:** Kerry Kennedy, President of the Robert F. Kennedy Center for Justice and Human Rights **Honorees:** NACDL Past President Cynthia Orr will receive the Robert C. Heeney Award and NACDL Secretary Rick Jones has been selected as this year's recipient of the Champion of Justice Award. **Location:** The National Constitution Center (*ticketed event - tickets can be purchased by adding an additional event in the "Add Events" button during the online seminar registration*) *>>Learn More*

Saturday, August 2, 2014

7:30 am	Exhibits
8:00 am	NACDL Committee Meetings (all are encouraged to participate)
9:00 am	NACDL Board of Directors Meeting
1:00 pm	Enjoy Philadelphia!

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Written Materials (Non-Seminar Attendee)	$150
Audio Recording of Seminar (Seminar Attendee)	$125
Audio Recording of Seminar (Non-Seminar Attendee)	$150
Both Written and Audio Recording of Seminar (Non-Seminar Attendee)	$225
Pre-Order Video DVD Recording of Seminar	$299

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