

PUBLIC DEFENDER SERVICE CORPORATION
Board of Trustees' Regular Scheduled Meeting
Tuesday, March 23, 2021 – 12:30 p.m.
Via Video Conferencing - Zoom
Public Defender Service Corporation
A G E N D A

I. Call to Order

II. Roll Call

III. Proof of Due Notice of Meeting:

- A. **Notice:** 5 Working Days, Guam Daily Post Tuesday, March 16, 2021
- B. **Notice:** 48 Hours, Guam Daily Post Friday, March 19, 2021

IV. Determination of Quorum

Approval of Minutes: Regular Scheduled Meeting of February 23, 2021

V. Old Business:

- A. Financial Status Update (PDSC, APD and DVP) Allotment Releases
- B. Report from PDSC Executive Director
- C. Report from APD Managing Attorney
- D. Public Health Legal Assistance Services for Seniors Program – Elder Justice Center
- E. BJA's Sixth Amendment Initiative: Strengthening the Constitutional Protections of the Accused (For Discussion at the April 27, 2021 BOT Meeting)

VI. New Business:

- A. PDSC FY2022 Budget
- B. APD FY2022 Budget

VII. Executive Session:

VIII. Public Discussion

IX. Adjournment and Next Meeting Date: Tuesday, April 27, 2021 at 12:30 p.m. in the PDSC Conference Room.

PUBLIC DEFENDER SERVICE CORPORATION
Board of Trustees' Video Conferencing Meeting
Tuesday, February 23, 2021 – 12:30 PM
Via Video Conferencing – Zoom & YouTube
Public Defender Service Corporation Conference Room

MINUTES

I. CALL TO ORDER

Meeting was called to order at 12:33 p.m. by the Chairman, Chief Justice F. Philip Carbullido.

II. ROLL CALL

Present: Chief Justice F. Philip Carbullido, Chairman, calling in from Guam Judicial Center
Presiding Judge Alberto C. Lamorena, III, Vice Chairman, calling in from Guam Judicial Center
Attorney Cynthia V. Ecube, Member, calling in from Hagåtña
Trustee Donna M. Quinata, Member, calling in from Hagåtña

Excused: Attorney Jacque T. Terlaje, GBA President

Others Present: Stephen P. Hattori, Executive Director
John P. Morrison, Deputy Director
AnaMaria Gayle, APD Managing Attorney
Cathyann Gogue, Administrative Director
Michael Moreno, Chief Fiscal Officer
Cathleen L.G. Moylan, Program Coordinator IV
Julito Tingson, MIS Administrator
Francis R. Perez, MIS Assistant
Katherine Sablan, Personnel Specialist IV
Audre Hattori, APD Management Officer
Charlene San Nicolas, DPHSS
Terry Gumataotao, DPHSS
Jess San Nicolas, DPHSS
Stacey A. Cruz, Legal Secretary III
Felicia Cruz, Administrative Assistant

III. PROOF OF DUE NOTICE OF MEETINGS

“Notice of Public Meeting” was published in the Guam Daily Post on Tuesday, February 15, 2020 and Friday, February 19, 2020.

IV. DETERMINATION OF QUORUM

With the presence of three (3) out of the five (5) board members, a quorum was determined for the meeting to proceed.

V. **OLD BUSINESS**

A. **FINANCIAL STATUS UPDATE (PDSC, APD, and DVP) Allotment Releases**

CFO Moreno reported that PDSC and APD have received allotments and are running on 94% and 93% of their allotment requests, respectively.

DVP – PDSC is now using STOP 2019 funding which will carry through to June, 2021. STOP 2020 is a work in progress. PDSC is still communicating with the Governor’s Office to formalize this funding.

Chief Justice Carbullido asked CFO Moreno if APD is up to date with their allotments, which he confirmed.

B. **REPORT FROM PDSC EXECUTIVE DIRECTOR**

ED Hattori reported that the office is setting up UpTrust; which will reduce client’s failure to appear and bench warrants. UpTrust should be fully integrated in the next few days. He explained that this system is used by public defenders around the country and that it takes information such as court hearing dates and appointments, then sends reminders to clients via text message or WhatsApp. This new system will take that task away from legal secretaries who make continuous contact with our clients. The automated system will send out client reminders at the end of each day for upcoming hearings and/or appointments they need to make.

PDSC submitted the BJA 6th Amendment Initiative Report which we will present at the April BOT meeting. Hopefully we are able to get someone from the Center of Court Innovations to provide this report.

Regarding trials, ED Hattori stated that they are ongoing and the wheels of justice have not stopped. Chief Justice Carbullido asked if PDSC is still having problems meeting with detained clients at DOC which ED Hattori said is a work in progress and believes DOC needs more space and portals. He also stated that PDSC was able to get on the priority list for the COVID-19 vaccine which should allow PDSC staff to feel comfortable while visiting DOC. Chief Justice Carbullido inquired about PDSC’s experience with continued virtual hearings. ED Hattori responded that it is going well and attorneys seem happy with the existing process. When asked if he would like to add on to this, DD Morrison agreed with ED Hattori and is hoping that this platform could be used moving forward since many clients are no longer missing work given they could now attend hearings from their vehicles. ED Hattori added that it would be interesting to see the statistics of missed hearings before COVID versus now, as virtual hearings have been getting a lot of client participation and has allowed PDSC to resolve cases. However, ED Hattori believes that trials still need to be in person. Chief Justice Carbullido agreed that he is on board with virtual hearings and plans to continue this post-COVID. The Supreme Court continues to be fully virtual. Presiding Judge Lamorena concurs with the aforementioned statements but states that the call-in feature could be improved because there can be static at times. Presiding Judge Lamorena stated that he too is pleased at the number of defendants that have not missed their court hearings.

Chief Justice Carbullido informed the board that a temporary high capacity courtroom is near completion. The courts will continue to add facilities to its inventory to lessen the felony backlog. The Court hopes to open their eighth courtroom at the Judicial Center sometime in March.

C. REPORT FROM APD MANAGING ATTORNEY

MA Gayle reported that she, too, agrees with the aforementioned positive statements made by PD regarding virtual hearings and is especially thankful to the Presiding Judge for helping to get contact numbers for their clients while in his courtroom. In regards to DOC, she stated that there is an issue with the staffing at DOC in terms of setting up attorney-client meetings. She stated that the attorneys will schedule client appointments with DOC staff only to find different staff on the day of the appointment who are unaware of the scheduled meetings. As for trials, they are still working out how each judge wants to proceed and what is expected of them. APD has been using WhatsApp to get in touch with their clients and will have an update on their budget by the next BOT meeting.

Chief Justice Carbullido announced that Trustee Quinata had joined the meeting.

AD Gogue asked that before the board moves on to the next agenda item, can we get the board to approve the minutes from the last BOT meeting? She also informed the Board that PD's phone number, as well as APD's, is now toll-free for clients at DOC to call their attorneys at either one of these offices. This is a trial period with PayTel. PDSC is also working with DOC to set up a private meeting room for attorneys to meet with clients via Zoom or other virtual platforms. PDSC is finalizing this arrangement and will have an update in March.

APPROVAL OF MINUTES

Chief Justice Carbullido stated they will proceed with the approval of the minutes of the regular board meeting of February 23, 2021.

Motion to adopt the minutes subject to correction was made by Presiding Judge Lamorena and seconded by Trustee Ecube. Approved by acclamation.

D. PUBLIC HEALTH LEGAL ASSISTANCE SERVICES FOR SENIORS PROGRAM – ELDER JUSTICE CENTER

PC Moylan stated that they have had several meetings and discussions with the Division of Senior Citizens ("DSC") over the last month regarding the EJC office set-up. They anticipate phone installation and completion by March 5th. They also participated in DSC's orientation for its GetCare System which is part of their reporting system. DSC is finalizing the wait-list and anticipates transmitting files to PDSC by March 5th. We are still communicating with DSC in regards to financial eligibility guidelines. Once we have received most of DSC's reporting forms, we are hoping for a soft opening by March 15th; this is when PD will be on site in Mangilao. PC Moylan continued that we have hired Attorney Kathy Fokas

to work alongside Attorney David Highsmith. Moylan will act as Special Projects Coordinator and Stacey Cruz will be their legal secretary. Their partners include Guam Legal Services and Micronesia Legal Services. PDSC is scheduled to attend training hosted by the Geriatrics Workforce Enhancement Program on February 24th and 27th. During this training, we will highlight the scope of services under the EJC. PC Moylan also reported that PDSC staff participated in the PJC Elder Abuse Workshop which was very helpful. We are also working on putting together an Advisory Council.

DPHSS' Charlene San Nicolas shared that they, too, attended the Elder Abuse Workshop. Regarding the needs testing, they have been in contact with Region Nine Administrator. Questions for clients regarding income must be optional and are only to understand their financial circumstances in order to deliver services such as to determine whether or not a client is low income and could benefit from various assistance programs such as SNAP. In terms of poverty guidelines, we cannot determine eligibility for legal services based on income. Elder persons are not required to disclose income or resources to qualify for services under this program.

The MOU lists details regarding prioritization of services and allows for income questions to be part of the intake process to determine what legal services would be helpful. DSC staff was given this information by Region Nine. They are in line with the Older Americans Act which targets those in greatest need.

Chief Justice Carbullido was happy to hear that EJC is underway. Trustee Ecube inquired about Attorney Fokas' status with EJC which ED Hattori clarified that she will only be part-time at EJC and has been cleared from her other employer to do so. Attorney Highsmith will also be part-time with EJC. Presiding Judge Lamorena asked how many hours per week an attorney will be at EJC to which ED Hattori replied it would be a total of 64 hours per pay period between the two attorneys. We anticipate helping 30 clients per week which would equate to 120 hours per month in order to meet that need. We have also hired Jeannine Cordero to serve as the SPC position beginning March 15. Chief Justice Carbullido asked if there would be a ceremony to kick off for EJC. ED Hattori replied we were thinking of having the grand opening in May to coincide with both Senior Citizens Month and Law Month, but that may be too late as a kick-off date. He asked for any ideas or suggestions from the Board. Chief Justice Carbullido asked PD put together a plan to present at the next Board meeting. The EJC is definitely a milestone for PDSC, and should be celebrated.

VI. **NEW BUSINESS:**

A. **BJA's SIXTH AMENDMENT INITIATIVE: STRENGTHENING THE CONSTITUTIONAL PROTECTIONS OF THE ACUSED**

We sort of explained this under the Executive Director's report, however, ED Hattori further explained that PDSC has been working on a strategic plan with the Center for Court Innovation through BJA. We have been focusing on performance standards for juvenile and adult criminal cases which is coming close to completion

but has slowed due to the pandemic. Another focus area, through this BJA grant, was to increase contact with clients, which is now underway with Uptrust. ED Hattori explained that a copy of this report was submitted to the Board members and they hope to have the BJA service provider from the Center for Court Innovations present it at the April BOT meeting. Meanwhile, they will continue to outline their goals and are thankful for the technical advisors who assisted, as well the Judiciary for their cooperation through this process. Ultimately, we hope to improve client services by targeting our problem areas and coming up with solutions to improve process at PDSC. At the next meeting, we anticipate answering questions about the report from the Trustees. Chief Justice Carbullido replied that this will be placed on the agenda for the next meeting.

VII. **EXECUTIVE SESSION**

None.

VIII. **PUBLIC DISCUSSION**

None.

IX. **ADJOURNMENT AND NEXT MEETING DATE:**

Chief Justice Carbullido stated we will discuss the budget at the next BOT meeting.

With no further matters to discuss, **motion was made by Trustee Ecube and seconded by Trustee Quinata to adjourn the meeting. Approved by acclamation.**

The next BOT meeting is scheduled for Tuesday, March 23, 2021, at 12:30 p.m. in the PDSC conference room.

Respectfully submitted,

/s/

CATHY GOGUE
Board Secretary

Trump should urge supporters to get vaccinated, Fauci says

By Amy B. Wang
The Washington Post



NATIONAL EMERGENCY: Former President Donald Trump, with National Institute of Allergy and Infectious Diseases Director Anthony Fauci by his side, declares a national emergency in response to the coronavirus pandemic on March 13, 2020.
Jabin Botsford/The Washington Post

WASHINGTON - Anthony Fauci, the nation's top infectious-disease expert, said in interviews Sunday that former president Donald Trump should be enlisted to encourage his supporters to get the coronavirus vaccine, after recent polling showed Republican men and Trump supporters have the highest rates of vaccine hesitancy.

An NPR/PBS News Hour/Marist poll released last week showed that nearly half of Republican men and 47% of those who supported Trump in the 2020 election said they would not choose to be vaccinated, even if the coronavirus vaccine was made available to them. Ten percent of supporters of President Joe Biden said they would not choose to be vaccinated if offered one, the poll found.

Fauci, director of National Institute of Allergy and Infectious Diseases, called the poll results "disturbing" when presented with them Sunday on NBC's "Meet the Press."

"How such a large proportion of a certain group of people would not want to get vaccinated merely because of political consideration, it makes absolutely no sense," Fauci told host Chuck Todd. "And I've been saying that for so long. We've got to dissociate political persuasion from what's common sense, no-brainer public health things."

As he has for weeks, Fauci touted the effectiveness of the three coro-

navirus vaccines available to U.S. adults, and emphasized the history of vaccines rescuing society from infectious diseases such as smallpox, polio and measles.

"What is the problem here? This is a vaccine that is going to be lifesaving for millions of people. How some groups would not want to do it for reasons that I just don't understand," Fauci told Todd.

Political divide

Fauci's alarm mirrored that of other public health experts who have voiced concern about whether the United States can reach herd immunity through vaccines, which they believe could be when between 70% and 85% of the population is inoculated. While messaging on vaccine safety

has focused on possible hesitancy among certain racial groups, recent polling suggests that the divide could be greater between political groups.

Trump, who has pushed people to give him credit for the vaccine, told the crowd at the Conservative Political Action Conference last month, "Everybody, go get your shot." Earlier this month, Trump's office revealed that the former president had received a vaccine in January before leaving the White House but did not publicize it.

Trump did not participate in a recent public service announcement by the Ad Council that featured all of the other living former presidents encouraging Americans to get vaccinated, an omission Fauci said was "puzzling."

Any push by Trump "would make all the difference in the world," Fauci said on "Fox News Sunday."

"He's a very widely popular person among Republicans," he added.

Democrats push to make COVID-19 aid to the poor permanent

WASHINGTON (Reuters) - U.S. Senate Democrats will push to make permanent two provisions of President Joe Biden's COVID-19 relief bill that provide emergency enhanced benefits for the poor through food assistance and child tax credits, two leading lawmakers said on Sunday.

Senate Majority Leader Chuck Schumer said that making enhanced child tax credits permanent is an important goal for Democrats, as they seek to move forward with bold new initiatives that also include legislation to upgrade U.S. infrastructure.

Sen. Kirsten Gillibrand, Schumer's fellow New York Democrat, called separately for enhancements for a nutrition program aimed at women, infants and children in the \$1.9 trillion bill to be extended indefinitely.

Biden's legislation temporarily increased the value of the program's cash vouchers for fruits and vegetables from \$9 per month for children and \$11 for women to \$35 per month for both.

The bill also expands the U.S. federal child tax credit for one year from a partially refundable \$2,000 per child to a fully refundable \$3,600 credit for children under 6 and \$3,000 for children aged 6 to 17, a move that experts say will significantly decrease child poverty in the United States.

"That's one of the most important things we can do. We can change America, if we make them permanent," Schumer told MSNBC. "It will be so good for these kids, their families, but for all of America and our economy."

GUAM ETHICS COMMISSION

Notice of Meeting

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The Guam Ethics Commission will hold a regular meeting on **THURSDAY, March 18, 2021 at 12:30 p.m.** via virtual conference.

ZOOM Meeting ID: 954 6709 7742 / **Passcode:** ETHICS

For special accommodations or other assistance, please email Jesse Quenga at: jesse.quenga@ethics.guam.gov.



NOTICE

Black Construction Corporation will construct a Temporary Workforce Housing Facility for up to an additional 350 residents on Lot 5103-2R-1, Harmon, Tamuning (7,142 sq. mts.). Date of construction: approximately April through September 2021.

This notice is posted in compliance with Public Law 36-2.

NOTICE OF PUBLIC MEETING

The Public Defender Service Corporation Board of Trustees will hold a regular meeting on **Tuesday, March 23, 2021 at 12:30 P.M.** in the PDSC Conference Room of the Public Defender Service Corporation, located at MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910. The meeting will be held via video conferencing and a link to the meeting is available through the PDSC website or PDSC YouTube Channel https://www.youtube.com/channel/UC0ML-DJGGsY_Y9qzAILT6mw.

Copies of the agenda will be available prior to the meeting at the Public Defender Service Corporation.

Individuals requiring special accommodations are asked to contact Ms. Cathy Gogue at 475-3100.

/s/ **F. Philip Carbullido** of 47
Chairman

Sources: US crafting plan to reset ties with Palestinians

WASHINGTON (Reuters) — The Biden administration is crafting a plan aimed at resetting U.S. ties with the Palestinians that all but collapsed under former President Donald Trump, according to an internal draft memo.

Two people familiar with the State Department document, which was first reported by the United Arab Emirates-based newspaper The National, said it was still in an early "working stage" but could eventually

form the basis for rolling back parts of Trump's approach that Palestinians denounced as heavily biased in favor of Israel.

Since President Joe Biden took office on Jan. 20, his aides have said they intend to repair relations with the Palestinians. The administration has pledged to resume hundreds of millions of dollars in economic and humanitarian assistance and work toward reopening the Palestinians'

diplomatic mission in Washington.

Biden's aides have also made clear they want to re-establish the goal of a negotiated two-state solution as a priority in U.S. policy on the Israeli-Palestinian conflict. But they have moved cautiously with Israel's March 23 elections looming, followed by Palestinian elections scheduled in coming months.

A portion of the draft memo quoted by The National said the U.S. vision is "to advance freedom, security, and

prosperity for both Israelis and Palestinians in the immediate term."

The document was cited as saying \$15 million in COVID-19 pandemic aid to the Palestinians could be announced by the end of March. It is also reported to take a tougher stance on Israeli settlement activities and mentions efforts "to obtain a Palestinian commitment to end payments to individuals imprisoned (by Israel) for acts of terrorism."

One source, speaking on condition of anonymity, said the document was a preliminary draft subject to revision and any final version would require inter-agency review.

"We don't have any comments on that specific memo," U.S. State Department spokeswoman Jalina Porter told reporters at a daily briefing.

Former altar boy alleges abuser wanted sex in St. Peter's at Vatican trial

VATICAN CITY (Reuters) - The alleged victim of sexual abuse in a youth seminary in the Vatican said in court on Wednesday that his abuser wanted to have sex in a bathroom behind an altar in St. Peter's Basilica but he resisted the advances.

The alleged victim, who is now 28 and identified only as L.G., testified in the latest hearing of the trial of two priests, one charged with abuse and the other with covering up the attacks.

L.G. has alleged that Gabriele Martinelli, now 28 and now a priest, repeatedly forced him to have sex, mostly

while they were both minors in the Pius X Pre-Seminary.

The seminary houses altar boys who serve Mass in St. Peter's Basilica - the domed papal church at the heart of the Vatican - and are thinking of becoming priests.

The events are alleged to have taken place between 2007 and 2012 and Martinelli later went on to become a priest in northern Italy.

L.G. said that Martinelli would slip into his bed at night and force him to touch him and also to have sex in another room. Martinelli, who testified



BASILICA: General view of St. Peter's Basilica at the Vatican, on Sept. 2, 2020. Guglielmo Mangiapane/Reuters

last month, has denied the allegations.

During a three-hour hearing on Wednesday L.G. said Martinelli had tried to convince him to have sex in a bathroom behind one of the altars in St. Peter's Basilica while both were due to serve Mass.

"I was shocked," L.G. said, adding that he refused to follow Martinelli, who was naked under his cassock, into the bathroom.

The other defendant is Father Enrico Radice, 72, who was rector at the time and who is charged with covering up the alleged abuse.

The prosecution says Radice did not block Martinelli from becoming a priest after he left the pre-seminary even though he knew about the abuse.

Radice, who had given Martinelli supervisory responsibilities over the other altar boys, denies this.

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/s/ F. Philip Carbullido
Chairman

little type

BIG RESULTS

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Conversation Peace

by Pastor Ricky Kurth

"Only let your conversation be as it becometh the gospel of Christ: that whether I come and see you, or else be absent, I may hear of your affairs, that ye stand fast in one spirit, with one mind striving together for the faith of the gospel" (Phil. 1:27).

Interestingly, whenever Paul uses the phrase "stand fast," it is always to challenge people to stand fast in an area in which they were not standing fast! For instance, he tells the Corinthians to "stand fast in the faith" (I Cor. 16:13), for they had lost their faith in one of the fundamentals of the faith, the resurrection (I Cor. 15:12-50). He told the Galatians to "stand fast in the liberty wherewith Christ hath made us free" (Gal. 5:1) because they were forsaking grace for the law. He told the Thessalonians to "stand fast, and hold the traditions which ye have been taught" (II Thes. 2:15), especially the "tradition" of working for a living (3:7-12). The Thessalonians had become so excited about the Rapture that many of them quit their jobs in anticipation of the Lord's coming!

But here in Philippians 1:27, Paul tells the Philippians to "stand fast in one spirit, with one mind striving together for the faith of the gospel." This is because two ladies in

the church were quarreling (4:2), and some in the church were siding with Euodias and some with Syntyche. "Striving together" is the Greek word sunathleo. The prefix sun means together with, and athleo is the word from which we get athlete and athletics. Athletes are often teammates who must strive together to achieve a common victory, and this is what Paul was calling on the Philippians to do for the cause of Christ.

Notice Paul isn't talking about faith in the gospel. The faith of the gospel is our faithfulness or fidelity to maintaining the gospel as God gave it, just as old "high-fi" or "high-fidelity" records claimed to be highly faithful to the sound recorded in the studio. We are to strive together to maintain fidelity to the gospel God gave to Paul.

Finally, Paul does not say we should strive with one another for the faith of the gospel. He rather says we should be striving "together" as those who see the fellowship of the mystery with those who don't. With all the talk about "peace on earth," how refreshing it would be if we could enjoy the "conversation peace" Paul longed to see in Philippi! (Psa. 133:1; Eph. 4:3).

**V. Old Business
Agenda Item V-B**

**Report from the Executive Director
Year to Date Statistics**

**PUBLIC DEFENDER SERVICE CORPORATION
PRE-STATUS CASE COUNT (NOT INCLUDING BENCH WARRANTS)**

**FY2021 1ST QUARTER
(OCT 2020-DEC 2020)**

ATTORNEY	FELONY														MISDEMEANOR			JUVENILE				OTHERS					TOTAL			
	ASSULT	ARSON	ADULT DRUG COURT	APPEALS	BURGLARY	DUI	FAMILY VIOLENCE	FORGERY	HOME INVASION	MISCHEIF/TRESPASS	MURDER/HOMICIDE	TERRORIZING	ROBBERY	THEFT	CSC	GENERAL JURISDICTION	DWI	FAMILY VIOLENCE	GENERAL JURISDICTION	DELINQUENT	GUARDIANSHIP	PINS	STATUS OFFENSE	CIVIL	CONSULTATION	PROBATEWAR CLAIMS		PROTECTIVE ORDERS	SPECIAL PROCEEDINGS	
Alisha Molyneux	2						19					1			2	18		26	30		3							13	1	115
Brian Keggerreis	3					3				1		1		2	3	21	4		15									1	54	
David Highsmith				1											4	3			26		5					10	11	4	64	
Earl Espiritu	2					4		1		2		1				3	31		2		2	4							52	
Jocelyn Roden	3					2	14			1		2			2	36	4	34	36		2						8	2	146	
John Morrision	3	1	29		7	3					2	1		1	7	16	6		4									1	81	
Kathleen Aguon																			18	20	4	4	1						47	
Kristine Borja	1						21					1		1		30		34	54	3	10	3					5	3	166	
Peter Sablan	1						1			1	1	2		5	2	30			25		1								69	
Rocky Kingree				1												1													2	
Stephen Hattori	1		27			2			1			1		1	1	46	5		7		14				4	4	1	6	121	
Theresa Rojas			22	1												27			7		1			1		2		1	62	
William Jones	3				1					1				5	1	7			1	2	1	3	1					1	27	
William Bischoff	2			1	2					1		1	1	2		37			31		2				1				81	
Zachary Taimanglo	2			2	3		1							1		36			26									1	72	
Inactive Attorneys																4			3						3		14	4	28	
TOTAL	23	1	78	6	13	14	56	1	1	7	3	11	1	18	22	315	50	94	285	25	45	14	2	1	8	16	52	25	1187	
	570														429			86												

PUBLIC DEFENDER SERVICE CORPORATION

Total Active Cases as of March 18, 2021

Case Type	POST	POST-ADC	POST-BW	POST-DUI	POST-FV	POST-MI	PRE	PRE-BW	Grand Total
Civil Case	5						3		8
Civil-OT	1						1		2
Consultation Matters	3						8		11
Criminal Felony	1245	6	267	2	3	4	305	195	2027
Criminal Felony - Adult Drug Court	4						114	27	145
Criminal Felony - Appeals	4						5		9
Criminal Felony - Arson							1		1
Criminal Felony - Assault	5						29	1	35
Criminal Felony - Burglary	2						14	3	19
Criminal Felony - DUI							15	2	17
Criminal Felony - Family Violence	6						66	6	78
Criminal Felony - Forgery							1		1
Criminal Felony - Mischief/TresPass	4						9		13
Criminal Felony - Murder/Homicide							3		3
Criminal Felony - Robbery							2		2
Criminal Felony - Stalking							1		1
Criminal Felony - Terrorizing	1						14	2	17
Criminal Felony - Theft							20		20
Criminal Misdemeanor	1316	1	330	10	1	6	216	410	2290
Criminal Misdemeanor - Child Abuse							1		1
Criminal Misdemeanor - DWI	55			2			50	12	119
Criminal Misdemeanor - Family Violence	11				1		120	15	147
Criminal Misdemeanor - General Jurisdiction	14						76	13	103
Criminal Felony - CSC	1						30		31
Criminal Felony - General Jurisdiction	4						14	3	21
Criminal Felony - Home Invasion							1		1
Domestic	4								4
Juvenile Delinquent	92						27	1	120
Juvenile Drug Court	7								7
Juvenile Guardianship	17		1						18
Juvenile Guardianship	7						61		68
Juvenile Person In Need Of Services	55						22		77
Juvenile Status Offense	14						3		17
Probate/War Claims	2						22		24
Protective Order	74		1				61		136
Special Proceedings	3						30		33
Grand Total	2956	7	599	14	5	10	1345	690	5626

**PUBLIC DEFENDER SERVICE CORPORATION
INCOMING CASE COUNT**

**FY2021 1ST QUARTER
(OCT 2020-DEC 2020)**

ATTORNEY	FELONY												MISDEMEANOR			JUVENILE				OTHERS		TOTAL
	ASSULT	ADULT DRUG COURT	BURGLARY	DUI	FAMILY VIOLENCE	HOME INVASION	MISCHEIF/TRESPASS	MURDER/HOMICIDE	TERRORIZING	THEFT	CSC	GENERAL JURISDICTION	DWI	FAMILY VIOLENCE	GENERAL JURISDICTION	DELINQUENT	GUARDIANSHIP	PINS	STATUS OFFENSE	PROBATE/WAR CLAIMS	PROTECTIVE ORDERS	
Alisha Molyneux	0	1	0	0	8	0	0	1	0	1	0	0	0	12	0	0	2	0	0	0	0	25
Brian Keggerreis	1	0	0	0	0	0	0	0	0	0	2	1	0	0	5	0	0	0	0	0	0	9
David Highsmith	0	0	0	0	0	0	0	1	0	0	2	2	0	0	5	0	0	0	0	7	9	26
Earl Espiritu	0	0	0	2	0	0	1	0	0	0	0	0	14	0	0	0	0	1	0	0	0	18
Jocelyn Roden	1	0	2	0	4	0	0	0	0	0	0	0	0	11	0	0	2	0	0	0	0	20
John Morrision	1	6	1	0	0	1	0	0	1	0	0	1	2	0	1	0	0	0	0	0	0	14
Kathleen Aguon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	5	2	4	0	0	0	16
Kristine Borja	0	0	0	0	8	0	0	0	0	0	0	0	0	12	1	0	2	0	0	0	0	23
Peter Sablan	1	0	0	0	0	0	1	1	1	3	1	2	0	0	5	0	0	0	0	0	0	15
Rocky Kingree	0	0	0	2	0	0	0	2	0	0	0	0	7	0	0	0	0	0	0	0	0	11
Stephen Hattori	0	7	0	1	0	0	0	0	0	0	0	0	4	0	0	0	3	0	0	0	1	16
Theresa Rojas	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6
William Jones	1	0	0	0	0	0	1	0	0	2	0	0	0	0	0	4	0	7	1	0	0	16
William Bischoff	2	0	0	0	0	0	0	0	0	0	1	1	0	0	6	0	0	0	0	0	0	10
Zachary Taimanglo	0	0	3	0	1	0	0	0	0	1	0	0	0	0	5	0	0	0	0	0	0	10
TOTAL	7	20	6	5	21	1	3	5	2	7	6	7	27	35	33	9	11	12	1	7	10	235
	90												95			33						

**V. Old Business
Agenda Item V-C**

**Report from the
Managing Attorney**

ALTERNATE PUBLIC DEFENDER PRE-TRIAL CASE COUNT

**FY2021 1st QUARTER
(Eff. 12-31-2020)**

ATTORNEY	FELONY					MISDEMEANOR			FAMILY		APPEAL	SPECIAL	TOTAL
	DUITRF	FAMVIO	ADC	VETERAN, M-HEALTH	GEN-JUR	DUITRF	FAMVIO	GEN-JUR (Misde)	JUV-DEL	JUV-PINS			
A. Gayle	1	3	18		38	1	2	5	1		3		72
B. Breazeale	1	25	9		30	4	19	24	9	4	2		127
P. Santos		12	13		46	1	2	5				1	80
S. Flynn	1	1				4	5	20	17	74			122
H. Zona		3	6		34			1			1	1	46
R. Dirx													0
TOTAL	3	44	46	0	148	10	28	55	27	78	6	2	447
	241					93			105		8		

ALTERNATE PUBLIC DEFENDER INCOMING CASE COUNT

**FY2021 1st QUARTER
(10/31/20~12/31/20)**

ATTORNEY	FELONY					MISDEMEANOR			FAMILY		APPEAL	SPECIAL	TOTAL
	DUI TRF	FAMVIO	ADC	VETERAN, M-HEALTH	GEN-JUR	DUI TRF	FAMVIO	GEN-JUR (Misde)	JUV-DEL	JUV-PINS			
A. Gayle	1	2	4		4		1	2					14
B. Breazeale		2	1		6	3	4	1					17
P. Santos		2	1		6		2						11
S. Flynn						1	1	2	6	12			22
H. Zona		1	4		8								13
R. Dirx													0
TOTAL	1	7	10	0	24	4	8	5	6	12	0	0	77
	42					17			18		0		

**VI. New Business
Agenda Item VI-A**

**PDSC FY2022
Budget Request**

FOOTNOTES (BASED ON AUTHORIZED BUDGET LEVEL):

For Fiscal Year 2022, an increase of **\$756,432** is requested over the authorized appropriation level for Fiscal Year 2021. The requested increase are described below:

1. PERSONNEL SERVICES:

\$356,968

SALARIES:

- Mandated employee salary and benefits that include increments and projected night differential payment
- Filling one (1) Attorney 4, Step 3 (\$81,755.00)

\$ 136,396

RETIREMENT BENEFITS:

- Mandated adjustments in the government's share of retirement contributions. Adjustments for these benefits are based on FY2021 levels, with anticipated adjustments for the upcoming fiscal year
- Additional contribution for the one (1) new Attorney 4, Step 3 (\$36,300.00)

\$200,101

INSURANCE (Medical, Dental and Life) BENEFITS:

- Based on FY2021 levels, with anticipated adjustments in the government's share for these benefits.

\$693,465

SUB-TOTAL FOR PERSONNEL COSTS IN FY2022

2. OPERATIONS:

(\$ 2,210)

CONTRACTUAL SERVICES (Also depicted on Form 96A)

- Malpractice Insurance (\$9,427.00)
- Westlaw Service (\$29,886)
- Vehicle Insurance (\$2,800.00)
- Maintenance for Telephone System (\$15,731.00)
- Surveillance Services (\$1,440.00)
- Contents Insurance (\$2,420.00)
- Maintenance on Xerox Copiers (\$17,513.00)
- Equipment Maintenance - Shredder, etc. (\$1,500.00)
- Equipment Maintenance - Archiving System (\$3,600.00)
- Equipment Maintenance - Office Equipment (\$1,750.00)
- Support for GL Accounting Software (\$2,000.00)
- License for Accounting Software (\$1,045.00)
- HR Software (\$6,081.00)
- Off-site Data Backup Solution Service (Online) (\$6,000.00)
- Annual Renewal for Recorder Software (SoniClear) (\$400.00)
- Firewall Security Service (SonicWall) (\$2,500.00)
- Abacus Licenses/Maintenance (\$29,370.00)
- Internet Domain (\$1,500.00)
- Email Website Hosting (\$6,000.00)
- Annual Renewal for Archive Software (\$4,000.00)
- Shoretel Software / Hardware (\$6,000.00)
- Uptrust SMS Messaging (\$5,000.00)
- Expert Witness For Analysis, Consultations, Etc. (\$22,500.00)
- Additional Communications Platforms, Wi-Fi, Devices (\$12,048.00)

NOTE: The actual decrease from FY2021 to FY2022 is due to the elimination of the leased automobiles. Additionally, we moved the Notarial Bond cost to Miscellaneous. Other changes to this line item is the additional cost for the Communication Platforms, Wi-Fi, and Correlating Devices.

\$ 4,475

SUPPLIES AND MATERIALS:

NOTE: Change is due to increase in supplies for PPEs.

\$ 18,597

SMALL EQUIPMENT: Please refer to Form 96A for further details.

- Replace obsolete workstations (\$20,000.00)
- Replace battery back-ups (\$2,000.00)
- External Drives for Back Up (\$2,000.00)
- Main Domain Storage (\$14,597.00)
- Archive Server (\$10,000.00)

NOTE: The actual increase from FY2021 to FY2022 is due to the need to replace obsolete workstations, procure additional workstations that has changed the work environment as a result of the Covid-19 pandemic.

\$ 40

DRUG TESTING:

\$ 35,680

OFFICE SPACE RENTAL: Anticipated increase and additional space.

\$ 6,385

MISCELLANEOUS:

- Guam Bar Dues (\$5,100.00)
- Professional Dues – NACDL (\$200.00)
- Training and or Career Development (\$26,000.00)
- Notary Bonding (\$3,400.00)
- Automobile Maintenance (\$3,500.00)
- Advertising Cost - Board Meeting (\$4,000.00)
- Advertising Cost - Job Announcement (\$4,500.00)
- Advertising Cost - RFP's/Bids (\$2,500.00)
- SHRM Membership (\$627.00)
- AGA Membership (\$105.00)
- Board Stipends (\$3,000.00)
- Payroll Fees (\$3,200.00)
- Legal Subscriptions (\$2,100.00)
- Process Server Fees (\$350.00)
- Other Fees (i.e., police clearance, postage, transcript copies) (\$600.00)
- Board Meeting Expenses (\$2,000.00)

NOTE: The actual increase from FY2021 to FY2022 is primarily due to the addition of Automobile Maintenance and Notary Bond cost.

\$ 62,967

***SUB-TOTAL FOR OPERATIONAL AND CAPITAL OUTLAY
COSTS INCREASE IN FISCAL YEAR 2021***

\$ 756,432

**TOTAL INCREASE FOR FY2022 ABOVE FY2021's
AUTHORIZED LEVEL**

Function: Public Safety

Department/Agency: Public Defender Service Corporation

BD-1

Program: Summary

AS400 Account Code	Appropriation Classification	A	B	C	Increase	%
		General Fund FY2020 Expenditures & Encumbrances	General Fund FY2021 Authorized Level	General Fund FY2022 Request		
PERSONNEL SERVICES						
111	Regular Salaries/Increments/Special Pay	\$ 2,837,689	\$ 2,945,300	\$ 3,298,684	356,968	12%
	Merit Bonus	55,287	55,287	58,871		
112	Overtime			0		
113	Benefits	811,290	819,185	955,489	136,396	17%
	Benefits - Merit Bonus (Medicare)	761	762	854		
114	Insurance Benefits (Medical / Dental / Life)	122,926	117,025	317,126	200,101	171%
TOTAL PERSONNEL SERVICES						
	TOTAL PERSONNEL SERVICES (Exclude Prior Year)	\$ 3,827,954	\$ 3,937,559	\$ 4,631,024	693,465	18%
OPERATIONS						
220	TRAVEL- Off-Island/Local Mileage Reimburs.	-	-	0		
230	CONTRACTUAL SERVICES:	221,868	192,721	190,511	(2,210)	-1%
233	OFFICE SPACE RENTAL:	273,600	273,600	309,280	35,680	13%
240	SUPPLIES & MATERIALS:	20,228	37,145	41,620	4,475	12%
250	EQUIPMENT:	55,696	30,000	48,597	18,597	62%
270	WORKERS COMPENSATION	-	-	0		
271	DRUG TESTING	160	160	200	40.00	25%
280	SUB-RECIPIENT/SUBGRANT:	-	-	0		
290	MISCELLANEOUS:	34,244	54,797	61,182	6,385	12%
	TOTAL OPERATIONS	605,796	588,423	\$ 651,390	62,967	11%
UTILITIES						
361	Power	-	-	0	-	0%
362	Water/ Sewer	-	-	0		
363	Telephone	-	-	-	-	
	TOTAL UTILITIES	-	-	\$ -	-	0%
450	CAPITAL OUTLAY	25,410	-	0		
	TOTAL APPROPRIATIONS	4,459,160	4,525,982	\$ 5,282,414	756,432	17%
1/ Specify Fund Source						
FULL TIME EQUIVALENCIES (FTEs)						
	UNCLASSIFIED (CONTRACT)	3	6	5		
	CLASSIFIED	51	54	55		
	TOTAL FTEs	54	60	60		

Note: Public Defender Service Corp. requests funding only from General Fund.

FOOTNOTES (BASED ON USE OF LAPSED FY2020 FUNDS AUTHORIZED BY THE LEGISLATURE):

For Fiscal Year 2022, an increase of **\$456,756** is requested over the authorized appropriation level for Fiscal Year 2021. The requested increase are described below:

1. PERSONNEL SERVICES:

\$291,473

SALARIES:

- Mandated employee salary and benefits that include increments and projected night differential payments;
- Filling one (1) Attorney 4-3 (\$81,755.00)

\$ 94,901

RETIREMENT BENEFITS:

- Mandated adjustments in the government's share of retirement contributions. Adjustments for these benefits are based on FY2021 levels, with anticipated adjustments for the upcoming fiscal year;
- Additional contribution for the one (1) new Attorney 4-3 (\$36,300.00)

\$ 13,215

INSURANCE (Medical, Dental and Life) BENEFITS:

- Based on FY2021 levels, with anticipated adjustments in the government's share for these benefits.

\$399,589

SUB-TOTAL FOR PERSONNEL COSTS IN FY2022

2. OPERATIONS:

(\$ 2,210)

CONTRACTUAL SERVICES (Also depicted on Form 96A)

- Malpractice Insurance (\$9,427.00)
- Westlaw Service (\$29,886)
- Vehicle Insurance (\$2,800.00)
- Maintenance for Telephone System (\$15,731.00)
- Surveillance Services (\$1,440.00)
- Contents Insurance (\$2,420.00)
- Maintenance on Xerox Copiers (\$17,513.00)
- Equipment Maintenance - Shredder, etc. (\$1,500.00)
- Equipment Maintenance - Archiving System (\$3,600.00)
- Equipment Maintenance - Office Equipment (\$1,750.00)
- Support for GL Accounting Software (\$2,000.00)
- License for Accounting Software (\$1,045.00)
- HR Software (\$6,081.00)
- Off-site Data Backup Solution Service (Online) (\$6,000.00)
- Annual Renewal for Recorder Software (SoniClear) (\$400.00)
- Firewall Security Service (SonicWall) (\$2,500.00)
- Abacus Licenses/Maintenance (\$29,370.00)
- Internet Domain (\$1,500.00)
- Email Website Hosting (\$6,000.00)
- Annual Renewal for Archive Software (\$4,000.00)
- Shoretel Software / Hardware (\$6,000.00)
- Uptrust SMS Messaging (\$5,000.00)
- Expert Witness For Analysis, Consultations, Etc. (\$22,500.00)
- Additional Communications Platforms, Wi-Fi, Devices (\$12,048.00)

NOTE: The actual decrease from FY2021 to FY2022 is due to the elimination of the leased automobiles. Additionally, we moved the Notarial Bond cost to Miscellaneous. Other changes to this line item is the additional cost for the Communication Platforms, Wi-Fi, and Correlating Devices.

\$ 3,000 SUPPLIES AND MATERIALS:

\$ 13,597 SMALL EQUIPMENT: Please refer to Form 96A for further details.

- Replace obsolete workstations (\$20,000.00)
- Replace battery back-ups (\$2,000.00)
- External Drives for Back Up (\$2,000.00)
- Main Domain Storage (\$14,597.00)
- Archive Server (\$10,000.00)

NOTE: The actual increase from FY2021 to FY2022 is due to the need to replace obsolete workstations, procure additional workstations that has changed the work environment as a result of the Covid-19 pandemic.

(\$ 100) DRUG TESTING:

\$ 35,680 OFFICE SPACE RENTAL: Anticipated increase and additional space.

\$ 7,200 MISCELLANEOUS:

- Guam Bar Dues (\$5,100.00)
- Professional Dues – NACDL (\$200.00)
- Training and or Career Development (\$26,000.00)
- Notary Bonding (\$3,400.00)
- Automobile Maintenance (\$3,500.00)
- Advertising Cost - Board Meeting (\$4,000.00)
- Advertising Cost - Job Announcement (\$4,500.00)
- Advertising Cost - RFP's/Bids (\$2,500.00)
- SHRM Membership (\$627.00)
- AGA Membership (\$105.00)
- Board Stipends (\$3,000.00)
- Payroll Fees (\$3,200.00)
- Legal Subscriptions (\$2,100.00)
- Process Server Fees (\$350.00)
- Other Fees (i.e., police clearance, postage, transcript copies) (\$600.00)
- Board Meeting Expenses (\$2,000.00)

NOTE: The actual increase from FY2021 to FY2022 is primarily due to the addition of Automobile Maintenance and Notary Bond cost.

\$ 57,167 SUB-TOTAL FOR OPERATIONAL AND CAPITAL OUTLAY COSTS INCREASE IN FISCAL YEAR 2021

\$ 456,756 TOTAL INCREASE FOR FY2022 ABOVE FY2021's AUTHORIZED LEVEL

Function: Public Safety

Department/Agency: Public Defender Service Corporation

BD-1

Program: Summary

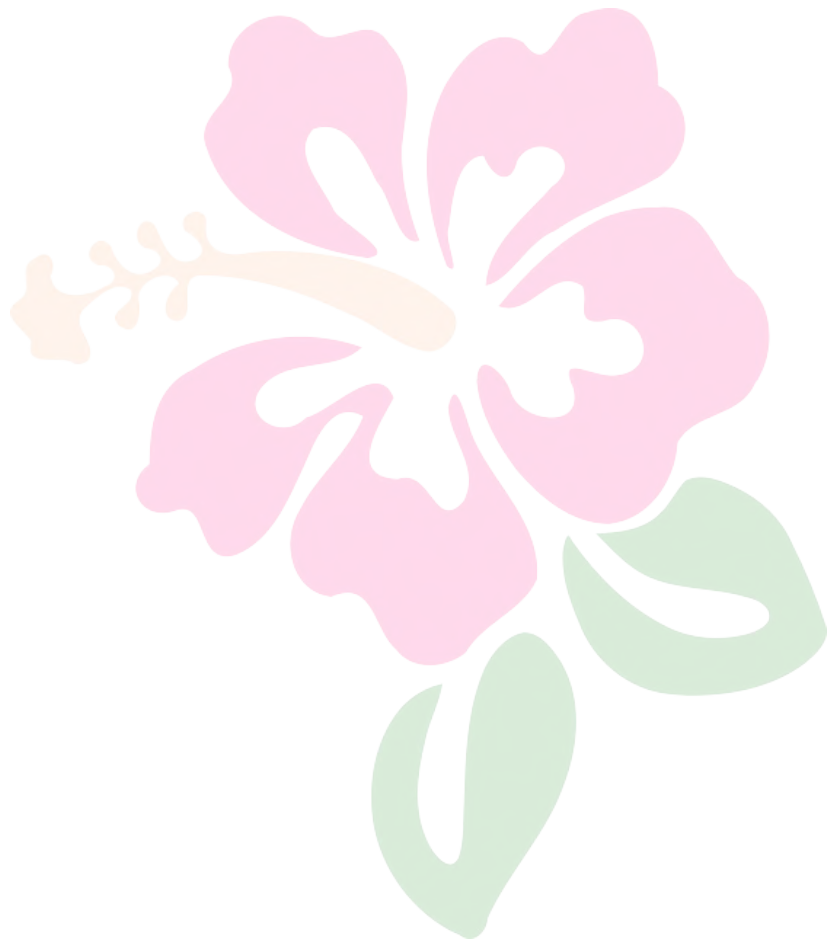
*With the use of FY2020 APD's Lapsed Funds

AS400 Account Code	Appropriation Classification	A	*B	C	Increase	%
		General Fund FY2020 Expenditures & Encumbrances	General Fund FY2021 Authorized Level	General Fund FY2022 Request		
PERSONNEL SERVICES						
111	Regular Salaries/Increments/Special Pay	\$ 2,829,435	\$ 3,012,564	\$ 3,298,684	291,473	10%
	Merit Bonus	55,287	53,518	58,871		
112	Overtime			0		
113	Benefits	813,840	860,666	955,489	94,901	11%
	Benefits - Merit Bonus (Medicare)	761	776	854		
114	Insurance Benefits (Medical / Dental / Life)	128,628	303,911	317,126	13,215	4%
TOTAL PERSONNEL SERVICES						
	TOTAL PERSONNEL SERVICES (Exclude Prior Year)	\$ 3,827,952	\$ 4,231,435	\$ 4,631,024	399,589	9%
OPERATIONS						
220	TRAVEL- Off-Island/Local Mileage Reimburs.	-	-	0		
230	CONTRACTUAL SERVICES:	221,868	192,720	190,510	(2,210)	-1%
233	OFFICE SPACE RENTAL:	273,600	273,600	309,280	35,680	13%
240	SUPPLIES & MATERIALS:	20,228	38,620	41,620	3,000	8%
250	EQUIPMENT:	55,696	35,000	48,597	13,597	39%
270	WORKERS COMPENSATION	-	-	0		
271	DRUG TESTING	160	300	200	-100.00	-33%
280	SUB-RECIPIENT/SUBGRANT:	-	-	0		
290	MISCELLANEOUS:	34,244	53,982	61,182	7,200	13%
	TOTAL OPERATIONS	\$ 605,796	\$ 594,222	\$ 651,389	57,167	10%
UTILITIES						
361	Power	-	-	0	-	0%
362	Water/ Sewer	-	-	0		
363	Telephone	-	-	-	-	
	TOTAL UTILITIES	-	-	\$ -	-	0%
450	CAPITAL OUTLAY	\$ 25,410	\$ -	\$ -		
	TOTAL APPROPRIATIONS	\$ 4,459,158	\$ 4,825,657	\$ 5,282,413	456,756	9%
1/ Specify Fund Source						
FULL TIME EQUIVALENCIES (FTEs)						
	UNCLASSIFIED (CONTRACT)	3	6	5		
	CLASSIFIED	51	54	55		
	TOTAL FTEs	54	60	60		
Note: Public Defender Service Corp. requests funding only from General Fund.						

**VI. New Business
Agenda Item VI-B**

**APD FY2022
Budget Request**

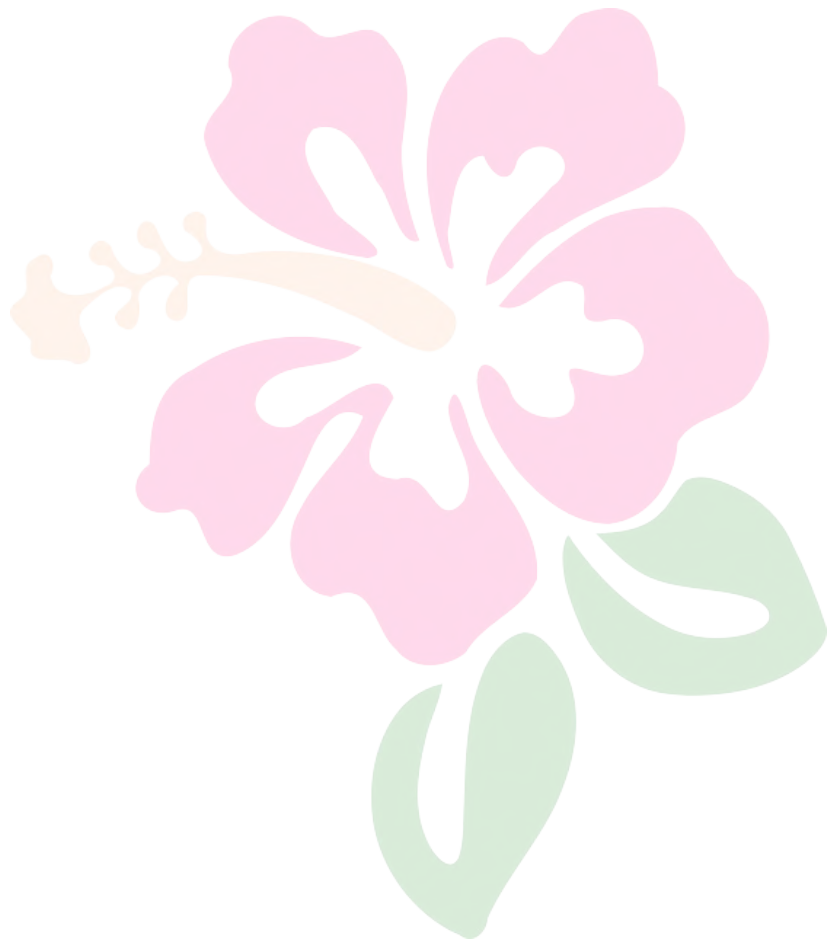
ALTERNATE PUBLIC DEFENDER
FY2022
BUDGET REQUEST



Re-Submitted 03-22-21
~~Submitted 03-19-21~~

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Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - COMBINED BUDGET DIGEST

Budget Account Code	Appropriation Classification	A	B	C	D	B-D E	E/B F
		FY2020 Expenditures & Encumbrances	FY2021 Appropriated Level	FY2021 Actual Level	FY2022 Proposed Budget	Increase/ (Decrease) in \$\$	Increase/ (Decrease) in %
PERSONNEL SERVICES							
111	Regular Salaries/Increments/Special Pay	\$ 690,066	\$ 854,345	\$ 866,975	\$ 884,233	\$ 29,888	3%
112	Overtime/Special Pay	\$ -					
113	Benefits	\$ 218,223	\$ 341,045	\$ 318,340	\$ 378,102	\$ 37,057	11%
TOTAL PERSONNEL SERVICES		\$ 908,289	\$ 1,195,390	\$ 1,185,315	\$ 1,262,335	\$ 66,945	6%
OPERATIONS							
220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$ -	\$ 1,350	\$ 1,350	\$ 1,350	\$ -	0%
230	CONTRACTUAL SERVICES:	\$ 47,542	\$ 41,549	\$ 41,549	\$ 42,143	\$ 594	1%
233	OFFICE SPACE RENTAL:	\$ 66,096	\$ 66,096	\$ 66,096	\$ 66,096	\$ -	0%
240	SUPPLIES & MATERIALS:	\$ 8,835	\$ 9,380	\$ 9,380	\$ 9,380	\$ -	0%
250	EQUIPMENT: <\$5000.00	\$ 1,485	\$ 2,000	\$ 24,276	\$ 2,000	\$ -	0%
271	DRUG TESTING	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
290	MISCELLANEOUS:	\$ 4,705	\$ 9,650	\$ 9,650	\$ 9,799	\$ 149	2%
TOTAL OPERATIONS		\$ 128,664	\$ 131,025	\$ 153,301	\$ 131,768	\$ 743	1%
UTILITIES							
	Power	\$ -	\$ -	\$ -	\$ -	\$ -	0%
	Water/ Sewer	\$ -	\$ -	\$ -	\$ -	\$ -	0%
363	Telephone (UCS/Overseas/Service/Maintenance)	\$ -	\$ 1,200	\$ 1,200	\$ 7,548	\$ 6,348	529%
TOTAL UTILITIES		\$ -	\$ 1,200	\$ 1,200	\$ 7,548	\$ 6,348	529%
INDIRECT COST		\$ -	\$ -	\$ -	\$ -	\$ -	0%
450	CAPITAL OUTLAY >\$5000.01	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL APPROPRIATIONS		\$ 1,036,952	\$ 1,327,615	\$ 1,339,816	\$ 1,401,651	\$ 74,036	6%

1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)					
UNCLASSIFIED	0	0	0	0	0
CLASSIFIED	12	12	14	14	14
TOTAL FTEs	12	12	14	14	14

Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - COMBINED BUDGET DIGEST

Budget Account Code	Appropriation Classification	A	B	C	D
		FY2020 Expenditures & Encumbrances	FY 2021 Appropriated Level	FY2021 Actual Level	FY2022 Proposed Budget

PERSONNEL SERVICES

111	Regular Salaries/Increments/Special Pay	\$ 690,066	\$ 854,345	\$ 866,975	\$ 884,233
112	Overtime/Special Pay	\$ -	\$ -	\$ -	
113	Benefits	\$ 218,223	\$ 341,045	\$ 318,340	\$ 378,102
TOTAL PERSONNEL SERVICES		\$ 908,289	\$ 1,195,390	\$ 1,185,315	\$ 1,262,335

OPERATIONS

220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$ -	\$ 1,350	\$ 1,350	\$ 1,350
230	CONTRACTUAL SERVICES:	\$ 47,542	\$ 41,549	\$ 41,549	\$ 42,143
233	OFFICE SPACE RENTAL:	\$ 66,096	\$ 66,096	\$ 66,096	\$ 66,096
240	SUPPLIES & MATERIALS:	\$ 8,835	\$ 9,380	\$ 9,380	\$ 9,380
250	EQUIPMENT: <\$5000.00	\$ 1,485	\$ 2,000	\$ 24,276	\$ 2,000
271	DRUG TESTING	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
290	MISCELLANEOUS:	\$ 4,705	\$ 9,650	\$ 9,650	\$ 9,799
TOTAL OPERATIONS		\$ 128,664	\$ 131,025	\$ 153,301	\$ 131,768

UTILITIES

	Power	\$ -	\$ -	\$ -	\$ -
	Water/ Sewer	\$ -	\$ -	\$ -	\$ -
363	Telephone (UCS/Overseas/Service/Maintenance)	\$ -	\$ 1,200	\$ 7,548	\$ 7,548
TOTAL UTILITIES		\$ -	\$ 1,200	\$ 7,548	\$ 7,548

INDIRECT COST		\$ -	\$ -	\$ -	\$ -
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450	CAPITAL OUTLAY >\$5000.01	\$ -	\$ -	\$ -	\$ -
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TOTAL APPROPRIATIONS		\$ 1,036,952	\$ 1,327,615	\$ 1,346,164	\$ 1,401,651
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1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)

UNCLASSIFIED	0	0	0	0
CLASSIFIED	12	14	14	14
TOTAL FTEs	12	14	14	14

*Contract w/Retired Attorney + telephone utility

Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - ATTORNEYS

Budget Account Code	Appropriation Classification	A	B	C
		FY2020 Expenditures & Encumbrances	FY2021 Appropriated Level	FY2022 Proposed Budget

PERSONNEL SERVICES				
111	Regular Salaries/Increments/Special Pay	\$ 543,838	\$ 520,525	\$ 542,513
111	Bonus	\$ 15,208	\$ 17,617	\$ 18,988
112	Overtime/Special Pay	\$ -	\$ -	\$ -
113	Benefits	\$ 183,031	\$ 173,278	\$ 194,063
TOTAL PERSONNEL SERVICES		\$ 742,077	\$ 711,420	\$ 755,564

OPERATIONS				
220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$ -	\$ -	\$ -
230	CONTRACTUAL SERVICES:	\$ 36,439	\$ 36,439	\$ 29,324
233	OFFICE SPACE RENTAL:	\$ 66,096	\$ 66,096	\$ 66,096
240	SUPPLIES & MATERIALS:	\$ 1,595	\$ 4,595	\$ 4,329
250	EQUIPMENT: <\$5000.00	\$ 2,000	\$ 3,000	\$ 2,000
271	DRUG TESTING	\$ 1,000	\$ 1,000	\$ 1,000
290	MISCELLANEOUS:	\$ 9,500	\$ 9,500	\$ 9,649
TOTAL OPERATIONS		\$ 116,630	\$ 120,630	\$ 112,398

UTILITIES				
	Power	\$ -	\$ -	\$ -
	Water/ Sewer	\$ -	\$ -	\$ -
363	Telephone Utility/Hardware/Maintenance	\$ 686	\$ 686	\$ 3,774
TOTAL UTILITIES		\$ 686	\$ 686	\$ 3,774

INDIRECT COST				
		\$ -	\$ -	\$ -

450	CAPITAL OUTLAY >\$5000.01	\$ -	\$ -	\$ -
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TOTAL APPROPRIATIONS		\$ 859,393	\$ 832,736	\$ 871,736
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1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)				
UNCLASSIFIED		0	0	0
CLASSIFIED		5	6	6
TOTAL FTEs		5	6	6

NOTE 1: Contractual obligations, as follows:

- Malpractice Insurance \$4100
- Westlaw \$8,405
- Lease/Maintenance of Copier Machines \$5,100
- AbacusLaw \$3,204
- Carbonite Backup Server Essentials \$462
- Microsoft Exchange Mail Server \$997
- Contents Insurance \$975
- Network Security/Sonic Wall \$1,696
- Domain Name Server Host \$1,500
- Foxit PDF License \$493
- Fiber Optic Service (Internet/Phone) \$2,393

NOTE 2: Supplies are inclusive of pandemic related safety masks, gloves, isopropyl alcohol, disinfectants, faceshields, etc.

NOTE 3: Replace inoperable/obsolete computers

NOTE 4: Miscellaneous, as follows:

- Guam Bar Dues \$2,100
- Conference/Training Fees \$5,000
- NACDL Annual Dues \$200
- Legal subscriptions/updates/current \$500
- Publication for RFP/JOB/BID \$1,200
- Zoom Video Conference Subscription \$149

NOTE 5: Telephone Utility (UCS/Video/Conf/Maintenance Upgrade)

Government of Guam
Fiscal Year 2022
Program Budget Digest

[BD-1]

Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - INVESTIGATIVE SERVICES

Budget Account Code	Appropriation Classification	A	B	C
		FY2020 Expenditures & Encumbrances	FY2021 Appropriated Level	FY2022 Proposed Budget

PERSONNEL SERVICES				
111	Regular Salaries/Increments/Special Pay	\$ 137,160	\$ 115,487	\$ 117,958
111	Bonus	\$ 4,418	\$ 4,005	\$ 4,129
112	Overtime/Special Pay	\$ -	\$ -	\$ -
113	Benefits	\$ 42,658	\$ 44,020	\$ 49,950
TOTAL PERSONNEL SERVICES		\$ 184,236	\$ 163,512	\$ 172,037

OPERATIONS				
220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$ 1,350	\$ 1,350	\$ 1,350
230	CONTRACTUAL SERVICES:	\$ 1,610	\$ 1,610	\$ 3,881
233	OFFICE SPACE RENTAL:	\$ -	\$ -	\$ -
240	SUPPLIES & MATERIALS:	\$ 1,595	\$ 1,595	\$ 1,443
250	EQUIPMENT: <\$5000.00	\$ -	\$ -	\$ -
271	DRUG TESTING	\$ -	\$ -	\$ -
290	MISCELLANEOUS:	\$ 100	\$ 100	\$ 100
TOTAL OPERATIONS		\$ 4,655	\$ 4,655	\$ 6,774

UTILITIES				
	Power	\$ -	\$ -	\$ -
	Water/ Sewer	\$ -	\$ -	\$ -
363	Telephone Utility/Hardware/Maintenance	\$ 129	\$ 129	\$ 944
TOTAL UTILITIES		\$ 129	\$ 129	\$ 944

	INDIRECT COST	\$ -	\$ -	\$ -
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450	CAPITAL OUTLAY >\$5000.01	\$ -	\$ -	\$ -
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TOTAL APPROPRIATIONS		\$ 189,020	\$ 168,296	\$ 179,755
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1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)				
UNCLASSIFIED		0	0	0
CLASSIFIED		2	2	2
TOTAL FTEs		2	2	2

NOTE 1: Contractual obligations, as follows:

- AbacusLaw \$1068
- Carbonite Backup Server Essentials \$154
- Microsoft Exchange Mail Server \$332
- Notary Bond \$800
- Network Security/Sonic Wall \$565
- Foxit PDF License Renewal \$164
- Fiber Optic Service (Internet/Phone) \$798

NOTE 2: Miscellaneous - Process Server License Renewals \$100

NOTE 3: Telephone Utility (UCS/Video/Conf/Maintenance Upgrade)

Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - LEGAL SECRETARIAL SERVICES

Budget Account Code	Appropriation Classification	A	B	C
		FY2020 Expenditures & Encumbrances	FY2021 Appropriated Level	FY2022 Proposed Budget

PERSONNEL SERVICES				
111	Regular Salaries/Increments/Special Pay	\$ 73,464	\$ 69,799	\$ 72,102
111	Bonus	\$ 1,447	\$ 2,421	\$ 2,524
112	Overtime/Special Pay	\$ -	\$ -	\$ -
113	Benefits	\$ 31,052	\$ 30,856	\$ 30,683
TOTAL PERSONNEL SERVICES		\$ 105,963	\$ 103,077	\$ 105,309

OPERATIONS				
220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$ -	\$ -	\$ -
230	CONTRACTUAL SERVICES:	\$ 2,216	\$ 2,216	\$ 3,481
233	OFFICE SPACE RENTAL:	\$ -	\$ -	\$ -
240	SUPPLIES & MATERIALS:	\$ 1,595	\$ 1,595	\$ 1,443
250	EQUIPMENT: <\$5000.00	\$ -	\$ -	\$ -
271	DRUG TESTING	\$ -	\$ -	\$ -
290	MISCELLANEOUS:	\$ -	\$ -	\$ -
TOTAL OPERATIONS		\$ 3,811	\$ 3,811	\$ 4,924

UTILITIES				
	Power	\$ -	\$ -	\$ -
	Water/ Sewer	\$ -	\$ -	\$ -
363	Telephone Utility/Hardware/Maintenance	\$ 193	\$ 193	\$ 944
TOTAL UTILITIES		\$ 193	\$ 193	\$ 944

INDIRECT COST		\$ -	\$ -	\$ -
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450	CAPITAL OUTLAY >\$5000.01	\$ -	\$ -	\$ -
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TOTAL APPROPRIATIONS		\$ 109,967	\$ 107,081	\$ 111,177
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1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)				
UNCLASSIFIED		0	0	0
CLASSIFIED		3	2	2
TOTAL FTEs		3	2	2

NOTE 1: Contractual obligations, as follows:

- | | |
|---|--|
| <ul style="list-style-type: none"> - AbacusLaw \$1068 - Carbonite Backup Server Essentials \$154 - Microsoft Exchange Mail Server \$332 - Notary Bond \$800 | <ul style="list-style-type: none"> - Network Security/Sonic Wall \$565 - Foxit PDF License Renewal \$164 - Fiber Optic Service (Internet/Phone) \$798 |
|---|--|

NOTE 2: Telephone Utility (UCS/Video/Conf/Maintenance Upgrade)

Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - LEGAL CLERICAL SERVICES

Budget Account Code	Appropriation Classification	A	B	C
		FY2020 Expenditures & Encumbrances	FY2021 Appropriated Level	FY2022 Proposed Budget

PERSONNEL SERVICES				
111	Regular Salaries/Increments/Special Pay	\$ 66,747	\$ 67,812	\$ 69,536
111	Bonus	\$ 2,142	\$ 2,351	\$ 2,434
112	Overtime	\$ -	\$ -	\$ -
113	Benefits	\$ 26,339	\$ 27,811	\$ 30,449
TOTAL PERSONNEL SERVICES		\$ 95,228	\$ 97,974	\$ 102,419

OPERATIONS				
220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$ -	\$ -	\$ -
230	CONTRACTUAL SERVICES:	\$ 1,210	\$ 1,210	\$ 3,081
233	OFFICE SPACE RENTAL:	\$ -	\$ -	\$ -
240	SUPPLIES & MATERIALS:	\$ 1,595	\$ 1,595	\$ 1,443
250	EQUIPMENT: <\$5000.00	\$ -	\$ -	\$ -
271	DRUG TESTING	\$ -	\$ -	\$ -
290	MISCELLANEOUS:	\$ 50	\$ 50	\$ 50
TOTAL OPERATIONS		\$ 2,855	\$ 2,855	\$ 4,574

UTILITIES				
	Power	\$ -	\$ -	\$ -
	Water/ Sewer	\$ -	\$ -	\$ -
363	Telephone Utility/Hardware/Maintenance	\$ 129	\$ 129	\$ 944
TOTAL UTILITIES		\$ 129	\$ 129	\$ 944

	INDIRECT COST	\$ -	\$ -	\$ -
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450	CAPITAL OUTLAY >\$5000.01	\$ -	\$ -	\$ -
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TOTAL APPROPRIATIONS		\$ 98,212	\$ 100,958	\$ 107,937
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1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)				
UNCLASSIFIED		0	0	0
CLASSIFIED		2	2	2
TOTAL FTEs		2	2	2

NOTE 1: Contractual obligations, as follows:

- AbacusLaw \$1068
- Carbonite Backup Server Essentials \$154
- Microsoft Exchange Mail Server \$332
- Network Security/Sonic Wall \$565
- Foxit PDF License Renewal \$164
- Fiber Optic Service (Internet/Phone) \$798

NOTE 2: Miscellaneous - Process Server License Renewals \$50

NOTE 3: Telephone Utility (UCS/Video/Conf/Maintenance Upgrade)

Agency: PUBLIC DEFENDER SERVICE CORPORATION
Program: ALTERNATE PUBLIC DEFENDER - ADMINISTRATIVE

Budget Account Code	Appropriation Classification	A	B	C
		FY2020 Expenditures & Encumbrances	FY2021 Appropriated Level	FY2022 Proposed Budget

PERSONNEL SERVICES				
111	Regular Salaries/Increments/Special Pay	\$ 78,347	\$ 80,720	\$ 82,125
111	Bonus	\$ 1,262	\$ 2,791	\$ 2,874
112	Overtime	\$ -	\$ -	\$ -
113	Benefits	\$ 32,239	\$ 35,895	\$ 42,008
TOTAL PERSONNEL SERVICES		\$ 111,848	\$ 119,406	\$ 127,007

OPERATIONS				
220	TRAVEL - Off-Island/Local Mileage Reimburs.	\$ -	\$ -	\$ -
230	CONTRACTUAL SERVICES:	\$ 74	\$ 875	\$ 2,376
233	OFFICE SPACE RENTAL:	\$ -	\$ -	\$ -
240	SUPPLIES & MATERIALS:	\$ -	\$ -	\$ 1,443
250	EQUIPMENT: <\$5000.00	\$ -	\$ -	\$ -
271	DRUG TESTING	\$ -	\$ -	\$ -
290	MISCELLANEOUS:	\$ -	\$ -	\$ -
TOTAL OPERATIONS		\$ 74	\$ 875	\$ 3,819

UTILITIES				
	Power	\$ -	\$ -	\$ -
	Water/ Sewer	\$ -	\$ -	\$ -
363	Telephone Utility/Hardware/Maintenance	\$ 64	\$ 64	\$ 944
TOTAL UTILITIES		\$ 64	\$ 64	\$ 944

INDIRECT COST		\$ -	\$ -	\$ -
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450	CAPITAL OUTLAY >\$5000.01	\$ -	\$ -	\$ -
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TOTAL APPROPRIATIONS		\$ 111,986	\$ 120,345	\$ 131,770
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1/ Specify Fund Source

FULL TIME EQUIVALENCIES (FTEs)				
UNCLASSIFIED		0	0	0
CLASSIFIED		1	2	2
TOTAL FTEs		1	2	2

NOTE 1: Contractual, as follows:

- | | |
|---|---|
| <ul style="list-style-type: none"> - Bamboo HR Advantage \$835 - AbacusLaw \$534 - Carbonite Backup Server Essentials \$77 - Microsoft Exchange Mail Server \$166 | <ul style="list-style-type: none"> - Network Security/Sonic Wall \$283 - Fiber Optic Internet/Phone Service \$399 - Foxit PDF License \$82 |
|---|---|

NOTE 2: Telephone Utility (UCS/Video/Conf/Maintenance Upgrade)

**Government of Guam
Fiscal Year 2022
Agency Staffing Pattern
Summary
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: SUMMARY

FUND:

Input by Department										Input by Department									
No.	(A) Position Number	(B) Position Title	(C) Name of Incumbent	(D) Grade/ Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(J) Subtotal	(K) Retirement (J *26.97%)	(L) Retire (DDI) (\$19.01*26PP)	(M) SS (6.2%*J)	(N) Medicare (1.45%*J)	(O) Life Insurance	Benefits		(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
								(I) Date	(I) Amt.							(P) Medical (Premium)	(Q) Dental (Premium)		
1	---	ATTORNEYS	---	---	\$ 530,039	\$ -	\$ 2,200	-	\$ 10,274	\$ 542,513	\$ 145,144	\$ 2,475	\$ -	\$ 7,866	\$ 1,122	\$ 35,683	\$ 1,772	\$ 194,063	\$ 736,576
2	---	INVESTIGATIVE SERVICES	---	---	\$ 116,435	\$ -	\$ 442	-	\$ 1,081	\$ 117,958	\$ 31,813	\$ 990	\$ -	\$ 1,710	\$ 374	\$ 14,567	\$ 496	\$ 49,950	\$ 167,908
3	---	LEGAL SECRETARIAL	---	---	\$ 71,540	\$ -	\$ -	-	\$ 562	\$ 72,102	\$ 19,446	\$ 495	\$ -	\$ 1,045	\$ 374	\$ 8,607	\$ 716	\$ 30,683	\$ 102,785
4	---	LEGAL CLERICAL	---	---	\$ 69,465	\$ -	\$ -	-	\$ 71	\$ 69,536	\$ 18,754	\$ 990	\$ -	\$ 1,008	\$ 374	\$ 8,607	\$ 716	\$ 30,449	\$ 99,985
5	---	ADMINISTRATIVE	---	---	\$ 81,337	\$ -	\$ -	-	\$ 788	\$ 82,125	\$ 22,149	\$ 990	\$ -	\$ 1,191	\$ 374	\$ 16,589	\$ 716	\$ 42,008	\$ 124,133
			Grand Total:	---	\$ 868,816	\$ -	\$ 2,642		\$ 12,775	\$ 884,233	\$ 237,306	\$ 5,940	\$ -	\$ 12,821	\$ 2,618	\$ 84,053	\$ 4,414	\$ 347,153	\$ 1,231,386

* Night Differential/Hazardous/Worker's Compensation/etc.

1/ FY 2021 GovGuam contribution rate of 26.97% for the Government of Guam Retirement is subject to change.

2/ FY 2021 GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.

3/ FY 2021 GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

**Government of Guam
Fiscal Year 2022
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: ATTORNEYS

FUND:

Input by Department											Input by Department								
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits							Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J *26.97%)	Retire (DDI) (\$19.01*26PP)	SS (6.2%*J)	Medicare (1.45%*J)	Life Insurance	Medical (Premium)	Dental (Premium)		
1	APD-100	MANAGING ATTY AL-5	ANA MARIA C. GAYLE	AL5-9	\$ 126,409	\$ -	\$ -	03/27/2022	\$ 3,085	\$ 129,494	\$ 34,924	\$ -	\$ -	\$ 1,878	\$ 187	\$ 7,283	\$ 281	\$ 44,553	\$ 174,047
2	APD-101	ATTORNEY L-4	PETER J. SANTOS	AL4-6	\$ 94,194	\$ -	\$ 440	12/16/2021	\$ 3,970	\$ 98,604	\$ 26,475	\$ 495	\$ -	\$ 1,430	\$ 187	\$ 7,283	\$ 281	\$ 36,151	\$ 134,755
3	APD-102	ATTORNEY L-4	HEATHER M. ZONA	AL4-7	\$ 99,627	\$ -	\$ 440	09/30/2022	\$ 221	\$ 100,288	\$ 26,929	\$ 495	\$ -	\$ 1,454	\$ 187	\$ 4,672	\$ 248	\$ 33,985	\$ 134,273
4	APD-103	ATTORNEY L-3	BRYCEN J. BREAZEALE	AL3-1	\$ 66,600	\$ -	\$ 440	02/03/2022	\$ 1,282	\$ 68,322	\$ 18,308	\$ 495	\$ -	\$ 991	\$ 187	\$ 4,672	\$ 248	\$ 24,900	\$ 93,223
5	APD-108	ATTORNEY L-3	<i>*In Recruitment</i>	AL3-6	\$ 83,783	\$ -	\$ 440		\$ -	\$ 84,223	\$ 22,018	\$ 495	\$ -	\$ 1,221	\$ 187	\$ 7,100	\$ 468	\$ 31,489	\$ 115,712
6	APD-111	ATTORNEY L-2	SHINJU T. FLYNN	AL2-2	\$ 59,426	\$ -	\$ 440	11/13/2021	\$ 1,716	\$ 61,582	\$ 16,490	\$ 495	\$ -	\$ 893	\$ 187	\$ 4,672	\$ 248	\$ 22,985	\$ 84,566
Grand Total:				----	\$ 530,039	\$ -	\$ 2,200		\$ 10,274	\$ 542,513	\$ 145,144	\$ 2,475	\$ -	\$ 7,866	\$ 1,122	\$ 35,683	\$ 1,772	\$ 194,063	\$ 736,576

* Night Differential/Hazardous/Worker's Compensation/etc.

1/ FY 2021 GovGuam contribution rate of 26.97% for the Government of Guam Retirement is subject to change.

2/ FY 2021 GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.

3/ FY 2021 GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

Input by Department											
Special Pay Categories											
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
No.	Position Number	Position Title	Name of Incumbent	Overtime Pay	1/	2/	3/	4/	5/	6/	(D+E+F+G+H+I+J) Subtotal
					Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	
1	APD-100	MANAGING ATTY AL-5	ANA MARIA C. GAYLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	APD-101	ATTORNEY L-4	PETER J. SANTOS	\$ -	\$ 440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440
3	APD-102	ATTORNEY L-4	HEATHER M. ZONA	\$ -	\$ 440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440
4	APD-103	ATTORNEY L-4	<i>In Recruitment</i>	\$ -	\$ 440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440
5	APD-108	ATTORNEY L-3	BRYCEN J. BREAZEALE	\$ -	\$ 440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440
6	APD-111	ATTORNEY L-2	SHINJU T. FLYNN	\$ -	\$ 440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440
Grand Total:				\$ -	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200

1/ 10% of reg. rate, applicable from 6pm- 6am.

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2022
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: INVESTIGATIVE SERVICES

FUND:

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Increment		E+F+G+I Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J *26.97%)	Retire (DDI) (\$19.01*26PP)	SS (6.2%*J)	Medicare (1.45%*J)	Life Insurance				
1	APD-104	INVESTIGATOR II	ROSALYN S. GUTIERRE	ML04-10	\$ 60,225	\$ -	\$ 233	06/19/2023	\$ -	\$ 60,458	\$ 16,305	\$ 495	\$ -	\$ 877	\$ 187	\$ 7,283	\$ 248	\$ 25,395	\$ 85,853
2	APD-109	INVESTIGATOR II	JULIE ANN G. SABLAN	ML04-8	\$ 56,210	\$ -	\$ 209	02/14/2022	\$ 1,081	\$ 57,500	\$ 15,508	\$ 495	\$ -	\$ 834	\$ 187	\$ 7,283	\$ 248	\$ 24,555	\$ 82,055
Grand Total:					\$ 116,435	\$ -	\$ 442	----	\$ 1,081	\$ 117,958	\$ 31,813	\$ 990	\$ -	\$ 1,710	\$ 374	\$ 14,567	\$ 496	\$ 49,950	\$ 167,908

* Night Differential/Hazardous/Worker's Compensation/etc.

1/ FY 2021 GovGuam contribution rate of 26.97% for the Government of Guam Retirement is subject to change.

2/ FY 2021 GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.

3/ FY 2021 GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

Input by Department											
Special Pay Categories											
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
No.	Position Number	Position Title	Name of Incumbent	Overtime Pay	1/	2/	3/	4/	5/	6/	(D+E+F+G+H+I+J) Subtotal
					Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	
1	APD-104	INVESTIGATOR II	ROSALYN S. GUTIERRE	\$ -	\$ 233	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 233
2	APD-109	INVESTIGATOR II	JULIE ANN G. SABLAN	\$ -	\$ 209	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209
Grand Total:				\$ -	\$ 442	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442

1/ 10% of reg. rate, applicable from 6pm- 6am.

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2022
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL SECRETARIAL

FUND:

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Retirement (J *26.97%)	Retire (DDI) (\$19.01*26PP)	SS (6.2%*J)	Medicare (1.45%*J)	Life Insurance	Benefits		Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.							Medical (Premium)	Dental (Premium)		
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	J-11	\$ 44,015	\$ -	\$ -	9/20/2023	\$ -	\$ 44,015	\$ 11,871	\$ -	\$ -	\$ 638	\$ 187	\$ 4,672	\$ 248	\$ 17,616	\$ 61,631
2	APD-106	LEGAL SECRETARY I	JESSICA M. GATMEN	H-2	\$ 27,525	\$ -	\$ -	2/17/2022	\$ 562	\$ 28,087	\$ 7,575	\$ 495	\$ -	\$ 407	\$ 187	\$ 3,935	\$ 468	\$ 13,067	\$ 41,154
Grand Total:					\$ 71,540	\$ -	\$ -		\$ 562	\$ 72,102	\$ 19,446	\$ 495	\$ -	\$ 1,045	\$ 374	\$ 8,607	\$ 716	\$ 30,683	\$ 102,785

* Night Differential/Hazardous/Worker's Compensation/etc.

1/ FY 2021 GovGuam contribution rate of 26.97% for the Government of Guam Retirement is subject to change.

2/ FY 2021 GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.

3/ FY 2021 GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

Input by Department											
Special Pay Categories											
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
No.	Position Number	Position Title	Name of Incumbent	Overtime Pay	1/	2/	3/	4/	5/	6/	(D+E+F+G+H+I+J) Subtotal
					Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	
1	APD-105	LEGAL SECRETARY III	JANET L. ROSARIO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	APD-106	LEGAL SECRETARY I	JESSICA M. GATMEN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total:				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

1/ 10% of reg. rate, applicable from 6pm- 6am.

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2022
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL CLERICAL

FUND:

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J *26.97%)	Retire (DDI) (\$19.01*26PP)	SS (6.2%*J)	Medicare (1.45%*J)	Life Insurance				
1	APD-107	LEGAL CLERK III	MICHAEL S. BORRETA	I-11	\$ 40,501	\$ -	\$ -	10/9/2023	\$ -	\$ 40,501	\$ 10,923	\$ 495	\$ -	\$ 587	\$ 187	\$ 4,672	\$ 248	\$ 17,112	\$ 57,613
2	APD-110	LEGAL CLERK I	LEONA J. SISON	F-7	\$ 28,964	\$ -	\$ -	8/23/2022	\$ 71	\$ 29,035	\$ 7,831	\$ 495	\$ -	\$ 421	\$ 187	\$ 3,935	\$ 468	\$ 13,336	\$ 42,371
Grand Total:				----	\$ 69,465	\$ -	\$ -		\$ 71	\$ 69,536	\$ 18,754	\$ 990	\$ -	\$ 1,008	\$ 374	\$ 8,607	\$ 716	\$ 30,449	\$ 99,985

* Night Differential/Hazardous/Worker's Compensation/etc.

1/ FY 2021 GovGuam contribution rate of 26.97% for the Government of Guam Retirement is subject to change.

2/ FY 2021 GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.

3/ FY 2021 GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

Input by Department											
Special Pay Categories											
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
No.	Position Number	Position Title	Name of Incumbent	Overtime Pay	1/	2/	3/	4/	5/	6/	(D+E+F+G+H+I+J) Subtotal
					Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	
1	APD-107	LEGAL CLERK III	MICHAEL S. BORRETA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	APD-110	LEGAL CLERK I	LEONA J. SISON	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total:				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

1/ 10% of reg. rate, applicable from 6pm- 6am.

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2022
Agency Staffing Pattern
(PROPOSED)**

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: ADMINISTRATIVE

FUND:

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J *26.97%)	Retire (DDI) (\$19.01*26PP)	SS (6.2%*J)	Medicare (1.45%*J)	Life Insurance				
1	APD-115	MANAGEMENT OFFICER	AUDRE K. HATTORI	M-3	\$ 43,910	\$ -	\$ -	02/21/2022	\$ 788	\$ 44,698	\$ 12,055	\$ 495	\$ -	\$ 648	\$ 187	\$ 4,672	\$ 248	\$ 18,305	\$ 63,004
2	APD-112	ADMINISTRATIVE ASSISTANT	<i>In Recruitment</i>	J-6	\$ 37,427	\$ -	\$ -		\$ -	\$ 37,427	\$ 10,094	\$ 495	\$ -	\$ 543	\$ 187	\$ 11,916	\$ 468	\$ 23,703	\$ 61,130
Grand Total:				----	\$ 81,337	\$ -	\$ -		\$ 788	\$ 82,125	\$ 22,149	\$ 990	\$ -	\$ 1,191	\$ 374	\$ 16,589	\$ 716	\$ 42,008	\$ 124,133

* Night Differential/Hazardous/Worker's Compensation/etc.

1/ FY 2021 GovGuam contribution rate of 26.97% for the Government of Guam Retirement is subject to change.

2/ FY 2021 GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.

3/ FY 2021 GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

Input by Department											
Special Pay Categories											
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
No.	Position Number	Position Title	Name of Incumbent	Overtime Pay	1/	2/	3/	4/	5/	6/	(D+E+F+G+H+I +J) Subtotal
					Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	
1	APD-115	MANAGEMENT OFFICER	AUDRE K. HATTORI	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	APD-112	ADMINISTRATIVE ASSISTANT	<i>Vacant</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total:				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

1/ 10% of reg. rate, applicable from 6pm- 6am.

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

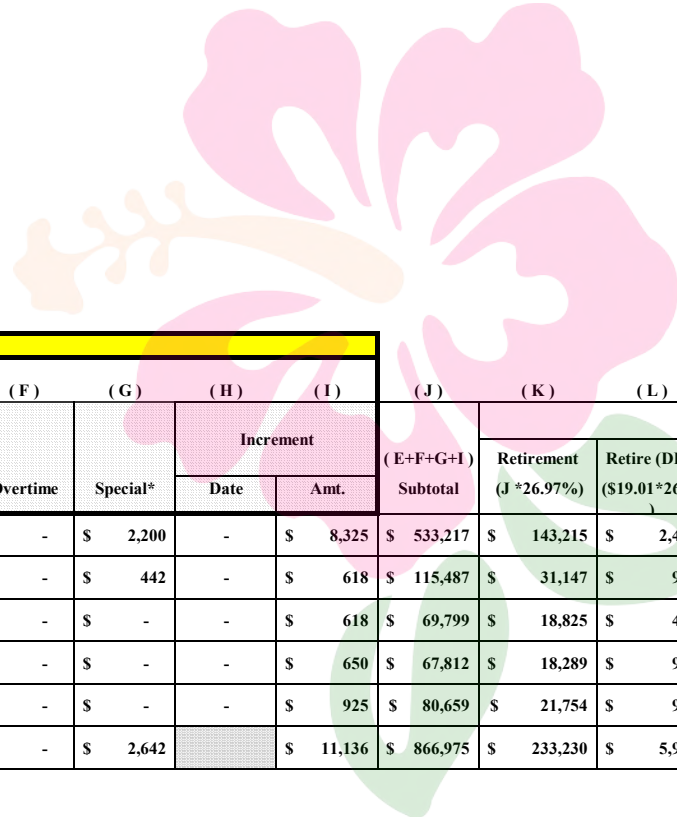
5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2021
Agency Staffing Pattern
Summary
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA:
DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER
PROGRAM: SUMMARY
FUND:



Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		Subtotal (E+F+G+I)	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J *26.97%)	Retire (DDI) (\$19.01*26PP)	SS (6.2%*J)	Medicare (1.45%*J)	Life 1/				
1	----	ATTORNEYS	----	----	\$ 522,692	\$ -	\$ 2,200	-	\$ 8,325	\$ 533,217	\$ 143,215	\$ 2,475	\$ -	\$ 7,732	\$ 1,122	\$ 25,254	\$ 1,585	\$ 181,382	\$ 714,599
2	----	INVESTIGATIVE SERVICE	----	----	\$ 114,428	\$ -	\$ 442	-	\$ 618	\$ 115,487	\$ 31,147	\$ 990	\$ -	\$ 1,675	\$ 374	\$ 3,580	\$ 496	\$ 38,261	\$ 153,748
3	----	LEGAL SECRETARIAL	----	----	\$ 69,181	\$ -	\$ -	-	\$ 618	\$ 69,799	\$ 18,825	\$ 495	\$ -	\$ 1,012	\$ 374	\$ 8,607	\$ 716	\$ 30,029	\$ 99,828
4	----	LEGAL CLERICAL	----	----	\$ 67,162	\$ -	\$ -	-	\$ 650	\$ 67,812	\$ 18,289	\$ 990	\$ -	\$ 983	\$ 374	\$ 5,725	\$ 716	\$ 27,077	\$ 94,889
5	----	ADMINISTRATIVE	----	----	\$ 79,734	\$ -	\$ -	-	\$ 925	\$ 80,659	\$ 21,754	\$ 990	\$ -	\$ 1,170	\$ 374	\$ 16,589	\$ 716	\$ 41,591	\$ 122,250
			Grand Total:	----	\$ 853,197	\$ -	\$ 2,642		\$ 11,136	\$ 866,975	\$ 233,230	\$ 5,940	\$ -	\$ 12,571	\$ 2,618	\$ 59,754	\$ 4,227	\$ 318,340	\$ 1,185,314

* Night Differential/Hazardous/Worker's Compensation/etc.
1/ FY 2020 GovGuam contribution rate of 26.97% for the Government of Guam Retirement is subject to change.
2/ FY 2020 GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.
3/ FY 2020 GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

**Government of Guam
Fiscal Year 2021
Agency Staffing Pattern
(CURRENT)**

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: ATTORNEYS

FUND:

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Increment		Subtotal (E+F+G+I)	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J *26.97%)	Retire (DDI) (\$19.01*26PP)	SS (6.2%*J)	Medicare (1.45%*J)	Life 1/				
1	APD-100	MANAGING ATTY AL-5	ANA MARIA C. GAYLE	AL5-9	\$ 126,409	\$ -	\$ -	03/27/2022	\$ -	\$ 126,409	\$ 34,093	\$ -	\$ -	\$ 1,833	\$ 187	\$ 7,283	\$ 281	\$ 43,676	\$ 170,085
2	APD-101	ATTORNEY L-4	PETER J. SANTOS	AL4-5	\$ 89,057	\$ -	\$ 440	12/16/2020	\$ 3,952	\$ 93,449	\$ 25,084	\$ 495	\$ -	\$ 1,355	\$ 187	\$ 2,435	\$ 281	\$ 29,837	\$ 123,285
3	APD-102	ATTORNEY L-4	HEATHER M. ZONA	AL4-6	\$ 94,194	\$ -	\$ 440	03/30/2021	\$ 2,717	\$ 97,351	\$ 26,137	\$ 495	\$ -	\$ 1,412	\$ 187	\$ 1,790	\$ 248	\$ 30,268	\$ 127,618
4	APD-103	ATTORNEY L-3	BRYCEN J. BREAZEALE	AL3-1	\$ 66,600	\$ -	\$ 440	02/03/2022	\$ -	\$ 67,040	\$ 17,962	\$ 495	\$ -	\$ 972	\$ 187	\$ 1,790	\$ 248	\$ 21,654	\$ 88,694
5	APD-108	ATTORNEY L-4	<i>In Recruitment (R. DIRKX)</i>	AL4-5	\$ 89,057	\$ -	\$ 440			\$ 89,497	\$ 24,019	\$ 495	\$ -	\$ 1,298	\$ 187	\$ 7,283	\$ 281	\$ 33,562	\$ 123,059
6	APD-111	ATTORNEY L-2	SHINJU T. FLYNN	AL2-1	\$ 57,375	\$ -	\$ 440	11/13/2020	\$ 1,657	\$ 59,472	\$ 15,921	\$ 495	\$ -	\$ 862	\$ 187	\$ 4,672	\$ 248	\$ 22,385	\$ 81,857
Grand Total:					\$ 522,692	\$ -	\$ 2,200		\$ 8,325	\$ 533,217	\$ 143,215	\$ 2,475	\$ -	\$ 7,732	\$ 1,122	\$ 25,254	\$ 1,585	\$ 181,382	\$ 714,599

* Night Differential/Hazardous/Worker's Compensation/etc.

1/ FY 2021 GovGuam contribution rate of 26.97% for the Government of Guam Retirement is subject to change.

*No. 4 Position - SEE ATTORNEY'S CONTRACT for Retired Attorney Richard Dirkx.

2/ FY 2021 GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.

3/ FY 2021 GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

Input by Department											
Special Pay Categories											
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
No.	Position Number	Position Title	Name of Incumbent	Overtime Pay	1/	2/	3/	4/	5/	6/	(D+E+F+G+H+I+J) Subtotal
					Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	
1	APD-100	MANAGING ATTY AL-5	ANA MARIA C. GAYLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	APD-101	ATTORNEY L-4	PETER J. SANTOS	\$ -	\$ 440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440
3	APD-102	ATTORNEY L-4	HEATHER M. ZONA	\$ -	\$ 440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440
4	APD-108	ATTORNEY L-3	BRYCEN J. BREAZEALE	\$ -	\$ 440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440
5	APD-103	ATTORNEY L-4	<i>In Recruitment</i>	\$ -	\$ 440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440
6	APD-111	ATTORNEY L-2	SHINJU T. FLYNN	\$ -	\$ 440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440
Grand Total:				\$ -	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200

1/ 10% of reg. rate, applicable from 6pm- 6am.

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2021
Agency Staffing Pattern
(CURRENT)**

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: INVESTIGATIVE SERVICES

FUND:

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Increment		E+F+G+I Subtotal	Retirement (J *26.97%)	Retire (DDI) \$19.01*26PF	SS (6.2%*J)	Medicare (1.45%*J)	Life 1/	Benefits		Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.							Medical (Premium)	Dental (Premium)		
1	APD-104	INVESTIGATOR II	ROSALYN S. GUTIERREZ	ML04-9	\$ 58,218	\$ -	\$ 233	06/19/2021	\$ 618	\$ 59,068	\$ 15,931	\$ 495	\$ -	\$ 856	\$ 187	\$ 1,790	\$ 248	\$ 19,507	\$ 78,575
2	APD-109	INVESTIGATOR II	JULIE ANN G. SABLAN	ML04-8	\$ 56,210	\$ -	\$ 209	02/14/2022	\$ -	\$ 56,419	\$ 15,216	\$ 495	\$ -	\$ 818	\$ 187	\$ 1,790	\$ 248	\$ 18,754	\$ 75,173
Grand Total:					\$ 114,428	\$ -	\$ 442		\$ 618	\$ 115,487	\$ 31,147	\$ 990	\$ -	\$ 1,675	\$ 374	\$ 3,580	\$ 496	\$ 38,261	\$ 153,748

* Night Differential/Hazardous/Worker's Compensation/etc.

1/ FY 2021 GovGuam contribution rate of 26.97% for the Government of Guam Retirement is subject to change.

2/ FY 2021 GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.

3/ FY 2021 GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

Input by Department											
Special Pay Categories											
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
No.	Position Number	Position Title	Name of Incumbent	Overtime Pay	1/	2/	3/	4/	5/	6/	(D+E+F+G+H+I+J) Subtotal
					Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	
1	APD-104	INVESTIGATOR II	ROSALYN S. GUTIERREZ	\$ -	\$ 233	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 233
2	APD-109	INVESTIGATOR II	JULIE ANN G. SABLAN	\$ -	\$ 209	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209
Grand Total:				\$ -	\$ 442	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442

1/ 10% of reg. rate, applicable from 6pm- 6am.

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2021
Agency Staffing Pattern
(CURRENT)**

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL SECRETARIAL

FUND:

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Benefits					Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.		Retirement (J *26.97%)	Retire (DDI) \$19.01*26PP	SS (6.2%*J)	Medicare (1.45%*J)	Life 1/				
1	APD-105	LEGAL SECRETARY II	JANET L. ROSARIO	J-10	\$ 42,661	\$ -	\$ -	9/20/2021	\$ -	\$ 42,661	\$ 11,506	\$ -	\$ -	\$ 619	\$ 187	\$ 4,672	\$ 248	\$ 17,231	\$ 59,892
2	APD-106	LEGAL SECRETARY I	JESSICA M. GATMEN	H-1	\$ 26,520	\$ -	\$ -	2/17/2021	\$ 618	\$ 27,138	\$ 7,319	\$ 495	\$ -	\$ 394	\$ 187	\$ 3,935	\$ 468	\$ 12,798	\$ 39,936
			Grand Total:		\$ 69,181	\$ -	\$ -		\$ 618	\$ 69,799	\$ 18,825	\$ 495	\$ -	\$ 1,012	\$ 374	\$ 8,607	\$ 716	\$ 30,029	\$ 99,828

* Night Differential/Hazardous/Worker's Compensation/etc.

1/ FY 2021 GovGuam contribution rate of 26.97% for the Government of Guam Retirement is subject to change.

2/ FY 2021 GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.

3/ FY 2021 GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

Input by Department											
No.	Position Number	Position Title	Name of Incumbent	Overtime Pay	Special Pay Categories						(D+E+F+G+H+I+J) Subtotal
					(E)	(F)	(G)	(H)	(I)	(J)	
					1/ Night Differential Pay Reg + 10%	2/ Hazard 10%	3/ Hazard 8%	4/ Nurse Sunday Pay 1.5	5/ Nurse Pay 1.5	6/ EMT Pay 15%	
1	APD-105	LEGAL SECRETARY II	JANET L. ROSARIO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	APD-106	LEGAL SECRETARY I	JESSICA M. GATMEN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Grand Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

1/ 10% of reg. rate, applicable from 6pm- 6am.

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

**Government of Guam
Fiscal Year 2021
Agency Staffing Pattern
(CURRENT)**

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: LEGAL CLERICAL

FUND:

Input by Department																Input by Department		(R)	(S)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Increment		E+F+G+I Subtotal	Retirement (J *26.97%)	Retire (DDI) (\$19.01*26PP)	SS (6.2%*J)	Medicare (1.45%*J)	Life 1/	Benefits		Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.							Medical (Premium)	Dental (Premium)		
1	APD-107	LEGAL CLERK III	MICHAEL S. BORRETA	I-10	\$ 39,255	\$ -	\$ -	10/9/2021	\$ -	\$ 39,255	\$ 10,587	\$ 495	\$ -	\$ 569	\$ 187	\$ 1,790	\$ 248	\$ 13,876	\$ 53,131
2	APD-110	LEGAL CLERK I	LEONA J. SISON	F-6	\$ 27,907	\$ -	\$ -	2/23/2021	\$ 650	\$ 28,557	\$ 7,702	\$ 495	\$ -	\$ 414	\$ 187	\$ 3,935	\$ 468	\$ 13,201	\$ 41,758
			Grand Total:		\$ 67,162	\$ -	\$ -		\$ 650	\$ 67,812	\$ 18,289	\$ 990	\$ -	\$ 983	\$ 374	\$ 5,725	\$ 716	\$ 27,077	\$ 94,889

* Night Differential/Hazardous/Worker's Compensation/etc.

1/ FY 2021 GovGuam contribution rate of 26.97% for the Government of Guam Retirement is subject to change.

2/ FY 2021 GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.

3/ FY 2021 GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

Input by Department											
Special Pay Categories											
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
No.	Position Number	Position Title	Name of Incumbent	Overtime Pay	1/	2/	3/	4/	5/	6/	(D+E+F+G+H+I+J) Subtotal
					Night Differential Pay Reg + 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	
1	APD-107	LEGAL CLERK III	MICHAEL S. BORRETA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	APD-110	LEGAL CLERK I	LEONA J. SISON	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Grand Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

1/ 10% of reg. rate, applicable from 6pm- 6am.

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

**Government of Guam
Fiscal Year 2021
Agency Staffing Pattern
(CURRENT)**

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: ALTERNATE PUBLIC DEFENDER

PROGRAM: ADMINISTRATIVE

FUND:

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade / Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Retirement (J *26.97%)	Retire (DDI) (\$19.01*26)	SS (6.2%*J)	Medicare (1.45%*J)	Life 1/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.										
1	APD-115	MANAGEMENT OFFICER	AUDRE K. HATTORI	M-2	\$ 42,307	\$ -	\$ -	02/21/2021	\$ 925	\$ 43,232	\$ 11,660	\$ 495	\$ -	\$ 627	\$ 187	\$ 4,672	\$ 248	\$ 17,888	\$ 61,120
2	APD-112	ADMINISTRATIVE ASSISTANT	<i>In Recruitment</i>	J-6	\$ 37,427	\$ -	\$ -		\$ -	\$ 37,427	\$ 10,094	\$ 495	\$ -	\$ 543	\$ 187	\$ 11,916	\$ 468	\$ 23,703	\$ 61,130
Grand Total:					\$ 79,734	\$ -	\$ -		\$ 925	\$ 80,659	\$ 21,754	\$ 990	\$ -	\$ 1,170	\$ 374	\$ 16,589	\$ 716	\$ 41,591	\$ 122,250

* Night Differential/Hazardous/Worker's Compensation/etc.

1/ FY 2021 GovGuam contribution rate of 26.97% for the Government of Guam Retirement is subject to change.

2/ FY 2021 GovGuam contribution rate of \$19.01 (bi-weekly) for DDI is subject to change.

3/ FY 2021 GovGuam contribution rate of \$187 (per annum) for Life Insurance is subject to change.

Input by Department												
No.	Position Number	Position Title	Name of Incumbent	Overtime Pay	Special Pay Categories						(D+E+F+G+H+I+J) Subtotal	
					(E)	(F)	(G)	(H)	(I)	(J)		
					1/	2/	3/	4/	5/	6/		
1	APD-115	MANAGEMENT OFFICER	AUDRE K. HATTORI	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	APD-112	ADMINISTRATIVE ASSISTANT	<i>In Recruitment</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total:				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

1/ 10% of reg. rate, applicable from 6pm- 6am.

2/ Applies to law enforcement personnels

3/ Applies to solid waste employees

4/ 1 ½ of reg. rate of pay from 12am Friday to 12 midnight Sunday

5/ 1 ½ of reg. rate of pay on daily work exceeding 8 hours

6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

Schedule B- Contractual

Item	Quantity	Unit Price	Total Price	Funded in FY 2021?	
				Yes	No
Malpractice Insurance	1 year		\$ 4,100	x	
Westlaw Services	1 year		\$ 8,405	x	
UCS Telephone/Video/Conference Utility Service (upgrade)	1 year		\$ 7,548	x	x
Lease of Copier Machine (Altalink Lease)	1 year		\$ 3,300	x	
Maintenance of Copier Machine (model 6655)	1 year		\$ 1,800	x	
Domain Name and Email Hosting Web Site	1 year		\$ 1,500	x	
AbacusLaw Case Management License & Tech Support	1 year		\$ 6,942	x	
Notary Bond	1 year		\$ 1,200	x	
Carbonite Server Essentials	1 year		\$ 1,000	x	
Microsoft Exchange Mail Server (replaces G-Suite)	1 year		\$ 2,160	x	
Contents Insurance	1 year		\$ 975	x	
Network Security/Sonic Wall/Virtue Graffiti (upgrade)	1 year		\$ 3,674		x
Fiber Optic Internet Service (upgrade)	1 year		\$ 5,184		x
Foxit PDF License Renewal (upgrade)	1 year		\$ 1,068		x
Bamboo HR Advantage (new add-on)	1 year		\$ 835		x
Total Contractual			\$ 49,691		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2021?	
				Yes	No
Office Supplies (batteries, binders, business cards, computer cdr/hard drives and thumb drives; envelopes, expandable folders, fasteners, file folders, file labels, notary books, notary seals, clips, pens/pencils, post it, postage stamps, scotch tape, staplers, staples, two/three hole punch, correction tape, xerox paper, yellow pads, steno pads, computer supplies (parts, toners, cartridges) Sundries (toilet tissues, hand tissues, hand soaps, clorox wipes, cleaners) water) face masks, nitrile gloves, hand sanitizer, isopropyl alcohol			\$ 9,380	x	
Total Supplies & Materials			\$ 9,380		

Schedule D - Equipment<\$5,000.00

Item	Quantity	Unit Price	Total Price	Funded in FY 2021?	
				Yes	No
Replace Obsolete Work Station	1	\$ 2,000	\$ 2,000	x	
Total Equipment			\$ 2,000		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2021?	
				Yes	No
Guam Bar Dues	6	\$ 350	\$ 2,100	x	
Professional Dues for NACDL	1	\$ 200	\$ 200	x	
Legal Subscriptions/Training Materials			\$ 500	x	
Process Server Fees	3	\$ 50	\$ 150	x	
Local Training for Attorneys and Staff			\$ 5,500	x	
Publication of Job Announcements/Bids			\$ 1,200	x	
Zoom Video Conference Subscription	1	\$ 149	\$ 149		x
Total Miscellaneous			\$ 9,799		

Schedule F - Capital Outlay>\$5,000.01

Item	Quantity	Unit Price	Total Price	Funded in FY 2021?	
				Yes	No
Total Capital Outlay			0.00		

FY2022 BUDGET DIGEST SUMMARY

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FOOTNOTES:

For Fiscal Year 2022, **\$1,401,651**, is requested as the appropriation level. The following are details for the requests:

1. **PERSONNEL SERVICES:**

\$ 29,888 **REGULAR SALARIES/INCREMENTS/SPECIAL PAY (3%)**

- ✓ Increase is due to mandated employee salary, increments and estimated night differential pay.
- ✓ APD continues to operate with 12 FTEs. Flexibility to hire retired attorneys on contract will be helpful in covering magistrate and arraignment hearings.

\$ 37,057 **BENEFITS (11%)**

- ✓ Required adjustments in the government's share of retirement contribution (26.97%), health insurance and life insurance are based on the FY 2021 levels, with expected changes for the upcoming fiscal year.

\$ 66,945 SUB-TOTAL FOR PERSONNEL COSTS (6%)

2. **OPERATIONS:**

0.00 Travel/Off-Island/Local Mileage Reimbursements

\$ 8,142 **Contractual Services (20%)**

- | | |
|--|----------|
| ✓ Malpractice Insurance | \$ 4,100 |
| ✓ Westlaw | \$ 8,405 |
| ✓ Lease/Prints of Copier Machine – Altalink | \$ 3,300 |
| ✓ Maintenance/Prints of Copier Machine 6655 | \$ 1,800 |
| ✓ Domain Name and Email Hosting Web Site | \$ 1,500 |
| ✓ AbacusLaw License Renewal | \$ 6,942 |
| ✓ Network Security Services/Sonic (new add-on) | \$ 3,674 |
| ✓ Notary Bonding (1 add-on) | \$ 1,200 |

FY2022 BUDGET DIGEST SUMMARY

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✓ Carbonite Backup Server Renewal	\$ 1,000
✓ Contents Insurance	\$ 975
✓ Microsoft Exchange Mail Server (Upgrade +\$480)	\$ 2,160
✓ Foxit PDF License and Updates Renewal (+828)	\$ 1,068
✓ Bamboo HR Advantage Mgmt (add-on +835)	\$ 835
✓ Fiber Optic Service for Internet/Phone (Upgrade)	\$ 5,184
✓ Telephone Service & Maintenance (Utility Upgrade)	\$ 7,548

0.00 Office Space Rental

0.00 Supplies & Material

0.00 Small Equipment:<\$5,000.00

0.00 Drug Testing

\$ 149 Miscellaneous

✓ ZOOM Video Conference License (new) \$ 149

\$ 2,701 Telephone Service and Device Maintenance

✓ Telephone Service & Maintenance (+\$2701) \$ 7,548
 (UPGRADE all desktop device, USC software and VM)

\$ 8,142 SUB-TOTAL FOR OPERATIONAL COSTS (13%)

**\$74,036.⁰⁰ TOTAL INCREASE FOR FY 2022 (6%)
 OVER FY2021 AUTHORIZED LEVEL**